

**Asotin County Conservation District**  
**Thursday – May 9, 2020**  
**Board Meeting: held by telephone conference**  
**Minutes taken and prepared by: Lacy Ausman-Ditto**

**7:05 p.m.:** Chairman Levi Luhn called the Board meeting, held by teleconference, to order.

Supervisors present by telephone: Levi Luhn, Jerry Hendrickson, Kelsey Crawford, Rod Hostetler  
ACCD Staff present by telephone: Megan Stewart, Brad Riehle, Jennifer Zipse, Amanda Schmidt,  
Zach Van Orsdel, Lacy Ausman-Ditto, Colleen Ozard  
Guests present by telephone: Angela Williams, Jim Schroeder (NRCS), Shana Joy (SCC),  
WACD Tom Salzer

**COVID-19 UPDATE:**

Megan Stewart: Working on reopening the office consistent with state of WA policies. The governor released a 4-phase reopening process with estimated dates of implementation that are subject to change. Phase 3 will include government agencies reopening, (middle of June at the earliest). In preparation for Phase 3 ACCD is currently drafting a “return to work” protocol which will comply with all WA state recommendations.

Shana Joy: SCC May 31<sup>st</sup> deadline extended by 2 days for Auditor’s office. Community call has been cancelled until next week. New guidance from “State Archives...” will be released soon regarding COVID-19 communications and public records keeping, including all social media communications and door signs. The SCC website has extensive references and guidance for COVID-19 and is available to everyone.

**Correspondence:**

Employee update reports were emailed out prior to the meeting, Megan briefly shared individual updates from staff. Supervisors reviewed the Employee Update Reports.

**OLD BUSINESS:**

- ✓ WSCC Annual Plan of Work
  - Megan: Asked the board of supervisors for any comments, questions, or concerns regarding their review of the draft WSCC Annual Plan of Work which was handed out at the previous board meeting.  
*Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve the “2021 Annual Work Plan” as presented. Motion Carried 1.*
- ✓ End of Year Funding – Cancelled
  - Anticipated budget cuts have made this funding unavailable. Megan requested advisement from the board regarding seeking alternative funding for small-acreage range drill equipment, a culti-packer, or small harrow.
- ✓ Weed Board Partnership
  - Megan: Following up on the proposal for partnership, spent time researching the RCW and meeting with Tom Petty of the Weed Board to start coming up with an agreement between agencies. We will consider drafting a 2-year agreement. The board recommended moving forward with Weed board partnership and a future meeting to further discuss details.
  - Board members: The regulatory role of the weed board is concerning.
    - Megan: A clear division between the district and regulatory roles will be made in agreements between the district and landowners. ACCD will not take on any regulatory roles.

- Board members advised using caution in overloading the district with taking on a program which once had a full-time employee working on it.
  - Megan: We feel we can implement this role into our Ag Stewardship Plans and riparian restoration plans that we are already writing, as we are already including weed control as a basic component of these plans. Balance will be key to success.

**NEW BUSINESS:**

- 80<sup>th</sup> Anniversary – Conservation Month (reschedule – Date TBD)
  - Megan: June 15, 1940= ACCD 80<sup>th</sup> Birthday! We are unable to celebrate the conservation month in June as previously planned and are seeking advisement regarding how to proceed. Will spread the outreach activities out over the next few months, instead of celebrating intensively in June. The board concurred with this idea as the best way to move forward.
- WACD Annual Meeting Survey
  - Late November/Early December:
  - Tom Salzer: Executive Director of WACD annual meeting, update on a few items:
    - We are working on strategic plan for WACD and are working hard at having a detailed framework and business plan approved by the end of the year.
    - The annual meeting is up in the air as to whether it should be in-person or virtual this year. Everyone is encouraged to please complete the survey regarding how they would like to see the meeting proceed this year.

**Commercial Cost-Share:**

Applications:

**Paul Hendrickson – Spring Development** *Rod Hostetler moved and Kelsey Crawford seconded a motion to approve “Paul Hendrickson – Spring Development” as presented. Motion Carried 2 Assigned #2020-15*

**Terry Hendrickson – Spring Development** *Kelsey Crawford moved and Rod Hostetler seconded a motion to approve “Terry Hendrickson – Spring Development” as presented. Jerry Hendrickson abstained from the vote. Motion Carried 3 Assigned #2020-16*

**Rocky Ridge Land & Cattle – Pasture/Hayland Planting 40.1-acres.** *Hendrickson moved and Rod Hostetler seconded a motion to approve “Rocky Ridge Land & Cattle – Pasture/Hayland Planting” as presented. Kelsey Crawford abstained from the vote. Motion Carried 4 Assigned #2020-17*

**Kevin Botts – Wetland and Riparian Protection** *Rod Hostetler moved and Kelsey Crawford seconded a motion to approve “Kevin Botts – Wetland and Riparian Protection” as presented. Motion Carried 5 Assigned #2020-18*

Megan reminded the board of supervisors of the previous permission granted to sign the cost share agreements for the board due to COVID-19 restrictions on in-person meetings.

Revisions: N/A

Extension: N/A

**Non-Commercial Cost-Share:**

Applications: N/A

Revisions: N/A

**NRCS REPORT: (Reports submitted by email, read aloud by Megan)**

Jim Schroeder Reported: Retiring effective June 1<sup>st</sup>, this is Jim's last official board meeting. Jim was unavailable for update.

Angela Williams Reported: May 29<sup>th</sup> CFP contract update deadline. Back in the office.

**PUBLIC COMMENT:**

Brad Riehle: Updated the board regarding a coming proposal from Palouse Conservation District on a grant application regarding cover crops. There is no commitment or motion needed at this time.

Shana Joy: May 21<sup>st</sup> Commission meeting to be held by webinar again. Working with Snake River Team at NRCS to hold local workgroup meeting by webinar on Wednesday, May 27<sup>th</sup> from 9-11 AM. Let Megan know if you are interested in attending the meeting, she will email the link.

**8:42pm EXECUTIVE SESSION – Approx. 30 minutes, 2<sup>nd</sup> Phone Line was activated at 8:42 PM and board members. Lacy Ausman-Ditto remained on the public phone line for the duration of the meeting to remain compliant with public access.**

**Reconvened at 9:16pm**

There being no further business, the teleconference meeting was adjourned at **9:17 p.m.** by Vice Chairman Rod Hostetler.

**Review of Motions:**

1. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve the "2021 Annual Work Plan" as presented. **Motion Carried 1**
2. Rod Hostetler moved and Kelsey Crawford seconded a motion to approve "Paul Hendrickson – Spring Development" as presented. **Motion Carried 2 Assigned #2020-15**
3. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve "Terry Hendrickson – Spring Development" as presented. Jerry Hendrickson abstained from the vote. **Motion Carried 3 Assigned #2020-16**
4. Hendrickson moved and Rod Hostetler seconded a motion to approve "Rocky Ridge Land & Cattle – Pasture/Hayland Planting" as presented. Kelsey Crawford abstained from the vote. **Motion Carried 4 Assigned #2020-17**
5. Rod Hostetler moved and Kelsey Crawford seconded a motion to approve "Kevin Botts – Wetland and Riparian Protection" as presented. **Motion Carried 5 Assigned #2020-18**

**NEXT BOARD MEETING**  
**Thursday – June 11, 2020**  
**\*\*7:00 p.m.\*\***

  
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CHAIRMAN SIGN

07-16-20  
DATE

SUPERVISOR SIGN \_\_\_\_\_

DATE \_\_\_\_\_