

**Asotin County Conservation District**  
**Thursday – March 11, 2021**  
**Board Meeting**  
**Minutes taken and prepared by: Jennifer Zipse**

**7:02 pm:** Vice-Chairman Rod Hostetler called the Board meeting to order.

Supervisors present: **Jerry Hendrickson, Kelsey Crawford, Rod Hostetler**

Supervisors present via phone: **Levi Luhn**

ACCD Staff present: **Megan Stewart, Brad Riehle, Zach Van Orsdel**

ACCD Staff present via phone/GoToMeeting: **Jennifer Zipse, Amanda Schmidt, Lacy Ausman Ditto**

Others present via phone/GoToMeeting: **Shana Joy (WSCC)**

**Minutes**

Review minutes from February 11<sup>th</sup> Board Meeting. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve minutes from February 11, 2021 Board Meeting. **Motion Carried 1**

**Financial Reports:**

Board reviewed check register. Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve checks: February #15964 to #16013 and #2021 to #2025 and 5 EFT payments. Totaling \$85,317.10. **Motion Carried 2**

Board reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Outstanding Voucher Status, Budget and Outstanding Cost-Shares.

**Correspondence:**

Employee update reports were reviewed: FAREWELL Zach Van Orsdel!!

Employee Schedule was reviewed

A quick overview of the District Digest

- Districts can expect additional audits for PEBB insurance
- WSCC continues to pursue whether or not to add WDFW as a voting member
- Annual plans of work are due May 30<sup>th</sup>
- WADE will be virtual for 2021

**NRCS Report**

No report provided

**Old Business:**

Office Lease RFP – Update on Status

- The RFP was published
- A proposal was submitted and will be reviewed at the April Board Meeting

George Creek Planning

- Identify resource concerns in the watershed
- Identify fish habitat restoration opportunities
- Inventory critical areas for VSP
- Hire a planning consultant to identify geomorphic and stream health conditions
- Hire a meeting facilitator for CRM meetings

**New Business:**

**\*\*Rod Hostetler handed the Chair over to Levi Luhn**

Hostetler JV

- Cost-share application #2021-05
  - o Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Hostetler JV's cost-share application #2021-05. Rod Hostetler abstained. **Motion Carried 3**

**\*\*Levi Luhn handed the Chair back to Rod Hostetler**

**Annual Plan of Work**

- Due May 30<sup>th</sup>
- Board will review by May Board Meeting

**BPA Proposal – Review Recommendations/Scoping**

- ACCD has one habitat project to be reviewed
- Projects need to tie back to fish habitat/restoration

**Springbrook Accounting System**

- Bias (current accounting system) sold to Springbrook
- Springbrook will soon be completely web based using the "cloud"
- Pricing will increase after 2021
- Megan will explore other accounting system options that can meet ACCD's needs

**Weed Partnership Programs and Implementation**

- The Early Detection Rapid Response (EDRR) program will continue
- A RFQQ needs to be published for contractors to be chosen for the program
  - o Kelsey Crawford moved and Levi Luhn seconded a motion to put out a RFQQ for contractors for the EDRR program. Jerry Hendrickson abstained. **Motion Carried 4.**
- Cost-share for spraying priority weeds will be increased
- A per acre rate will be established
- Landowners will need a Weed Management Plan in place to utilize cost-share starting in 2022

**Public Comment:**

None

**8:51 Executive Session:** Approx. 45 minutes with a 9 minute break prior to starting

- Review the performance of public employees – RCW 42.30.110(1)(g)



**Board Reconvened at 9:42 p.m.**

There being no further business, the meeting was adjourned at **9:42 p.m.** by Vice-Chairman Rod Hostetler.

**Review of Motions:**

1. Motion 1:
2. Motion 2:
3. Motion 3:
4. Motion 4:

**NEXT BOARD MEETING**  
 Thursday – April 8, 2021  
**\*\*7:00 p.m.\*\***

  
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 CHAIRMAN SIGN  
  
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 SUPERVISOR SIGN

  
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