

Asotin County Conservation District
Thursday – March 5, 2020
Board Meeting
Taken by: Colleen Ozard
Prepared by: Colleen Ozard

Chairman Levi Luhn called the Board Meeting, held at the District Office, to order at 7:02 p.m.

Supervisors present: Jerry Hendrickson, Rod Hostetler - Kelsey Crawford (via teleconference)

ACCD Staff: Megan Stewart, Colleen Ozard, Brad Riehle, Jennifer Zipse, Amanda Schmidt, Zach Van Orsdel, Lacy Ausman-Ditto

Guests: Jim Schroeder, Angela Williams, Tracy Hanger (NRCS)

Minutes:

Review and approve minutes from February Board Meeting ~ *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve minutes from February 6, 2020 Board Meeting. **Motion Carried 1***

Financial Reports:

Board reviewed and approved check register ~ *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve February 2020 ~ checks #15249 to 15292 and #1956 to #1961 and 5 EFT pymts (2-941pymts, 2-DCP, 1-Affac) - Totaling \$61,727.36. **Motion Carried 2***

Board reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Outstanding Voucher Status, Budget, and Outstanding Cost-Shares.

Discussion on Weed Control issues and utilizing VSP funds to develop parameters for cost share application thru VSP.

Treasurer Report reviewed and approved. *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve finalized 2019 Treasurers Reports. **Motion Carried 3***

Calendars and Events:

Employee Schedule reviewed

ACCD Annual Meeting - March 11th 5:30 – 8:00pm

Elections Cancelled - due to incumbent being the only person filing by the deadline

Tree Sale – April 9th and 10th (9:00am to 6:00pm)

Correspondence:

WSCC Quick Notes reviewed.

Board reviewed employee update report.

Old Business:

Review of WDFW response to letter ACCD sent.

Direction from the Board for Megan to proceed with inviting WDFW, NRCS, Asotin County Commissioners with ACCD staff and Board Members for public meeting for open discussion of developing a CRMP as outlined in the WDFW letters of communication.

Discussion of flatbed trailer for manure spreader/equipment/supplies. *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve purchase of trailer + equipment NTE \$3600.00. **Motion Carried 4***

New Business:

Cramer Fish Sciences Consulting: Ongoing Service Agreement for ACCD Mgmt Software updates, additions, etc. *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Cramer Fish Sciences Consulting – Ongoing Service Agreement NTE \$2000 per year. **Motion Carried 5***

GeoEngineers Contract Amendment: Change Order additional \$51,700.00. *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve GeoEngineers Contract Amendment-Change Order of additional \$51,700.00. **Motion Carried 6***

2020 Instream/Forestry Projects:

Discussion on:

Purchase of post pounder w/ generator \$8,000.00. Will pursue quotes and approach funders for funding.

Post purchase for projects approx. #10,000.00 (#3750*\$2.65).

Will pursue quote on shipping and handling of trees for instream habitat projects (approx. 4000 trees)

Penrose – Landowner Agreement - for Conservation Fees and Crew for Fuel Reduction project. *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Penrose Landowner Agreement as presented. Motion Carried 7*

Levi Luhn handed chair over to Rod Hostetler

Luhn Cattle – PA 65, 66, 67 Landowner Agreement – Instream woody debris. *Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Luhn Cattle Landowner Agreement as presented. Motion Carried 8 Levi Luhn abstained*

Anabran Solutions (Stephen Bennett) Construction Oversight Agreement – Instream woody debris (Tenmile). *Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Anabran Solutions Agreement as presented NTE \$5000.00. Motion Carried 9 Levi Luhn abstained*

Rod Hostetler handed chair back to Levi Luhn

Scheibe Farms – PA 79 Landowner Agreement

K&C Blue Mtn LLC – PA 79 Landowner Agreement

Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Scheibe Farms PA 79 Landowner Agreement and K&C Blue Mtn LLC Landowner Agreement as presented. Motion Carried 10

Cramer Fish Sciences Construction Oversight Agreement – Instream woody debris (Couse Creek). *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve Cramer Fish Sciences Construction Oversight Agreement as presented. Motion Carried 11*

Conservation Plan Revisions:

Jerry Vantrease – CREP CN 270 – Replanting - *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve Jerry Vantrease CREP CN 270 Replanting revision as presented. Motion Carried 12*

Jerry Vantrease – CREP CN 271 – Replanting – *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Jerry Vantrease CREP CN 271 Replanting revision as presented. Motion Carried 13*

Thiessen Ranch – CREP CN 11033 – Replanting – *Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Thiessen Ranch CREP CN 11033 Replanting revision as presented. Motion Carried 14 Rod Hostetler abstained*

Rachael Jameton – CREP CN 11044 – Replanting – *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Rachel Jameton CREP CN 11033 Replanting revision as presented. Motion Carried 15*

J & J Therrell Family – CREP CN 11034 – Replanting – *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve J & J Therrell Family CREP CN 11034 Replanting revision as presented. Motion Carried 16*

Cost Share Applications:

Commercial:

Jerry Vantrease CREP Match, Replanting ~ *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve Jerry Vantrease CREP Match - planting as presented. Motion Carried 17 Assigned #2020-06 (\$710)*

Thiessen Ranch CREP Match, Replanting ~ *Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Scheibe Farms Upland planting as presented. Motion Carried 18 Assigned #2020-07 Rod Hostetler abstained (\$145)*

Rachael Jameton CREP Match, Replanting ~ *Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Scheibe Farms Upland planting as presented. Motion Carried 19 Assigned #2020-08*

J & J Therrell Family CREP Match, Replanting ~ *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve Scheibe Farms Upland planting as presented. Motion Carried 20 Assigned #2020-09*

Jerry Vantrease CCRP Match, Replanting ~ *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Jerry Vantrease CREP Match - planting as presented. Motion Carried 21 Assigned #2020-10 (\$4233)*

Scheibe Farms Upland planting ~ Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve Scheibe Farms Upland planting as presented. **Motion Carried 22 Assigned #2020-11**

Non-Commercial: n/a

Revisions: n/a

CREP Maintenance Reports: n/a

NRCS Report:

Jim reported:

Programs are coming together and signup cutoffs are May 29. There are 8 CSP renewals (not previously renewed); if previously renewed they are not eligible now for renewal. EQIP signup cutoff April 3. Intake summary needs to be computed.

Tracy reported: Suggestions for range enhancement – please get with Angela for “Range Planting”.

Public Comment:

9:06pm Executive Session: Approx. 30 minutes

RCW 42.30.110 (1) (g) – To review the performance of a public employee

At 9:30pm - Board required additional 45 minutes

Reconvened at 10:16pm

*Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve merit increases as discussed. **Motion Carried 23***

There being no further business, the meeting was adjourned at 10:17 p.m. by Chairman Levi Luhn

Review of Motions:

1. *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve minutes from February 6, 2020 Board Meeting. **Motion Carried 1***
2. *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve February 2020 ~ checks #15249 to 15292 and #1956 to #1961 and 5 EFT pymts (2-941pymts, 2-DCP, 1-Aflac) - Totaling \$61,727.36. **Motion Carried 2***
3. *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve finalized 2019 Treasurers Reports. **Motion Carried 3***
4. *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve purchase of trailer + equipment NTE \$3600.00. **Motion Carried 4***
5. *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Cramer Fish Sciences Consulting – Ongoing Service Agreement NTE \$2000 per year. **Motion Carried 5***
6. *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve GeoEngineers Contract Amendment-Change Order of additional \$51,700.00. **Motion Carried 6***
7. *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Penvose Landowner Agreement as presented. **Motion Carried 7***
8. *Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Luhn Cattle Landowner Agreement as presented. **Motion Carried 8 Levi Luhn abstained***
9. *Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Anabranh Solutions Agreement as presented NTE \$5000.00. **Motion Carried 9 Levi Luhn abstained***
10. *Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Scheibe Farms PA 79 Landowner Agreement and K&C Blue Mtn LLC Landowner Agreement as presented. **Motion Carried 10***

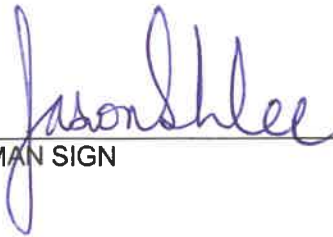
**ACCD Board Meeting Minutes
March 5, 2020**

11. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve Cramer Fish Sciences Construction Oversight Agreement as presented. **Motion Carried 11**
12. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve Jerry Vantrease CREP CN 270 Replanting revision as presented. **Motion Carried 12**
13. Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Jerry Vantrease CREP CN 271 Replanting revision as presented. **Motion Carried 13**
14. Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Thiessen Ranch CREP CN 11033 Replanting revision as presented. **Motion Carried 14 Rod Hostetler abstained**
15. Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Rachel Jameton CREP CN 11033 Replanting revision as presented. **Motion Carried 15**
16. Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve J & J Therrell Family CREP CN 11034 Replanting revision as presented. **Motion Carried 16**
17. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve Jerry Vantrease CREP Match - planting as presented. **Motion Carried 17 Assigned #2020-06**
18. Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Scheibe Farms Upland planting as presented. **Motion Carried 18 Assigned #2020-07 Rod Hostetler abstained**
19. Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Scheibe Farms Upland planting as presented. **Motion Carried 19 Assigned #2020-08**
20. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve Scheibe Farms Upland planting as presented. **Motion Carried 20 Assigned #2020-09**
21. Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve Jerry Vantrease CREP Match - planting as presented. **Motion Carried 21 Assigned #2020-10**
22. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve Scheibe Farms Upland planting as presented. **Motion Carried 22 Assigned #2020-11**
23. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve merit increases as discussed. **Motion Carried 23**

NEXT BOARD MEETING

Thursday – April 9, 2020

****7:00 p.m.****



CHAIRMAN SIGN

07-16-20
DATE

SUPERVISOR SIGN

DATE