

Asotin County Conservation District

Thursday – July 11, 2019

Board Meeting

Taken by: Megan Stewart

Prepared by: Megan Stewart

Acting Chairman Rod Hostettler called the Board Meeting, held at the District Office, to order at 7:05 p.m.

Supervisors present: Jerry Hendrickson, Jason Schlee

ACCD Staff: Megan Stewart, Jennifer Zipse, Amanda Schmidt, Brad Riehle, Lacy Ausman-Ditto

Guests: Kelsey Crawford

Minutes:

Review and approve minutes of June 6, 2019 Board Meeting ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve minutes from June 6, 2019 Board Meeting. Motion Carried. 1*

Financial Reports:

Board reviewed and approved check register ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve June 2019 ~ checks #14749, #14763 to #14831 and #1913 to #1917 and 4 EFT pymts (2-941pymts, 2-DCP Contribution pymts) Totaling \$121,317.33. Motion Carried. 2*

Board reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Grant Voucher Status, Budget.

Calendars and Events:

Employee schedules/calendar discussed.

Upcoming Events: n/a

Correspondence:

WSCC Quick Notes were reviewed

Old Business:

Review storage options: Container vs Shed and new vs used. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve purchase of a new storage container from Carlton. Motion Carried. 3*

At the special board meeting the board approved a 48 month lease for a 308 model copy machine with Inland Northwest Services. Since then we have been told that model was discontinued. A replacement option (Model 300i) has been offered which will actually be a few dollars less. *Jerry Hendrickson moved and Jason Schlee seconded a motion to enter into a 48 month lease for the 300i model copy machine with Inland Northwest Services. Motion Carried. 4*

New Business:

The board reviewed the language for the FY20 Implementation Grant Addendum and option to take the basic allocation. *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve the FY20 Implementation Grant Addendum and \$12,500 for Basic allocation. Motion Carried. 5*

The board reviewed the proposed WSCC Cost-Share and Landowner Labor Rate Resolution. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Resolution #19-01a for Cost-Share & Landowner Labor Rates. Motion Carried. 6*

The board reviewed the 2019 WACD dues. *Jason Schlee moved and Jerry Hendrickson seconded a motion to pay the 2019 WACD Dues. Motion Carried. 7*

Megan requested the board add a cost-share practice and rate for direct seed that would be funded from the DOE grant. The maximum rate allowed by DOE is \$28/acre not to exceed \$7,000 a year (250 acres). DOE policies and restrictions would apply to this practice. *Jason Schlee moved and Jerry Hendrickson seconded a motion to add Direct Seed to the District's cost-share list at \$28.00 acre not to exceed \$7,000 per year for a maximum of 2 years of funds per cooperator. Motion Carried. 8*

➤ **Cost-Share Applications:**

Commercial:

Scheibe Farms – Sediment Basins ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Scheibe Farms – Sediment Basins as presented. Motion Carried. 9* Assigned Cost-Share #2019-15

Couse Creek Ranch – Manure Management (NRI Priority #1) ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Couse Creek Ranch – Manure Management (NRI Priority #1) as presented. Motion Carried. 10* Assigned Cost-Share #2019-16

Scheibe Farms – Manure Management (NRI Priority #2) ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Scheibe Farms – Manure Management (NRI Priority #1) as presented. Motion Carried. 11* Assigned Cost-Share #2019-17

Revisions: n/a

Non-Commercial: n/a

Conservation Plans: n/a

➤ **CREP Inspection & Maintenance Reports:**

J&J Therrell 11034 – Amanda presented overview of inspection and maintenance report. *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve J&J Therrell CN 11034 as presented. Motion Carried. 12*

Coordinator's Reports:

➤ **Megan reported:** SRFB Application update – 5 projects: IMW Adding LWD \$32,500 budget increased by \$7,000 to include cultural resources needed. Cottonwood Barrier Removal \$104,700. Asotin PA 06 Design \$85,000. Tenmile LWD \$63,000 and Couse LWD \$92,500. Application materials have been entered into PRISM and final ranking meeting is July 18.

Brad reported: Trainings towards becoming a certified planner completed last month – Cultural Resources and Soils. Wrapping up cost-share projects and helping with SRFB applications. Completing 3 manure management projects and getting the next 2 ready to start. Showed drone video to board.

Technician's Reports:

Jennifer reported:

Working on cost shares for the end of the fiscal year. Preparing for Bighorn outreach meeting on July 23. Completed the 1st Movi testing for an Asotin County goat owner.

Lacy reported:

Helping Brad with field work and getting familiar with Asotin County VSP.

Amanda reported: Working on CREP Cost-share and maintenance bills and match for CREP for the work completed for the end of the fiscal year. Working on the Cost-Share and PIP Loan needs for the new fiscal year. Field time for completed projects inspections.

NRCS Report:

N/A

Supervisor Vacancy:

Received 1 application for the vacant position of the board. Kelsey Crawford. Verified eligibility. Board conducted interview with Kelsey. *Jason Schlee moved and Jerry Hendrickson seconded a motion to accept Kelsey Crawford's application for the board position and appoint him to fill the supervisor vacancy. Motion Carried. 13*

Public Comment: n/a

There being no further business, the meeting was adjourned at 9:12 p.m. by Acting Chairman Rod Hostettler

Review of Motions:

1. *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve minutes from June 6, 2019 Board Meeting. Motion Carried. 1*

2. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve June 2019 ~ checks #14749, #14763 to #14831 and #1913 to #1917 and 4 EFT pymts (2-941pymts, 2-DCP Contribution pymts) Totaling \$121,317.33. **Motion Carried. 2**
3. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve purchase of a new storage container from Carlton. **Motion Carried. 3**
4. Jerry Hendrickson moved and Jason Schlee seconded a motion to enter into a 48 month lease for the 300i model copy machine with Inland Northwest Services. **Motion Carried. 4**
5. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve the FY20 Implementation Grant Addendum and \$12,500 for Basic allocation. **Motion Carried. 5**
6. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Resolution #19-01a for Cost-Share & Landowner Labor Rates. **Motion Carried. 6**
7. Jason Schlee moved and Jerry Hendrickson seconded a motion to pay the 2019 WACD Dues. **Motion Carried. 7**
8. Jason Schlee moved and Jerry Hendrickson seconded a motion to add Direct Seed to the District's cost-share list at \$28.00 acre not to exceed \$7,000 per year for a maximum of 2 years of funds per cooperator. **Motion Carried. 8**
9. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Scheibe Farms – Sediment Basins as presented. **Motion Carried. 9** Assigned Cost-Share #2019-15
10. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Couse Creek Ranch – Manure Management (NRI Priority #1) as presented. **Motion Carried. 10** Assigned Cost-Share #2019-16
11. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Scheibe Farms – Manure Management (NRI Priority #1) as presented. **Motion Carried. 11** Assigned Cost-Share #2019-17
12. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve J&J Therrell CN 11034 as presented. **Motion Carried. 12**
13. Jason Schlee moved and Jerry Hendrickson seconded a motion to accept Kelsey Crawford's application for the board position and appoint him to fill the supervisor vacancy. **Motion Carried. 13**

NEXT BOARD MEETING

Thursday – August 8, 2019

****7:00 p.m.****



CHAIRMAN SIGN

08/08/19
DATE



SUPERVISOR SIGN

8/8/19
DATE

CHECK REGISTER

Asotin County Conservation District
MCAG #: 2384

07/01/2019 To: 07/31/2019

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
611	07/01/2019	Claims	5	EFT	DCP - WA State Treasurer	659.16	2019/June 16-30 DCP Contribution
612	07/02/2019	Claims	5	EFT	Internal Revenue Service	2,207.20	941 - 3Q - 2019/July PR 07/01/19
726	07/16/2019	Claims	5	EFT	DCP - WA State Treasurer	698.24	2019/July 1-15 DCP Contribution
727	07/16/2019	Claims	5	EFT	Internal Revenue Service	2,368.34	941 - 3Q - 2019/July PR 07/16/19
736	07/18/2019	Claims	5	EFT	Department Of Labor & Industries	1,118.79	2019/2Q LnI District
737	07/18/2019	Claims	5	EFT	Employment Securities Department	86.38	2019/2Q UI Tax
738	07/18/2019	Claims	5	EFT	Idaho State Tax Commission	218.00	2019/2Q Idaho State W/H Tax
599	07/01/2019	Payroll	5	14832	Colleen Ozard	1,438.91	Salary 06/16/19 thru 06/30/19
600	07/01/2019	Payroll	5	14833	Bradley Riehle	1,804.62	Salary 06/16/19 thru 06/30/19
601	07/01/2019	Payroll	5	14834	Rylee Rogers	334.40	Salary 06/16/19 thru 06/30/19
602	07/01/2019	Payroll	5	14835	Amanda Schmidt	813.87	Salary 06/16/19 thru 06/30/19
603	07/01/2019	Payroll	5	14836	Megan Stewart	2,064.28	Salary 06/16/19 thru 06/30/19
604	07/01/2019	Payroll	5	14837	Jennifer Zipse	1,030.52	Salary 06/16/19 thru 06/30/19
605	07/01/2019	Claims	5	14838	ACCD - Flex	259.00	2019/06-30 Flex Contributions
613	07/01/2019	Claims	5	14839	Colleen Ozard	357.92	C Ozard 2019-08 05/17/19 Windbreak Tree/Shrub - Drip Irrigation
614	07/01/2019	Claims	5	14840	Colleen Ozard	25.00	C Ozard 2019-16 05/01/19 Pasture Planting
615	07/01/2019	Claims	5	14841	Megan Stewart	775.04	Travel & Expense 2019/07
616	07/01/2019	Claims	5	14842	Tolo Properties / Hada Wiltse	1,675.00	Office Lease 2019/07
617	07/01/2019	Claims	5	14843	Ken Weiss	3,270.15	K Weiss 2013-32 04/28/19 Farmland Conversion
618	07/01/2019	Claims	5	14844	SJ Farms	1,925.00	SJ Farms - Chad Johnson 2017-24 05/29/19 Pasture/Hayland Planting
619	07/01/2019	Claims	5	14845	Nathan Scheibe	3,200.00	N Scheibe (DNR Farms) 2019-13 06/29/19 Pasture/Hayland Planting
Void 622	07/01/2019	Claims	5	14846	Jerry Hendrickson	5,329.20	Three J's Ranch - J Hendrickson 2017-28 06/25/19 Pipeline/trough/pump/prot Fence
634	07/02/2019	Claims	5	14847	Scheibe Farms	1,316.25	L Matson 2017-35 06/24/19 Riparian Fence - AOP Scheibe Ck#14847 07/02/19
635	07/02/2019	Claims	5	14848	Scheibe Farms	2,790.00	L Matson 2017-35 06/24/19 Storage Tank/Trough - AOP Scheibie - Ck#14848 07/02/19
636	07/02/2019	Claims	5	14849	Scheibe Farms	930.13	L Matson 2017-35 06/09/19 Brush Remov/site Prep/planting/prot Tubes/ts21plants/ts22plants - AOP Schiebe - Ck#14849 07/02/19
637	07/02/2019	Claims	5	14850	Department Of Ecology	45.00	2019/01 Thru 2019/06 Burn Permits
642	07/03/2019	Claims	5	14851	Wayne Bezona	128.00	W Bezona 11038 CREP CS
643	07/03/2019	Claims	5	14852	Wayne Bezona	43.00	W Bezona 11039 CREP CS
644	07/03/2019	Claims	5	14853	Kevin Botts	1,000.00	K Botts 11004 CREP Maintenance
645	07/03/2019	Claims	5	14854	Couse Creek Ranch	109.00	Couse Creek Ranch 11029 CREP CS
646	07/03/2019	Claims	5	14855	Casey Hagenah	518.00	K Botts 293 CREP CS - AOP Haganah
647	07/03/2019	Claims	5	14856	Casey Hagenah	332.00	Ramsden/Scheibe 269 CREP CS (split) - AOP Hagenah

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
648	07/03/2019	Claims	5	14857	Casey Hagenah	718.00	Ramsden/Scheibe 291 CREP CS (split) - AOP Hagenah
649	07/03/2019	Claims	5	14858	Casey Hagenah	3,000.00	Halsey 11019 CREP Maintenance - AOP Hagenah
650	07/03/2019	Claims	5	14859	Casey Hagenah	3,000.00	Weiss 11011 CREP Maintenance - AOP Hagenah
651	07/03/2019	Claims	5	14860	Hendrickson Ranch	166.00	Hendrickson Ranch 11023 CREP CS
652	07/03/2019	Claims	5	14861	Hendrickson Ranch	11.00	Hendrickson Ranch 11023 CREP CS
653	07/03/2019	Claims	5	14862	Hendrickson Ranch	900.00	Hendrickson Ranch 11032 CREP CS
654	07/03/2019	Claims	5	14863	Hendrickson Ranch	43.00	Hendrickson Ranch 11032 CREP CS
655	07/03/2019	Claims	5	14864	Hendrickson Ranch	375.00	Hendrickson Ranch 11032 CREP Maintenance
656	07/03/2019	Claims	5	14865	Rachel Jameton	172.00	R Jameton 11040 CREP CS
657	07/03/2019	Claims	5	14866	Luhn Cattle	180.00	Luhn Cattle 280 CREP CS
658	07/03/2019	Claims	5	14867	Luhn Cattle	906.98	Luhn Cattle 11031 CREP Maintenance
659	07/03/2019	Claims	5	14868	Scheibe Farms	490.00	Scheibe 11017 CREP Maintenance
660	07/03/2019	Claims	5	14869	Scheibe Farms	2,405.00	Scheibe 11018 CREP Maintenance
661	07/03/2019	Claims	5	14870	Scheibe Farms	400.00	Scheibe 11017 CREP CS
662	07/03/2019	Claims	5	14871	Scheibe Farms	1,711.00	Scheibe 11018 CREP CS
663	07/03/2019	Claims	5	14872	Scheibe Farms	500.00	Couse Creek Ranch 11029 CREP Maintenance - AOP Scheibe
664	07/03/2019	Claims	5	14873	Scheibe Farms	5,150.00	Thiessen Ranch 11033 CREP MAintenance - AOP Scheibe
665	07/03/2019	Claims	5	14874	Scheibe Farms	2,520.00	Thiessen Ranch 11033 CREP MAintenance - AOP Scheibe
666	07/03/2019	Claims	5	14875	J & J Therrell Family LLC	48.00	Therrell 11034 CREP CS
692	07/03/2019	Claims	5	14876	Ken Weiss	29.85	K Weiss 2013-32 04/28/19 Farmland Conversion Ck#14843 07/01/19 & Ck#14876 07/03/19
694	07/05/2019	Claims	5	14877	Nathan Scheibe	10,000.00	V Ramsden 2019-09 06/29/19 Farmland Conversion - AOP Nat Scheibe
698	07/08/2019	Claims	5	14878	Jerry Hendrickson	5,329.20	Three J's Ranch - J Hendrickson 2017-28 06/25/19 Pipeline /trough/pump/prot Fence (ck#14846 Stppymt Reissue 14878 7/8/19)
702	07/09/2019	Claims	5	14879	WA Health Care Authority	5,533.00	ACCD 900 B30 Inv 07/2019 File ID P201907
703	07/09/2019	Claims	5	14880	Washington State Conservation Commission	722.59	Inv 162 June 2019 Cust ID# 48 SCC Assigned# 471048 Ck#14880 07/09/19 Adj To Vehicle Acct
708	07/09/2019	Claims	5	14881	Hostetler JV	50,000.00	R Hostetler 2014-100 06/29/19 MM HU Feed Pad/Waste/Storage Pad/Ecology Blocks
709	07/09/2019	Claims	5	14882	Scheibe Farms	50,000.00	Schebie Farms 2014-114 06/20/19 MM HU Feed Pad/Waste Storage Pad/Ecology Blks
710	07/09/2019	Claims	5	14883	Scheibe Farms	50,000.00	W Bezona 2014-116 04/29/19 MM Feed/Waste Pads AOP Scheibe
711	07/09/2019	Claims	5	14884	The Computer Doctors	255.18	Inv 57352 07/06/19 Computer Maintenance

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
712	07/09/2019	Claims	5	14885	The Computer Doctors	372.62	Inv 57354 07/06/19 Cloud BU 2019/3Q Jul-Sept 2019
713	07/16/2019	Claims	5	14886	Colleen Ozard	25.00	Travel & Expense 2019/07
714	07/16/2019	Claims	5	14887	Amanda Schmidt	25.00	Travel & Expense 2019/07
715	07/16/2019	Payroll	5	14888	Lacy Ditto	713.40	Salary 07/01/19 Thru 07/15/19
716	07/16/2019	Payroll	5	14889	Colleen Ozard	1,577.97	Salary 07/01/19 Thru 07/15/19
717	07/16/2019	Payroll	5	14890	Bradley Riehle	1,640.65	Salary 07/01/19 Thru 07/15/19
718	07/16/2019	Payroll	5	14891	Rylee Rogers	331.62	Salary 07/01/19 Thru 07/15/19
719	07/16/2019	Payroll	5	14892	Amanda Schmidt	930.07	Salary 07/01/19 Thru 07/15/19
720	07/16/2019	Payroll	5	14893	Megan Stewart	1,987.85	Salary 07/01/19 Thru 07/15/19
721	07/16/2019	Payroll	5	14894	Jennifer Zipse	1,133.14	Salary 07/01/19 Thru 07/15/19
722	07/16/2019	Claims	5	14895	ACCD - Flex	259.00	2019/07-15 Flex Contribution
728	07/16/2019	Claims	5	14896	Sparklight Business	116.87	Internet Inv 07/22/19 Ck#14896 07/16/19
729	07/16/2019	Claims	5	14897	AFLAC	223.09	Inv 516479 Acct # JJ277 2019/07
730	07/16/2019	Claims	5	14898	Asotin County Fair Board	50.00	Floch Hall Room Rental - Sheep/Goat Public Mtg
731	07/16/2019	Claims	5	14899	GeoEngineers	2,165.50	Inv 0158978 Prjct 022281-002-00
732	07/16/2019	Claims	5	14900	Terry Hendrickson	2,250.00	T Hendrickson 2018-15 06/27/19 Spring Development
743	07/22/2019	Claims	5	14901	Soiltest Farm Consultants	116.00	Inv S19-08398 Petty Cover 2019; Inv S19-08400 Petty Fallow 2019
744	07/22/2019	Claims	5	14902	Enduris - Washington	9,299.00	2019/09-01 Thru 2020/08-31 ~ Member 266 ~ Inv R20-266-1
747	07/24/2019	Claims	5	14903	The Computer Doctors	140.00	Inv 57415 7/22/19 Floppy /zip Disk Archival
748	07/24/2019	Claims	5	14904	WACD - Washington Association Of CD	3,600.00	2019 WACD District Dues
761	07/30/2019	Claims	5	14905	Inland NW Services, Inc	160.81	Inv 1010719 07/24/19 Copier Maintenance Ck#14905-07/30/19
762	07/30/2019	Claims	5	14906	Schurman's True Value	19.19	Inv 596724 7/18/19+Inv 597141 07/29/19
764	07/31/2019	Claims	5	14907	Brad Riehle	268.09	Travel & Expense 2019/07
765	07/31/2019	Claims	5	14908	Megan Stewart	362.80	Travel & Expense 2019/07
766	07/31/2019	Claims	5	14909	Jennifer Zipse	227.42	T&E 2019/07
607	07/01/2019	Claims	8	1918	Megan Stewart	104.00	2019/07-01 Flex Reimbursement
608	07/01/2019	Claims	8	1919	Jennifer Zipse	50.00	2019/07-01 Flex Reimbursement
609	07/01/2019	Claims	8	1920	Asotin County Conservation District	89.00	2019/June Flex Dep HI Prem Reimb
724	07/16/2019	Claims	8	1921	Megan Stewart	104.00	2019/07-16 Flex Reimbursement
725	07/16/2019	Claims	8	1922	Jennifer Zipse	50.00	2019/07-16 Flex Reimbursement
		001	001 - (ACCD) ~ Conservation District			238,025.04	
		004	004 - (ACCD) ~ ACCD Overhead			1,491.07	
		014	014 - (FBRB-RCO) ~ 2018-19 Cottonwood Creek Pa			85.02	
		051	051 - (ACCD) ~ Flex Contributions - ALL Employ			397.00	
		204	204 - (BPA) ~ 2018-19 BPA			5,858.85	
		205	205 - (BPA) ~ 2019-20 BPA			2,615.84	
		514	514 - (SRFB-RCO-WWCC) ~ 2019 Lead Entity			8.41	
		600	600 - (DOE) ~ Asotin Creek Riparian			1,002.54	
		710	710 - (BH~WWSF) ~ 2019 Bighorn Sheep Project			663.65	
		730	730 - (BH~IWSF) ~ 2019 Bighorn Sheep Project			108.11	
		740	740 - (BH~WDFW) ~ 2019 Bighorn Sheep Project			286.60	
		760	760 - (BH~IDFG) ~ 2019 Bighorn Sheep Project			209.31	
		870	870 - (AC BP) ~ VSP Planning			1,725.06	
		871	871 - (AC BP) ~ VSP Planning 2019-21			1,427.26	
		914	914 - (WSCC) ~ 2018-19 Implementation			142.62	

CHECK REGISTER

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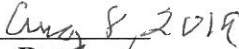
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			915 915 - (WSCC) ~ 2019-20 Implementation			544.47	
			923 923 - (WSCC) - 2019-21			815.85	
			951 951 - (WSCC) ~ Natural Resource Investments (N			88.75	
			972 972 - (WSCC) ~ 2018-19 Livestock TA			1,003.64	
						<hr/>	Claims: 240,697.79
						256,499.09	Payroll: 15,801.30

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Asotin County Conservation District, and that I am authorized to authenticate and certify to said claim.


Auditor


Date

District Programs and Operations Coordinator Date

TREASURERS REPORT

Fund Totals

Asotin County Conservation District
MCAG #: 2384

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Time: 13:14:50 Date: 08/07/2019
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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 001 - (ACCD) ~ Conservation District	299,432.20	1,422.37	235,801.01	65,053.56	66,455.33	0.00	0.00	131,508.89
003 003 - (ACCD) ~ ACCD Vehicle	-211.11	0.00	-727.90	516.79	0.00	0.00	0.00	516.79
004 004 - (ACCD) ~ ACCD Overhead	37,750.76	0.00	2,999.31	34,751.45	757.39	0.00	0.00	35,508.84
009 009 - (SRFB) ~ Asotin Crk Riparian Protection	-7,722.60	9,000.00		1,277.40	0.00	0.00	0.00	1,277.40
013 013 - (SRFB) ~ Asotin IMW Monitoring 2017	156.55	0.00	0.10	156.45	0.00	0.00	0.00	156.45
014 014 - (FBRB-RCO) ~ 2018-19 Cottonwood Creek Passage Design	-3,036.63	3,566.20	98.85	430.72	0.00	0.00	0.00	430.72
051 051 - (ACCD) ~ Flex Contributions - ALL Employees	1,196.96	518.00	397.00	1,317.96	0.00	0.00	0.00	1,317.96
204 204 - (BPA) ~ 2018-19 BPA	-9,372.41	38,642.86	5,858.85	23,411.60	2,250.00	0.00	0.00	25,661.60
205 205 - (BPA) ~ 2019-20 BPA	0.00	0.00	3,514.32	-3,514.32	25.00	0.00	0.00	-3,489.32
514 514 - (SRFB-RCO-WWCC) ~ 2019 Lead Entity	-1,664.92	2,098.47	8.41	425.14	0.00	0.00	0.00	425.14
600 600 - (DOE) ~ Asotin Creek Riparian	-7,318.59	0.00	1,349.96	-8,668.55	57.52	0.00	0.00	-8,611.03
710 710 - (BH~WWSF) ~ 2019 Bighorn Sheep Project	13,730.40	0.00	663.65	13,066.75	157.19	0.00	0.00	13,223.94
720 720 - (BH~OWSF) ~ 2019 Bighorn Sheep Project	-100.00	100.00		0.00	0.00	0.00	0.00	0.00
730 730 - (BH~IWSF) ~ 2019 Bighorn Sheep Project	13,731.11	0.00	108.11	13,623.00	95.23	0.00	0.00	13,718.23
740 740 - (BH~WDFW) ~ 2019 Bighorn Sheep Project	259.90	0.00	286.60	-26.70	0.00	0.00	0.00	-26.70
750 750 - (BH~ODFW) ~ 2019 Bighorn Sheep Project	-70.92	0.00		-70.92	0.00	0.00	0.00	-70.92
760 760 - (BH~IDFG) ~ 2019 Bighorn Sheep Project	-1,352.97	0.00	209.31	-1,562.28	0.00	0.00	0.00	-1,562.28
860 860 - (OCCD) ~ 2015/16 Okanogan CD Post Wildfire	6,140.74	0.00		6,140.74	0.00	0.00	0.00	6,140.74
870 870 - (AC BP) ~ VSP Planning	-33,243.58	12,855.01	1,725.06	-22,113.63	0.00	0.00	0.00	-22,113.63
871 871 - (AC BP) ~ VSP Planning 2019-21	0.00	0.00	1,471.92	-1,471.92	0.00	0.00	0.00	-1,471.92
880 880 - (PCD) ~ Palouse Cd - Shared Staff	385.61	0.00		385.61	0.00	0.00	0.00	385.61

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Fund Totals

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
914 914 - (WSCC) ~ 2018-19 Implementation	8,949.20	12,508.81	142.62	21,315.39	0.00	0.00	0.00	21,315.39
915 915 - (WSCC) ~ 2019-20 Implementation	0.00	0.00	602.47	-602.47	0.00	0.00	0.00	-602.47
920 920 - (WSCC) ~ CREP TA	63,006.25	0.00		63,006.25	0.00	0.00	0.00	63,006.25
922 922 - (WSCC) ~ 2017/19 CREP TA & C/S	-21,739.92	35,118.24		13,378.32	0.00	0.00	0.00	13,378.32
923 923 - (WSCC) - 2019-21	0.00	0.00	897.05	-897.05	0.00	0.00	0.00	-897.05
930 930 - (WSCC) ~ 2019 TP1	-5,536.80	6,232.00		695.20	0.00	0.00	0.00	695.20
951 951 - (WSCC) ~ Natural Resource Investments (NRI)	-152,031.02	1,666.58	88.75	-150,453.19	0.00	0.00	0.00	-150,453.19
970 970 - (WSCC) ~ Livestock TA	11,990.22	0.00		11,990.22	0.00	0.00	0.00	11,990.22
972 972 - (WSCC) ~ 2018-19 Livestock TA	-186.10	2,607.42	1,003.64	1,417.68	0.00	0.00	0.00	1,417.68
	213,142.33	126,335.96	256,499.09	82,979.20	69,797.66	0.00	0.00	152,776.86

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Account Totals

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5 Twin River Bank Checking	156,547.50	131,137.81	261,431.29	26,254.02	0.00	69,797.66	96,051.68
6 Twin River CD	37,045.97	0.00	0.00	37,045.97	0.00	0.00	37,045.97
7 Twin River Money Market	18,351.90	9.35	0.00	18,361.25	0.00	0.00	18,361.25
8 Twin River Flex Checking	1,196.96	518.00	397.00	1,317.96	0.00	0.00	1,317.96
Total Cash:	213,142.33	131,665.16	261,828.29	82,979.20	0.00	69,797.66	152,776.86
	213,142.33	131,665.16	261,828.29	82,979.20	0.00	69,797.66	152,776.86

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Outstanding Vouchers

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
2019	644	07/03/2019	Claims	5	14853	Kevin Botts	1,000.00	K Botts 11004 CREP Maintenance	
2019	645	07/03/2019	Claims	5	14854	Couse Creek Ranch	109.00	Couse Creek Ranch 11029 CREPCS	
2019	692	07/03/2019	Claims	5	14876	Ken Weiss	29.85	K Weiss 2013-32 04/28/19 Farmland Conversion Ck#14843 07/01/19 & Ck#14876 07/03/19	
2019	708	07/09/2019	Claims	5	14881	Hostetler JV	50,000.00	R Hostetler 2014-100 06/29/19 MM HU Feed Pad/Waste/Storage Pad/Ecology Blocks	
2019	730	07/16/2019	Claims	5	14898	Asotin County Fair Board	50.00	Floch Hall Room Rental - Sheep/Goat Public Mtg	
2019	731	07/16/2019	Claims	5	14899	GeoEngineers	2,165.50	Inv 0158978 Prjct 022281-002-00	
2019	732	07/16/2019	Claims	5	14900	Terry Hendrickson	2,250.00	T Hendrickson 2018-15 06/27/19 Spring Development	
2019	743	07/22/2019	Claims	5	14901	Soiltest Farm Consultants	116.00	Inv S19-08398 Petty Cover 2019; Inv S19-08400 Petty Fallow 2019	
2019	744	07/22/2019	Claims	5	14902	Enduris - Washington	9,299.00	2019/09-01 Thru 2020/08-31 ~ Member 266 ~ Inv R20-266-1	
2019	747	07/24/2019	Claims	5	14903	The Computer Doctors	140.00	Inv 57415 7/22/19 Floppy /zip Disk Archival	
2019	748	07/24/2019	Claims	5	14904	WACD - Washington Association Of CD	3,600.00	2019 WACD District Dues	
2019	761	07/30/2019	Claims	5	14905	Inland NW Services, Inc	160.81	Inv 1010719 07/24/19 Copier Maintenance Ck#14905-07/30/19	
2019	762	07/30/2019	Claims	5	14906	Schurman's True Value	19.19	Inv 596724 7/18/19+Inv 597141 07/29/19	
2019	764	07/31/2019	Claims	5	14907	Brad Riehle	268.09	Travel & Expense 2019/07	
2019	765	07/31/2019	Claims	5	14908	Megan Stewart	362.80	Travel & Expense 2019/07	
2019	766	07/31/2019	Claims	5	14909	Jennifer Zipse	227.42	T&E 2019/07	
							69,797.66		
Fund							Claims	Payroll	Total
001 001 - (ACCD) ~ Conservation District							66,455.33	0.00	66,455.33
004 004 - (ACCD) ~ ACCD Overhead							757.39	0.00	757.39
204 204 - (BPA) ~ 2018-19 BPA							2,250.00	0.00	2,250.00
205 205 - (BPA) ~ 2019-20 BPA							25.00	0.00	25.00
600 600 - (DOE) ~ Asotin Creek Riparian							57.52	0.00	57.52
710 710 - (BH~WWSF) ~ 2019 Bighorn Sheep F							157.19	0.00	157.19
730 730 - (BH~IWSF) ~ 2019 Bighorn Sheep Pr							95.23	0.00	95.23
							69,797.66	0.00	69,797.66

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We the undersigned officers for the Asotin County Conservation District have reviewed the foregoing to the best of our knowledge and believe to the best of our knowledge this report is accurate and true.

Chairman of the Board: Signed: _____ Date: _____

Treasurer: Signed: _____ Date: _____

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
599	07/01/2019	07/31/2019	5	14832	Payroll		Colleen Ozard	1,438.91	Salary 06/16/19 thru 06/30/19
600	07/01/2019	07/31/2019	5	14833	Payroll		Bradley Riehle	1,804.62	Salary 06/16/19 thru 06/30/19
601	07/01/2019	07/31/2019	5	14834	Payroll		Rylee Rogers	334.40	Salary 06/16/19 thru 06/30/19
602	07/01/2019	07/31/2019	5	14835	Payroll		Amanda Schmidt	813.87	Salary 06/16/19 thru 06/30/19
603	07/01/2019	07/31/2019	5	14836	Payroll		Megan Stewart	2,064.28	Salary 06/16/19 thru 06/30/19
604	07/01/2019	07/31/2019	5	14837	Payroll		Jennifer Zipse	1,030.52	Salary 06/16/19 thru 06/30/19
605	07/01/2019	07/31/2019	5	14838	Claims		ACCD - Flex	259.00	2019/06-30 Flex Contributions
606	07/01/2019	07/31/2019	8		Tr Rec	5017	Asotin County Conservation District	259.00	2019/06-30 Flex Contributions Deposit
607	07/01/2019	07/31/2019	8	1918	Claims		Megan Stewart	104.00	2019/07-01 Flex Reimbursement
608	07/01/2019	07/31/2019	8	1919	Claims		Jennifer Zipse	50.00	2019/07-01 Flex Reimbursement
609	07/01/2019	07/31/2019	8	1920	Claims		Asotin County Conservation District	89.00	2019/June Flex Dep HI Prem Reimb
610	07/01/2019	07/31/2019	5		Tr Rec	5018	ACCD - Flex	89.00	2019/06-30 Flex Dependent HI Prem Reimb Dep
611	07/01/2019	07/31/2019	5	EFT	Claims		DCP - WA State Treasurer	659.16	2019/June 16-30 DCP Contribution
612	07/02/2019	07/31/2019	5	EFT	Claims		Internal Revenue Service	2,207.20	941 - 3Q - 2019/July PR 07/01/19
613	07/01/2019	07/31/2019	5	14839	Claims		Colleen Ozard	357.92	C Ozard 2019-08 05/17/19 Windbreak Tree/Shrub - Drip Irrigation
614	07/01/2019	07/31/2019	5	14840	Claims		Colleen Ozard	25.00	C Ozard 2019-16 05/01/19 Pasture Planting
615	07/01/2019	07/31/2019	5	14841	Claims		Megan Stewart	775.04	Travel & Expense 2019/07
616	07/01/2019	07/31/2019	5	14842	Claims		Tolo Properties / Hada Wiltse	1,675.00	Office Lease 2019/07
617	07/01/2019	07/31/2019	5	14843	Claims		Ken Weiss	3,270.15	K Weiss 2013-32 04/28/19 Farmland Conversion
618	07/01/2019	07/31/2019	5	14844	Claims		SJ Farms	1,925.00	SJ Farms - Chad Johnson 2017-24
619	07/01/2019	07/31/2019	5	14845	Claims		Nathan Scheibe	3,200.00	05/29/19 Pasture/Hayland Planting
622	07/01/2019	07/08/2019	5	14846	Claims		Jerry Hendrickson	5,329.20	N Scheibe (DNR Farms) 2019-13 06/29/19 Pasture/Hayland Planting Three J's Ranch - J Hendrickson 2017-28 06/25/19 Pipeline/trough/pump/prot Fence
627	07/02/2019	07/31/2019	5	EFT	Tr Rec	5019	WA Conservation Commission	7,898.58	930 - TSP1 Voucher 2019/05 Inv 1 \$6232.00& 951 - NRI Voucher 2019/05 Inv 16 \$1666.58
628	07/02/2019				Adjustmt		930 - TSP1 Voucher 2019/05 Inv 1 Adj Ir		930 - TSP1 Voucher 2019/05 Inv 1 Adj Income To Split W/ NRCS (NRCS75% And SCC 25%)
634	07/02/2019	07/31/2019	5	14847	Claims		Scheibe Farms	1,316.25	L Matson 2017-35 06/24/19 Riparian Fence - AOP Scheibe Ck#14847 07/02/19

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635	07/02/2019	07/31/2019	5	14848	Claims		Scheibe Farms	2,790.00	L Matson 2017-35 06/24/19 Storage Tank/Trough - AOP Scheibie - Ck#14848 07/02/19
636	07/02/2019	07/31/2019	5	14849	Claims		Scheibe Farms	930.13	L Matson 2017-35 06/09/19 Brush Removal/site Prep/planting/prot Tubes/ts21plants/ts22plants - AOP Schiebe - Ck#14849 07/02/19
637	07/02/2019	07/31/2019	5	14850	Claims		Department Of Ecology	45.00	2019/01 Thru 2019/06 Burn Permits
642	07/03/2019	07/31/2019	5	14851	Claims		Wayne Bezona	128.00	W Bezona 11038 CREP CS
643	07/03/2019	07/31/2019	5	14852	Claims		Wayne Bezona	43.00	W Bezona 11039 CREP CS
644	07/03/2019		5	14853	Claims		Kevin Botts	1,000.00	K Botts 11004 CREP Maintenance
645	07/03/2019		5	14854	Claims		Couse Creek Ranch	109.00	Couse Creek Ranch 11029 CREP CS
646	07/03/2019	07/31/2019	5	14855	Claims		Casey Hagenah	518.00	K Botts 293 CREP CS - AOP Haganah
647	07/03/2019	07/31/2019	5	14856	Claims		Casey Hagenah	332.00	Ramsden/Scheibe 269 CREP CS (split) - AOP Hagenah
648	07/03/2019	07/31/2019	5	14857	Claims		Casey Hagenah	718.00	Ramsden/Scheibe 291 CREP CS (split) - AOP Hagenah
649	07/03/2019	07/31/2019	5	14858	Claims		Casey Hagenah	3,000.00	Halsey 11019 CREP Maintenance - AOP Hagenah
650	07/03/2019	07/31/2019	5	14859	Claims		Casey Hagenah	3,000.00	Weiss 11011 CREP Maintenance - AOP Hagenah
651	07/03/2019	07/31/2019	5	14860	Claims		Hendrickson Ranch	166.00	Hendrickson Ranch 11023 CREP CS
652	07/03/2019	07/31/2019	5	14861	Claims		Hendrickson Ranch	11.00	Hendrickson Ranch 11023 CREP CS
653	07/03/2019	07/31/2019	5	14862	Claims		Hendrickson Ranch	900.00	Hendrickson Ranch 11032 CREP CS
654	07/03/2019	07/31/2019	5	14863	Claims		Hendrickson Ranch	43.00	Hendrickson Ranch 11032 CREP CS
655	07/03/2019	07/31/2019	5	14864	Claims		Hendrickson Ranch	375.00	Hendrickson Ranch 11032 CREP Maintenance
656	07/03/2019	07/31/2019	5	14865	Claims		Rachel Jameton	172.00	R Jameton 11040 CREP CS
657	07/03/2019	07/31/2019	5	14866	Claims		Luhn Cattle	180.00	Luhn Cattle 280 CREP CS
658	07/03/2019	07/31/2019	5	14867	Claims		Luhn Cattle	906.98	Luhn Cattle 11031 CREP Maintenance
659	07/03/2019	07/31/2019	5	14868	Claims		Scheibe Farms	490.00	Scheibe 11017 CREP Maintenance
660	07/03/2019	07/31/2019	5	14869	Claims		Scheibe Farms	2,405.00	Scheibe 11018 CREP Maintenance
661	07/03/2019	07/31/2019	5	14870	Claims		Scheibe Farms	400.00	Scheibe 11017 CREP CS
662	07/03/2019	07/31/2019	5	14871	Claims		Scheibe Farms	1,711.00	Scheibe 11018 CREP CS
663	07/03/2019	07/31/2019	5	14872	Claims		Scheibe Farms	500.00	Couse Creek Ranch 11029 CREP Maintenance - AOP Scheibe
664	07/03/2019	07/31/2019	5	14873	Claims		Scheibe Farms	5,150.00	Thiessen Ranch 11033 CREP Maintenance - AOP Scheibe
665	07/03/2019	07/31/2019	5	14874	Claims		Scheibe Farms	2,520.00	Thiessen Ranch 11033 CREP Maintenance - AOP Scheibe
666	07/03/2019	07/31/2019	5	14875	Claims		J & J Therrell Family LLC	48.00	Therrell 11034 CREP CS

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692	07/03/2019		5	14876	Claims		Ken Weiss	29.85	K Weiss 2013-32 04/28/19 Farmland Conversion Ck#14843 07/01/19 & Ck#14876 07/03/19
694	07/05/2019	07/31/2019	5	14877	Claims		Nathan Scheibe	10,000.00	V Ramsden 2019-09 06/29/19 Farmland Conversion - AOP Nat Scheibe
696	07/08/2019	07/08/2019	5		Stop Pmt		Jerry Hendrickson	5,329.20	Stop Payment for Warrant/Check #14846
697	07/08/2019				Adjustmt		Stop Payment adjustment for 2019 - 696	5,329.20	Stop Payment adjustment for 2019 - 696
698	07/08/2019	07/31/2019	5	14878	Claims		Jerry Hendrickson	5,329.20	Three J's Ranch - J Hendrickson 2017-28 06/25/19 Pipeline /trough/pump/prot Fence (ck#14846 Stppymt Reissue 14878 7/8/19)
699	07/09/2019	07/31/2019	5		Tr Rec	5020	Rod & Debbie Hostetler	1,212.00	2019/July - Hostetler Suprv HI Reimb Ck#9950 \$1212.00
702	07/09/2019	07/31/2019	5	14879	Claims		WA Health Care Authority	5,533.00	ACCD 900 B30 Inv 07/2019 File ID P201907
703	07/09/2019	07/31/2019	5	14880	Claims		Washington State Conservation Commiss	722.59	Inv 162 June 2019 Cust ID# 48 SCC Assigned# 471048 Ck#14880 07/09/19 Adj To Vehicle Acct
708	07/09/2019		5	14881	Claims		Hostetler JV	50,000.00	R Hostetler 2014-100 06/29/19 MM HU Feed Pad/Waste/Storage
709	07/09/2019	07/31/2019	5	14882	Claims		Scheibe Farms	50,000.00	Pad/Ecology Blocks Schebie Farms 2014-114 06/20/19 MM HU Feed Pad/Waste Storage
710	07/09/2019	07/31/2019	5	14883	Claims		Scheibe Farms	50,000.00	Pad/Ecology Blks W Bezona 2014-116 04/29/19 MM Feed/Waste Pads AOP Scheibe
711	07/09/2019	07/31/2019	5	14884	Claims		The Computer Doctors	255.18	Inv 57352 07/06/19 Computer Maintenance
712	07/09/2019	07/31/2019	5	14885	Claims		The Computer Doctors	372.62	Inv 57354 07/06/19 Cloud BU 2019/3Q Jul-Sept 2019
713	07/16/2019	07/31/2019	5	14886	Claims		Colleen Ozard	25.00	Travel & Expense 2019/07
714	07/16/2019	07/31/2019	5	14887	Claims		Amanda Schmidt	25.00	Travel & Expense 2019/07
715	07/16/2019	07/31/2019	5	14888	Payroll		Lacy Ditto	713.40	Salary 07/01/19 Thru 07/15/19
716	07/16/2019	07/31/2019	5	14889	Payroll		Colleen Ozard	1,577.97	Salary 07/01/19 Thru 07/15/19
717	07/16/2019	07/31/2019	5	14890	Payroll		Bradley Riehle	1,640.65	Salary 07/01/19 Thru 07/15/19
718	07/16/2019	07/31/2019	5	14891	Payroll		Rylee Rogers	331.62	Salary 07/01/19 Thru 07/15/19
719	07/16/2019	07/31/2019	5	14892	Payroll		Amanda Schmidt	930.07	Salary 07/01/19 Thru 07/15/19
720	07/16/2019	07/31/2019	5	14893	Payroll		Megan Stewart	1,987.85	Salary 07/01/19 Thru 07/15/19
721	07/16/2019	07/31/2019	5	14894	Payroll		Jennifer Zipse	1,133.14	Salary 07/01/19 Thru 07/15/19
722	07/16/2019	07/31/2019	5	14895	Claims		ACCD - Flex	259.00	2019/07-15 Flex Contribution
723	07/16/2019	07/31/2019	8		Tr Rec	5023	Asotin County Conservation District	259.00	2019/07-15 Flex Contribution Deposit

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724	07/16/2019	07/31/2019	8	1921	Claims		Megan Stewart	104.00	2019/07-16 Flex Reimbursement
725	07/16/2019	07/31/2019	8	1922	Claims		Jennifer Zipse	50.00	2019/07-16 Flex Reimbursement
726	07/16/2019	07/31/2019	5	EFT	Claims		DCP - WA State Treasurer	698.24	2019/July 1-15 DCP Contribution
727	07/16/2019	07/31/2019	5	EFT	Claims		Internal Revenue Service	2,368.34	941 - 3Q - 2019/July PR 07/16/19
728	07/16/2019	07/31/2019	5	14896	Claims		Sparklight Business	116.87	Internet Inv 07/22/19 Ck#14896 07/16/19
729	07/16/2019	07/31/2019	5	14897	Claims		AFLAC	223.09	Inv 516479 Acct # JJ277 2019/07
730	07/16/2019		5	14898	Claims		Asotin County Fair Board	50.00	Floch Hall Room Rental - Sheep/Goat Public Mtg
731	07/16/2019		5	14899	Claims		GeoEngineers	2,165.50	Inv 0158978 Prjct 022281-002-00
732	07/16/2019		5	14900	Claims		Terry Hendrickson	2,250.00	T Hendrickson 2018-15 06/27/19 Spring Development
733	07/16/2019	07/31/2019	5		Tr Rec	5024	Walla Walla Community College	2,098.47	514 - Lead Entity Voucher 2019/4-5-6 4Q
734	07/16/2019	07/31/2019	5		Tr Rec	5025	Spokane Co. Conservation Dist.	89.51	2019 - SRF Direct Seed Loan Interest
735	07/18/2019	07/31/2019	5		Tr Rec	5026	Asotin County Building & Planning	12,855.01	870 - VSP Voucher 2019/05 Inv 11
736	07/18/2019	07/31/2019	5	EFT	Claims		Department Of Labor & Industries	1,118.79	2019/2Q Lnl District
737	07/18/2019	07/31/2019	5	EFT	Claims		Employment Securities Department	86.38	2019/2Q UI Tax
738	07/18/2019	07/31/2019	5	EFT	Claims		Idaho State Tax Commission	218.00	2019/2Q Idaho State W/H Tax
740	07/18/2019	07/31/2019	5	EFT	Tr Rec	5027	WA Conservation Commission	12,508.81	914 - Implementation Voucher 2019/06 #12
741	07/18/2019	07/31/2019	5	EFT	Tr Rec	5028	WA Conservation Commission	2,607.42	972 - Livestock TA Voucher 2019/06 #10
742	07/22/2019	07/31/2019	5	EFT	Tr Rec	5029	WA Conservation Commission	35,118.24	922 - CREP TA Voucher 2019/06 #23 (reduced Oh On Voucher Due To Sec Adjustment Of Pymt)
743	07/22/2019		5	14901	Claims		Soiltest Farm Consultants	116.00	Inv S19-08398 Petty Cover 2019; Inv S19-08400 Petty Fallow 2019
744	07/22/2019		5	14902	Claims		Enduris - Washington	9,299.00	2019/09-01 Thru 2020/08-31 ~ Member 266 ~ Inv R20-266-1
745	07/23/2019	07/31/2019	5	EFT	Tr Rec	5030	Bonneville Power Administration	38,642.86	204 - BPA Voucher 2019/06 Inv 12
746	07/24/2019	07/31/2019	5	EFT	Tr Rec	5031	Recreation And Conservation Office The Computer Doctors	3,566.20	014 - Cottonwood Voucher 2019/06 #15
747	07/24/2019		5	14903	Claims			140.00	Inv 57415 7/22/19 Floppy /zip Disk Archival
748	07/24/2019		5	14904	Claims		WACD - Washington Association Of CD	3,600.00	2019 WACD District Dues
749	07/26/2019	07/31/2019	5	EFT	Tr Rec	5032	Recreation And Conservation Office	9,000.00	009 - Asotin Crk Ripa Prot -RETAINAGE Vouchers
751	07/29/2019	07/31/2019	5		Tr Rec	5033	Oregon Wild Sheep Fondation, Inc	100.00	2019/01-02-03-04-05 FINAL
752	07/29/2019			Adjustmt			2019/2Q Benefit Split - Taxes 941 (Wage (Wages/Benefits)		720-BHS OWSH Voucher 2019/06 #1 2019/2Q Benefit Split - Taxes 941 (Wages/Benefits)

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo				
761	07/30/2019		5	14905	Claims		Inland NW Services, Inc	160.81	Inv 1010719 07/24/19 Copier Maintenance Ck#14905-07/30/19				
762	07/30/2019		5	14906	Claims		Schurman's True Value	19.19	Inv 596724 7/18/19+Inv 597141 07/29/19				
763	07/31/2019				Adjustmt		\$727.90 2019/07 Grant Vehicle Reimbrus		\$727.90 2019/07 Grant Vehicle Reimbursement-Adjust To Grants				
764	07/31/2019		5	14907	Claims		Brad Riehle	268.09	Travel & Expense 2019/07				
765	07/31/2019		5	14908	Claims		Megan Stewart	362.80	Travel & Expense 2019/07				
766	07/31/2019		5	14909	Claims		Jennifer Zipse	227.42	T&E 2019/07				
790	07/31/2019	07/31/2019	5	EFT	Tr Rec	5038	Twin River National Bank	22.51	2019/07 Ck Int				
791	07/31/2019	07/31/2019	7	EFT	Tr Rec	5039	Twin River National Bank	9.35	2019/07 MM Int				
792	07/31/2019				Ser Chge		Brad Riehle		Adobe-Acrobat Pro Inv 07/29/19 Ck#14907 07/31/19 Adj To Grants				
793	07/31/2019				Ser Chge		Sparklight Business		Internet Inv 07/22/19 Ck#14896 07/16/19 Adj To Grants				
794	07/31/2019				Ser Chge		Inland NW Services, Inc		Inv 1010719 07/30/19 Copier Maintenance Ck#14905-07/30/19 Adj To Grants				
795	07/31/2019				Ser Chge		The Computer Doctors		Inv 57352 07/09/19 Computer Maintenance Ck#14884 07/09/19 Adj To Grants				
796	07/31/2019				Ser Chge		Tolo Properties / Hada Wiltse		Office Lease 2019/07 Ck#14842 07/01/19 Adj To Grants				
Records Printed: 117													
Adjustments:													
Beginning Balance:													
Revenues:													
Warrant Expenditures:													
Non Warrant Expenditures:													
Interfund Transfers:													
Redemptions:													
Deposits:													
Withdrawals:													
Stop Payments:													
5,329.20													
0.00													
126,335.96													
261,828.29													
0.00													
0.00													
0.00													
0.00													
0.00													
0.00													
-5,329.20													
256,499.09													
Fund					Adjustments		Beg Bal	Revenues	War Exp	N War Exp	IT In	IT Out	Stop Pmts
001 001 - (ACCD) ~ Conservation District					5,329.20		0.00	1,422.37	243,354.24	-2,224.03	0.00	0.00	0.00
003 003 - (ACCD) ~ ACCD Vehicle					727.90		0.00	0.00	0.00	0.00	0.00	0.00	0.00
004 004 - (ACCD) ~ ACCD Overhead					0.00		0.00	0.00	1,491.07	1,508.24	0.00	0.00	0.00
009 009 - (SRFB) ~ Asotin Crk Riparian Protection					0.00		0.00	9,000.00	0.00	0.00	0.00	0.00	0.00
013 013 - (SRFB) ~ Asotin IMW Monitoring 201					0.00		0.00	0.00	0.00	0.10	0.00	0.00	0.00

TRANSACTION JOURNAL

Asotin County Conservation District
MCAG #: 2384

Time: 13:01:19 Date: 08/07/2019
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07/01/2019 To: 07/31/2019

Trans	Date	Redeemed	Acct #	Chk #	Type	Adjustments	Beg Bal	Revenues	War Exp	N War Exp	IT In	IT Out	Stop Pmts
Fund													
014 014 - (FBRB-RCO) ~ 2018-19 Cottonwood (0.00	0.00	3,566.20	85.02	13.83	0.00	0.00	0.00
051 051 - (ACCD) ~ Flex Contributions - ALL Er						0.00	0.00	518.00	397.00	0.00	0.00	0.00	0.00
204 204 - (BPA) ~ 2018-19 BPA						0.00	0.00	38,642.86	5,858.85	0.00	0.00	0.00	0.00
205 205 - (BPA) ~ 2019-20 BPA						-196.62	0.00	0.00	2,615.84	701.86	0.00	0.00	0.00
514 514 - (SRFB-RCO-WWCC) ~ 2019 Lead En						0.00	0.00	2,098.47	8.41	0.00	0.00	0.00	0.00
600 600 - (DOE) ~ Asotin Creek Riparian						-347.42	0.00	0.00	1,002.54	0.00	0.00	0.00	0.00
710 710 - (BH~WWSF) ~ 2019 Bighorn Sheep P						0.00	0.00	0.00	663.65	0.00	0.00	0.00	0.00
720 720 - (BH~OWSF) ~ 2019 Bighorn Sheep Pr						0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00
730 730 - (BH~IWSF) ~ 2019 Bighorn Sheep Pr						0.00	0.00	0.00	108.11	0.00	0.00	0.00	0.00
740 740 - (BH~WDFW) ~ 2019 Bighorn Sheep I						0.00	0.00	0.00	286.60	0.00	0.00	0.00	0.00
760 760 - (BH~IDFG) ~ 2019 Bighorn Sheep Pr						0.00	0.00	0.00	209.31	0.00	0.00	0.00	0.00
870 870 - (AC BP) ~ VSP Planning						0.00	0.00	12,855.01	1,725.06	0.00	0.00	0.00	0.00
871 871 - (AC BP) ~ VSP Planning 2019-21						-44.66	0.00	0.00	1,427.26	0.00	0.00	0.00	0.00
914 914 - (WSCC) ~ 2018-19 Implementation						0.00	0.00	12,508.81	142.62	0.00	0.00	0.00	0.00
915 915 - (WSCC) ~ 2019-20 Implementation						-58.00	0.00	0.00	544.47	0.00	0.00	0.00	0.00
922 922 - (WSCC) ~ 2017/19 CREP TA & C/S						0.00	0.00	35,118.24	0.00	0.00	0.00	0.00	0.00
923 923 - (WSCC) - 2019-21						-81.20	0.00	0.00	815.85	0.00	0.00	0.00	0.00
930 930 - (WSCC) ~ 2019 TP1						0.00	0.00	6,232.00	0.00	0.00	0.00	0.00	0.00
951 951 - (WSCC) ~ Natural Resource Investmer						0.00	0.00	1,666.58	88.75	0.00	0.00	0.00	0.00
972 972 - (WSCC) ~ 2018-19 Livestock TA						0.00	0.00	2,607.42	1,003.64	0.00	0.00	0.00	0.00
						5,329.20	0.00	126,335.96	261,828.29	0.00	0.00	0.00	0.00

Compensated Absences

8/7/2019

Debt: Employee Vacation Leave, Sick Leave & Floating Holiday Costs

Vacation is payable upon resignation/termination, retirement or death. The districts liability for accumulated unused vacation is:

The accumulated vacation available:

CAPS AT 240 MAX	Current Wage	X	Accumulated Vacation Hours	=	Vacation Liability	FICA SS/MED TAX LIABILITY (.0765)	UI Tax (.13)	WA PFMLA	TOTAL VACATION LIABILITY
L Ditto	\$15.00	X	8.00	=	\$120.00	\$9.18	\$0.16	\$0.30	\$129.64
C Ozard	\$21.18	X	84.00	=	\$1,779.12	\$136.10	\$2.31	\$4.51	\$1,922.04
B Riehle	\$23.25	X	80.00	=	\$1,860.00	\$142.29	\$2.42	\$4.71	\$2,009.42
R Rogers - PT				=	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
A Schmidt	\$16.75	X	8.00	=	\$134.00	\$10.25	\$0.17	\$0.34	\$144.76
Courtney Smith - PT				=	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
M Stewart - PT				=	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RN Terpening-Murray - PT				=	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
J Zipse	\$16.50	X	29.00	=	\$478.50	\$36.61	\$0.62	\$1.21	\$516.94
Total					\$4,251.62	\$325.25	\$5.53	\$10.77	\$4,593.17

\$ 325.25 \$5.53 \$10.77 \$4,593.17
(calcs at curr wage)

Sick leave can only be used for paid time off of illness, pregnancy, dental, vision and medical exams, illness of children, spouse or other dependents.

The accumulated unused sick leave is:

CAPS AT 240 MAX	Current Wage	X	Accumulated Sick Leave Hours	=	Sick Leave	FICA SS/MED TAX LIABILITY (.0765)	No UI on Sick	WA PFMLA	TOTAL SICK LEAVE LIABILITY
L Ditto	\$15.00	X	8.00	=	\$120.00	\$9.18	\$0.00	\$0.30	\$129.48
C Ozard	\$21.18	X	193.75	=	\$4,103.63	\$313.93	\$0.00	\$10.40	\$4,427.95
B Riehle	\$23.25	X	188.00	=	\$4,371.00	\$334.38	\$0.00	\$11.08	\$4,716.46
R Rogers - PT	\$12.00	X	4.78	=	\$57.36	\$4.39	\$0.00	\$0.15	\$61.89
A Schmidt	\$16.75	X	57.25	=	\$958.94	\$73.36	\$0.00	\$2.43	\$1,034.73
Courtney Smith - PT	\$34.00	X	0.92	=	\$31.28	\$2.39	\$0.00	\$0.08	\$33.75
M Stewart - PT	\$38.30	X	23.10	=	\$884.73	\$67.68	\$0.00	\$2.24	\$954.65
RN Terpening-Murray - PT	\$20.00	X	2.08	=	\$41.60	\$3.18	\$0.00	\$0.11	\$44.89
J Zipse	\$16.50	X	25.50	=	\$420.75	\$32.19	\$0.00	\$1.07	\$454.00
Total					\$10,869.28	\$831.50	\$0.00	\$27.54	\$11,728.33

\$ 831.50 \$ - \$27.54 \$11,728.33
(calcs at curr wage)

The accumulated unused sick leave is:

Employees will receive one "Floating Holiday" that can be taken anytime during the calendar year in lieu of Columbus Day. Floating Holidays cannot be cashed out and will be lost if not used by the end of the calendar year in which it was accrued.

The balance of unused Floating Holidays:

	Current Wage	X	Accumulated Floating Holiday Hours	=	Floating Holiday Liability	FICA SS/MED TAX LIABILITY (.0765)	UI Tax (.13)	WA PFMLA	TOTAL Floating Holiday Liability
C Ozard	\$21.18	X	8	=	\$169.44	\$12.96	\$0.22	\$0.43	\$183.05
B Riehle	\$23.25	X	0	=	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
A Schmidt	\$16.75	X	8	=	\$134.00	\$10.25	\$0.17	\$0.34	\$144.76
M Stewart - PT	\$38.30	X	5.5	=	\$210.65	\$16.11	\$0.27	\$0.53	\$227.57
	#REF!	X	0	=	#REF!	#REF!	#REF!	#REF!	#REF!
J Zipse	\$16.50	X	8	=	\$132.00	\$10.10	\$0.17	\$0.33	\$142.60
Total					#REF!	#REF!	#REF!	#REF!	#REF!

#REF! #REF! #REF! #REF!
#REF!
(calcs at curr wage)

District Budget: *Additional expenses have been incurred but are not subtracted from this budget until they have been vouchered.

		Administrative	Consultants	Specific Projects	Cost-Share	Other	Totals
BPA (205) 6/30/2020	Beginning	88,956.00	212,450.00	6,210.00	194,775.00	6,000.00	508,391.00
	Remaining	78,874.99	212,450.00	6,210.00	194,775.00	6,000.00	498,309.99
DOE (600) 6/30/2021	Beginning	65,000.00		58,000.00	122,000.00	5,000.00	250,000.00
	Remaining	47,290.88		58,000.00	112,760.00	3,038.21	221,089.09
CREP 17-19 (923) 6/30/2020	Beginning	20,400.00		-			20,400.00
	Remaining	20,400.00		-			20,400.00
Implementation (915) 6/30/2020	Beginning	90,600.00	-		5,000.00		95,600.00
	Remaining	90,600.00	-		5,000.00		95,600.00
NR Investment (952) 6/30/2021	Beginning	25,000.00	-	100,000.00	-	-	125,000.00
	Remaining	25,000.00	-	100,000.00	-	-	125,000.00
Livestock TA (973)	Beginning	-					-
	Remaining	-					-
TSP (931)	Beginning	-					-
	Remaining	-					-
Lead Entity (515) 6/30/2020	Beginning	-	-	-	-	-	-
	Remaining	-	-	-	-	-	-
SRFB Asotin Cr Rip (009)	Beginning	15,300.00	7,500.00	67,200.00			90,000.00
	Remaining	3,039.73	750.00	(3,789.73)			-
SRFB IMW Monitor (013)	Beginning	1,110.00	149,000.00				150,110.00
	Remaining	(185.09)	64,000.43				63,815.34
FBRB Cottonwood (014)	Beginning	11,200.00	72,000.00				83,200.00
	Remaining	3,608.05	63,635.08				67,243.13
Asotin Co VSP (871) 6/30/2021	Beginning	120,000.00	-		75,000.00	10,000.00	205,000.00
	Remaining	120,000.00	-		75,000.00	10,000.00	205,000.00
Bighorn Sheep (700s)12/31/2019	Beginning	61,750.00			28,250.00		90,000.00
	Remaining	48,106.64			27,936.69		76,043.33
	Beginning						
	Remaining						
Wildfire Fund (860) Advance Payment	Beginning	10,000.00					10,000.00
	Remaining	5,737.50					5,737.50
Livestock TA (970) Advance Payment	Beginning	16,000.00	-	-	-	-	16,000.00
	Remaining	8,770.58	-	-	-	-	8,770.58
CREP TA (920) Advance Payment	Beginning	159,232.50	3,007.50	-	-	-	162,240.00
	Remaining	22,785.85	-	-	-	-	22,785.85
Total Beginning	Beginning	684,548.50	443,957.50	231,410.00	425,025.00	21,000.00	1,805,941.00
Total Remaining	Remaining	474,029.13	340,835.51	160,420.27	415,471.69	19,038.21	1,409,794.81

Overhead Account	Balance	July	\$ 34,751.45
Mileage Account	Balance	July	(288.37)

Outstanding Cost-Share Report

Landowner	Project	Date Apprvd	Project Start	Expire Date	Planned Cost-Share Budget	Project Type
Scheibe Farms	2012-29	5/10/2012		6/30/2019	\$ 797.50	Sediment Basin
K&C Blue Mt	2013-8	2/7/2013		6/30/2019	\$ 6,712.50	Water Development
Kevin Botts	2015-5	3/5/2015		9/30/2019	\$ 3,681.90	Cross Fence
Scheibe Farms	2015-18	9/10/2015		6/30/2019	\$ 500.00	Sediment Basin
Kevin Botts	2016-37	9/8/2016		9/30/2019	\$ 1,775.00	Water Development
Scheibe Farms	2017-2	3/9/2018		9/30/2019	\$ 8,415.75	Water Development
Thiessen Ranch	2017-24	7/6/2017		9/30/2019	\$ 50,002.21	CREP Match
Rimmelspacher Lvg Trust	2017-25	7/6/2017		9/30/2019	\$ 33,729.38	Water Development
Couse Creek Ranch	2017-33	11/16/2017		9/30/2019	\$ 6,630.00	CREP Match
Hendrickson Lvg Trust	2017-34	12/7/2017		6/30/2019	\$ 320.00	CCRP Match
Larry Matson	2017-35	12/7/2017		9/30/2019	\$ 8,278.00	CCRP Match
Gerald & Betty Halsey JV	2018-11	4/5/2018	4/6/2018	9/30/2019	\$ 704.65	Riparian Fence - CCRP
Scheibe Farms	2018-12	5/10/2018	5/11/2018	6/30/2019	\$ 967.50	Water Development
J & J Therrell Family LLC	2018-14	5/10/2018	5/11/2018	9/30/2019	\$ 1,225.00	CREP Match
Scheibe Farms	2018-17	10/11/2018		6/30/2020	\$ 7,660.00	CCRP Match
Wayne Bezona	2018-18	10/11/2018		9/30/2019	\$ 3,612.50	CREP Match
Luhn Cattle	2019-01	2/7/2019	2/15/2019	12/31/2019	\$ 913.20	Spring - EQIP Match
Luhn Cattle	2019-02	2/7/2019	2/15/2019	12/31/2019	\$ 686.55	Windbreak - EQIP Match
Ken Weiss	2019-03	2/7/2019	2/15/2019	6/30/2019	\$ 1,575.00	Riparian Fence - CREP
Scheibe Farms	2019-05	2/7/2019		TBD	\$ 2,337.50	Riparian Fence - CREP
Couse Creek Ranch	2019-06	3/7/2019	3/8/2019	6/30/2019	\$ 5,000.00	Pasture/Hayland Planting
Couse Creek Ranch	2019-07	3/7/2019	3/8/2019	6/30/2019	\$ 7,799.00	Farmland Conv
Bryan Bishop	2019-12	5/9/2019	5/10/2019	12/31/2019	\$ 10,000.00	Farmland Conv
Scheibe Farms	2019-15	7/11/2019			\$ 2,100.00	Sediment Basin
Couse Creek Ranch	2019-16	7/11/2019			\$ 50,000.00	NRI
Scheibe Farms	2019-17	7/11/2019			\$ 50,000.00	NRI
Total Outstanding Cost-Share Obligation					\$ 265,423.14	

FEATURE PROJECT TITLE (55 characters, including spaces)*

Hell's Canyon Bighorn Sheep Protection Project

RESOURCE CHALLENGE (500 characters, including spaces): What resource challenge was occurring, and what/who did it impact? How did your CD get involved? Please avoid technical jargon and excessive acronyms.*

Domestic sheep & goats are frequently raised on private lands within Hells Canyon Bighorn sheep range. They can carry the *Mycoplasma ovipneumoniae* bacteria that is lethal to bighorn sheep if transmitted. Two transmission events have been associated with pneumonia outbreaks in bighorn sheep population in Hells Canyon Bighorn sheep in the past 2 decades despite ongoing efforts by wildlife agencies in all three states. The agencies do not have the staffing to dedicate to this dynamic situation.

PROJECT SUMMARY AND RESULTS (600 characters, including spaces): How did you address the challenge? How did your services meet natural resource and land use needs? What measurable / observable results occurred or are expected? If possible, include a quote from a project cooperator.*

A 2-year pilot project has been developed to reduce the risk of another outbreak within the Hells Canyon bighorn sheep from domestic sheep & goat flocks. ACCD is working with domestic owners in the Hells Canyon area to test flocks for Movi and implement management practices that benefit bighorn sheep and the flock owners to reduce the risk of disease spread to bighorn herds. Testing records are maintained to regularly monitor distribution of domestic sheep and goats in proximity to bighorn sheep. Educational materials have been developed to inform flock owners of things they can do to help.

Photos



Bighorn sheep herd in Asotin County



Goat herd in Asotin County tested Movi free

Other Accomplishments



ACCD provided over \$630,000 in cost-share to landowners to implement BMPs that address nature resource concerns this year



Over 28,000 trees and shrubs were planted throughout Asotin County in FY2019



Stewardship Plans & Assessments completed to assist landowners with protecting resources while maintaining agricultural viability.

Priorities for next year:

Develop plans for in-stream habitat projects identified in the Asotin County Conceptual Restoration Plan to be implemented in 2020. Material sourcing for these projects will come from forestry-fuel reduction projects

Assist livestock owners with manure application to improve soil health

Continue writing and implementing agricultural stewardship plans for landowners

Livestock TA Application

Funding Received in FY19*\$ 8000

Funding Request for FY20*\$ 14000

Funding Request for FY21*\$ 34000

Anticipated need for FY22*\$ 8000

Outreach and Education Funding Needs for next 2 fiscal years.\$ 4000

Outreach & Education activities can only be funded with operating funds which are not available at this time. However, if funds become available requests could be considered. This information to also be used to inform future budget requests.

1. **Please describe the livestock technical assistance need in your district. Please be as descriptive as possible. Because the need for livestock TA is likely to vary widely from CD to CD, you might consider including information such as # and type of livestock operations, current circumstances such as increased regulatory focus, CRM or PIC programs generating demand for TA, if a backlog of requests for TA exists, and any other relevant information you would like to be considered**

ACCD will utilize Livestock TA funds for four types of projects:

- a. ACCD is developing new Agricultural Stewardship Plans for commercial and non-commercial livestock producers and currently have 6 landowners that have formally requested plans be developed for their livestock operations. There have been several others that have had initial contact with the District and we anticipate additional requests as we continue promoting and building the approach of long range planning for landowners.
- b. We will be completing CNMP review and updates. There are 21 existing CNMPs and we will meet with each producer to ensure the plans are being implemented properly and, in the event they are not, we will work with the landowners to make the required changes. Of the 21 plans, 15 will be expired within the next 3 years. We will work with the producers to have the plans updated.
- c. In April 2019, the ACCD board approved a list of 19 projects for NRI funding. Two of those projects have had full designs completed and are approved for construction to begin. The next 2 to 4 projects need to have full designs completed and all requirements completed so they are ready for implementation when funds become available.
- d. Over the past several years, ACCD has installed manure containment facilities for winter feeding areas. We will coordinate with those landowners to evaluate the use and condition of each facility and identify any issues there may be. In addition, we will coordinate with the landowners to develop a list of the facilities that need emptied, yards of materials ready to be applied to crop fields and coordinate with a contractor to complete the work.

2. **Describe in detail the proposed activities including metrics or deliverables to be reported. Work should be tied to implementation of BMPs and on the ground work or leading up to and supporting future implementation of BMPs to the greatest extent possible.**

Deliverables for the Livestock TA grant would include:

- a. Produce a minimum of 6 (goal of 10) agricultural stewardship plans for livestock producers that will be utilized to develop cost-share projects over the next 3 to 5 years
- b. Review 21 CNMPs to ensure the producers are in compliance with the plans
- c. Update 15 CNMPs that will expire by 2022
- d. Complete full design plans for a minimum of 2 (goal of 4) NRI projects
- e. Inventory all manure containment structures
- f. Coordinate the application of composted manure to crop fields

3. **How much funding will be devoted to the conservation/farm plan development process? (Please state an estimated dollar amount.) How many plans and what types?**

We anticipate \$30,000 will be utilized to update 15 CNMPs and \$12,000 to \$16,000 will be utilized to develop 6 to 10 agricultural stewardship plans. The remaining funds will be utilized for the other deliverables identified in the grant application.

4. **Please describe the technical capacity to be applied to this proposed work whether on staff at your CD or to be accessed through another CD or partner:**

ACCD has 1 Project Coordinator and 3 Resource Technicians on staff. In addition, we will utilize the SE Area Engineer to develop design plans that require engineering. ACCD collaborates with the local NRCS staff on project implementation.

5. **Does CD accept referrals from any regulatory agency? How many referrals did the CD receive in the previous FY? Please describe any anticipated referral assistance requests to be addressed with this proposal:**

ACCD will accept referrals from regulatory agencies and in the past has worked closely with DOE to address water quality concerns associated with livestock operations. Due to the relationship and proactive coordination between ACCD and DOE we have been able to address resource concerns without requiring formal referrals in the past fiscal year. We will continue the relationship and approach that has been established to avoid the need for referrals while still ensuring resource concerns, especially water quality, are being met.

6. **Please describe activities you will be conducting such as: to address water quality TMDL's on impaired watercourses, groundwater recharge or management areas with nitrate issues, or watercourses draining to shellfish harvest areas or critical salmon habitat areas. Please also describe if your CD is participating in a Pollution Identification and Correction (PIC) program, Coordinated Resource Management (CRM) group, or similar multi-agency program:**

The activities identified in the Livestock TA grant will address water quality in a Straight to Implementation watershed (Plan developed in place of a TMDL plan due to the extensive efforts made by local landowners in Asotin County), protect and enhance critical areas (critical aquifer recharge, fish and wildlife habitat, frequently flooded) identified in the Asotin County Voluntary Stewardship Plan and priority restoration and protection areas for ESA listed Snake River Steelhead populations.

7. **Please describe how the requested funding will be leveraged with other funding sources or resources:**

We will leverage the Livestock TA funds with an existing DOE grant and VSP contract. The DOE grant will expire June 30, 2021 and the VSP contract is set to renew each biennium. By leveraging the Livestock TA funds we will have the ability to put more funds from DOE and VSP towards cost-share projects.

8. **Please describe how this proposed work contributes to the district priorities in the long range and annual plans of work:**

The proposed work is directly connected to the priorities that are identified in the long-range plan and annual plan of work. Water Quality (manure management) was identified in the 2018-2023 ACCD Long Range Plan the highest natural resource concern needed throughout the entire county. Technical Assistance was also identified as a priority in the Long-Range Plan, which includes developing full farm and ranch “stewardship” plans (Ag Stewardship Plans). The FY2020 Annual Plan identifies “Livestock – improve heavy use and feeding areas associated with stream through fencing, tree planting, nutrient management and off stream water developments. Improve rangelands through managed grazing, fencing and water developments for better grazing distribution and noxious weed management” as a natural resource priority and goal.

Forest Fuel-Reduction to Streams Program

Asotin County Conservation District

DRAFT PLAN

OBJECTIVE: Design and implement a forest fuel-reduction program using pre-commercial thinning and pruning of privately owned forest lands within the ACCD boundary to reduce fuel-load and wildfire risk, and use the thinned/pruned materials as the source of woody debris (WD) for conservation district in-stream projects on Couse Creek and Tenmile Creek in 2020, and beyond.

Project Phase:	Tasks:	Deliverables:	Timeline:
Phase 1: Program Development and Design	<ul style="list-style-type: none"> i. Identify goals and timeline of program ii. Contract development/program requirements iii. Identify permitting/regulatory requirements iv. Consult with local environmental regulatory agencies, forestry technicians, and local landowners v. Identify and estimate amount of acreage in district that qualifies for this program vi. Identify priority stream reaches and approved instream woody debris project sites vii. Estimate of how much timber will be needed for 2020 instream projects viii. Identify staging locations of wood materials for instream projects ix. Identify potential challenges to implementation x. Establishment of cost-share rates and tier-system of ranking for whole stands (not sections of stands that "nickel and dime" landowners) xi. List of landowners who have already expressed interest as test operation xii. Identify contractors interested in participating and costs*** 	Program outline and eligibility Fuel Reduction Contract Template Cost-share rates established Est. # of acres eligible land Est. amt of LWD needed for projects List of contractors and costs Est. Cost of Conservation crew Tier system of ranking stands List of interested landowners	Now - Oct. 2019
Phase 2: Implementation of Pre-Commercial Thinning/Pruning Actions	<ul style="list-style-type: none"> i. Stand surveys and site forest plan development for identified landowners; Plan on what to do with left over materials from thinning/pruning operation ii. Pre-commercial thinning and pruning operations commence, and stage usable materials 	Fuel reduction plans for landowners Scheduling/Hiring of contractors Thinned/Pruned forest stands Piles of material staged for movement	ASAP: Oct - June 2020
Phase 3: <i>Public Outreach (If needed in year 1)</i>	<i>i. Marketing materials and distribution to eligible landowners, public comment, sign ups and participation. Adapt program if needed to address public concerns.</i>	<i>Marketing materials distributed Approval of contracts/projects</i>	<i>Nov. 2019 TBD</i>
Phase 4: Movement and Staging of Materials	<ul style="list-style-type: none"> i. Collection of woody debris from forested site, and staging of materials in previously identified locations near instream project areas ii. Crew survey of future thinning and pruning sites 	Movement of materials to staging locations Piles of staged woody debris	May - July 2020
Phase 5: Implementation of Instream Structures	i. Building of instream structures using staged materials.	Functional instream structures	July-Sept. 2020 In-stream work windows
Phase 6: Monitoring, and Future sites Planning	<ul style="list-style-type: none"> i. Monitoring of success of instream structures ii. Outreach and identification of next-year projects iii. Identify successes and failures of program iv. Adapt program as needed 		Sept. 2020 ...and beyond!

***Challenge: all materials must be handled in a way that they can be moved off site, staged, and then used as instream materials later

Phase 1: Program Development and Design

- i. Identify goals and timeline of program
 - a. Reduce fuels, improve stand health and fire resiliency, source materials for instream projects
 - b. Timeline:
 - i. Establish program details, cost share rates, and locations Now→Oct 2019
 1. Per acre rate, stems per acre, NRCS Forest Stand Improvement (666); NRCS tree/shrub pruning (660)
 - ii. Design contracts for program participation
 - iii. *Outreach materials– If needed 2020. *We may already have enough interested landowners for this year*
 - iv. Begin thinning and pruning operations ASAP: Oct. 2019→ June 2020, no work planned when snow on ground
 - v. Stage materials near instream work sites in May 2020→ July 2020
 - vi. Assemble instream woody debris structures during “instream work windows” in July 2020→ Sept 2020
 - vii. Monitoring and review of program success/failures, program adaptation, identification of future “fuel-reduction to streams” sites, public outreach, Sept. 2020 and beyond
- ii. Contract development/program requirements
 - a. Define program requirements: Who is eligible? What are they eligible for? Etc.
 - b. Identify qualified contractors and potential costs
 - c. Identify conservation crew responsibilities and potential costs
 - d. Identify landowner investments
- iii. Identify permitting/regulatory requirements
 - a. NEPA, DOE, DNR, State, County
 - i. Request for consultation initiated on 8/6/19 to DNR and WDFW
- iv. Consult with local environmental regulatory agencies, forestry technicians, and local landowners;
 - a. Identify potential risks/challenges/benefits of program
- v. Identify and estimate amount of acreage in district that qualifies for this program
 - a. Identify forested lands, watershed boundaries and compile contact list of landowners who qualify
- vi. Identify priority stream reaches and approved instream woody debris project sites;
 - a. Couse Cr. and Tenmile Cr. Instream woody debris projects
- vii. Estimate of how much/what sizes of timber will be needed for 2020 instream projects
 - a. How many instream woody debris locations?
 - b. What/How big/How many?
 - c. Large woody debris
 - d. Small woody debris
- viii. Identify staging locations of wood materials for instream projects
 - a. Identify materials staging locations, and how much/what sizes of debris to stage at each location
 - b. Approval from landowners for debris piles in staging locations along streams
- ix. Identify potential challenges to implementation, and measurable parameters to monitor success of program
- x. Establishment of cost-share rates and tier-system of ranking for whole stands (not sections of stands that “nickel and dime” landowners).
 - a. Density of stems/Acre cost share rates for NRCS (666)
 - b. NRCS tree/shrub pruning (660)
 - c. Removal/hauling/staging of debris done by conservation crew/ACCD contractor; landowner not responsible for these incurred costs
- xi. Compile list of landowners who have already expressed interest as test operation
 - a. Several landowners already interested, can use them as “test operations” to make sure our program is running smoothly before beginning larger-scale outreach
- xii. Identify contractors interested in participating; Challenge: all materials must be handled in a way that they can be moved off site, staged, and then used as instream materials later

Phase 2: Implementation of Pre-Commercial Thinning and Pruning Actions:

- i. Stand surveys and site forest plan development
 - a. Landowner's parcel surveyed, measure density of existing stems per acre, and prescribe pre-commercial thinning amount
 - b. Tier system based on average of how much (%) the stand will be reduced per acre
 - i. (Scenario: Joe starts with 500 stems per acre. Thinning: removed 250 stems per acre (50% density reduction) + pruning: pruning 200 stems per acre (80% pruned) = Cost Share Rate/Acre
- ii. Pre-commercial thinning and pruning operation commences
 - a. Contractor is advised where to place sorted piles of woody debris, and has a plan on how much/what sizes of woody debris to leave behind, and where to leave excess/unusable materials

Phase 3: Public Outreach: (TBD: If needed in year 1)

- i. *Marketing materials and distribution of information to eligible landowners, public comment, sign ups and participation.*
- ii. *Adapt program if needed to address public concerns.*

Phase 4: Movement and Staging of Woody Materials

- i. Collection of woody debris from thinning/pruning site to be completed by ACCD hired crew, and staging of materials in previously identified locations near instream project areas

Phase 5: Implementation of Instream Structures

- i. Building of instream structures using staged materials to be completed by ACCD hired crew

Phase 6: Monitoring, Future Sites Planning

- i. Monitoring of success of instream structures
- ii. Outreach and identification of next-year projects
- iii. Identify successes and failures of program
- iv. Adapt and improve program as needed

Contact: Jacob Caggiano | jacob@mapseed.org | 509-432-1674

Action Map for Voluntary Stewardship

PRIMARY GOALS

We need to reach small landowners who are doing agricultural activity but are unclassified.

These landowners have no idea who Asotin County CD is, or what they do. This needs to change.

We want to create a strong, beautiful online presence that can educate, inspire, and ultimately capture new leads to take action.

Example user scenario

Rachel owns 10 acres and is farming along a wetland, as well as a critical fish & wildlife habitat area. She has no idea that her land is so important to the regional ecology.

She receives a postcard that encourages her to visit asotinvsp.org so she can learn about her farm and be a part of the conservation solution.

During her first visit, she can quickly walk through a storymap showing the critical areas where she farms. She can immediately be able to connect with Asotin County CD and build a relationship for the Voluntary Stewardship Program.

Key Requirements

- **Beautiful map:** color palette, graphics, fonts to build a solid Asotin County CD brand.
- **Compelling story:** animated map layers, guided walkthrough, easy to use.
- **Call to action:** a seamless way to connect to Asotin County CD.

Estimated Timeline

August 8th - board approves to create your Action Map

August 14th - first half of payment received, time to get started!

September 4th - beta version is ready, user testing begins. 2nd half of payment is invoiced.

September 15th - full launch. We begin your marketing campaign.

Cost

\$5000

Maintenance Plan

An annual fee of **\$800** will cover hosting, bug fixes, and general support.

You will be able to export your data at any time to ensure flexibility for the future.

Quick Notes

August – 2019

District supervisors and staff – Quick Notes is provided by the Washington State Conservation Commission to conservation district boards and their staff leaders. It contains information on issues, meetings, training opportunities, and deadlines needing your attention in upcoming months. If you have questions on any item, contact your Commission Regional Manager.

Important Dates and Reminders:

- August 14 – Deadline for New Supervisors' [Open Government Training](#)**
- August 21 – Statewide Policy Meeting on District Elections; Ellensburg, WA**
- August 23 – Total Quality Assurance Plan (TQAP) Policy Comments Due**
- August 26 – Annual Report of Accomplishments Due to WSCC**
- September 18 & 19 – [WSCC Regular Meeting](#); Walla Walla, WA**
- October 8th – Northwest Area Meeting; Snohomish CD**
- October 9th – Southwest Area Meeting; Clark CD**
- October 14th – NE Area Meeting; Spokane CD**
- October 17th – North Central Area Meeting; Foster Creek CD**
- October 22nd – South Central Area Meeting; Kittitas CD**
- October 23rd – Southeast Area Meeting; Pomeroy CD**

Area Meetings Coming Up!

As you see above, the dates for the 6 area meetings are final. Stay tuned for more information from the host districts on each meeting. Remember this is where the resolution process starts for WACD policy making.

Annual Report Pages Due August 26

Please make sure someone from your district is assigned to complete the [2019 Annual Report form](#) by COB on August 26. It's an opportunity to share key accomplishments from the past fiscal year that will be included in an all-CD/SCC Annual Report. The final report is shared with legislators, the Governor's Office, members of Congress, and other key partners. The SCC is required by statute to collect annual reports from districts each year, making on-time submission of CD annual report pages one of the required standards in the Conservation Accountability and Performance Program (CAPP). Thanks in advance! We look forward to reading about your accomplishments.

Plan (TQAP) Policy. Assurance of Washington Conservation Districts' quality of work has been an important issue for some time now and this policy, which has been in development for over a year, is the beginning of that validation process. Your input is important to ensure Commission policies represent all Districts. Please send comments and responses about the policy proposal to Larry Brewer at lbrewer@scc.wa.gov. Please note that there will be future opportunities to comment and make suggestions on details of the statewide TQAP. If you are interested in participating in the continued development of the TQAP, please let Larry know.

New Supervisor/Employee Orientations

By [clicking on this link](#) and then on the "Training and Development" tab, you will see three supervisor orientation modules that can be used for new employees as well. Also at the bottom of that page is the [required Open Government training for board members and public records officers](#). If you have questions, please contact your [Commission Regional Manager](#).

Conservation District Operations Questions and Answers of the Month:

Question: *What is the best way to handle my personal social media as a board member or staff of a conservation district?*

Answer: *Before we answer this question, a couple points. Yes, it's still a free country. Yes, freedom of speech still exists. However, as a public official or staff to a public agency it's important to be cognizant that your words matter. We have seen instances where a personal statement on social media has caused confusion with respect to the conservation district. Be careful and keep in mind how your social media activity reflects on your public service. For your help, here is a link to the MRSC website on this subject: <http://mrsc.org/Home/Explore-Topics/Management/Information-Technology/Social-Media.aspx>. It covers both policies for a public entity as well as policies and thoughts on personal social media use.*

Question: *We are looking for good policies on travel and use of credit cards. Is there anything new we can use?*

Answer: *The State Auditor's Center for Government Innovation collaborated with the Municipal Research and Services Center (MRSC) to bring local governments in Washington new resources regarding your travel and credit card policies. Travel and credit cards can create challenges, and creating strong policies for travel and credit cards can help stop problems before they start. You can view these new resources on the SAO Resource Database: <https://portal.sao.wa.gov/PerformanceCenter>.*