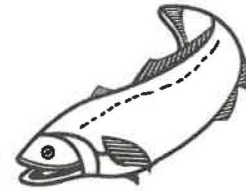


# ASOTIN COUNTY CONSERVATION DISTRICT



**Assisting, protecting, and restoring Asotin County's natural resources.**

**Asotin County Conservation District**

**Thursday – July 15, 2021**

**Board Meeting**

**Minutes taken and prepared by: Jennifer Zipse**

**7:02 PM:** Chairman Levi Luhn called the Board meeting to order.

Supervisors present: **Levi Luhn, Jerry Hendrickson, Kelsey Crawford**

ACCD Staff present: **Megan Stewart, Brad Riehle, Jennifer Zipse, Kodie Wight, Lacy Ausman-Ditto**

ACCD Staff present via phone: **Amanda Schmidt**

Public Present via phone: **Shana Joy (WSCC)**

## **MINUTES**

Review and Approve Minutes from June 10, 2021, board meeting.

Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve minutes from June 10, 2021, board meeting. **Motion Carried 1.**

## **FINANCIAL REPORTS**

June #16208 to #16312 and #2045 to #2049 and 5 EFT payments. Totaling \$226,053.37

Jerry Hendrickson moved and Kelsey Crawford seconded the motion to approve checks: June #16208 to #16312 and #2045 to #2049 and 5 EFT payments. Totaling \$226,053.37. **Motion Carried 2.**

Board Supervisors reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Outstanding Voucher Status, District Budget, and Outstanding Cost-Shares.

ACCD has new funds available for Fire Recovery.

## **CORRESPONDENCE**

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors. Some field work may be delayed due to IFPL going to level 4. IFPL is activated when needed during the summer fire season, Industrial Fire Precaution Levels (IFPL) are an activity closure system to reduce wildfire risk when using spark emitting equipment on forestland.

WSCC – District Digest was reviewed by the Board of Supervisors. Livestock TA open until August 9<sup>th</sup>, The Washington State Conservation Commission (SCC) is developing their 2022-2027 Strategic Plan and would like feedback from conservation district staff and supervisors on their proposed goals by August 16<sup>th</sup>. SCC Executive Director Carol Smith will be retiring in October.

## **OLD BUSINESS**

Office Lease Negotiations Update – ACCD entered into formal negotiations with Specialty Environmental last month; code issues were discussed, and we could anticipate a revised lease rate based on requests during negotiations.

## **NEW BUSINESS**

### **Appleford Farms**

- Cost Share 2019-06 extension request. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the extension request for cost share 2019-06 until June 15, 2022. **Motion Carried 3.**

### **Thiessen Ranch, LLC**

- Cost Share 2019-33 extension request. Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the extension request for cost share 2019-33 until September 30, 2021. **Motion Carried 4.**

### **Dan Sangster**

- Cost Share 2021-12 extension request. Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the extension request for cost share 2021-12 until June 30, 2022. **Motion Carried 5.**

### **Terry Hendrickson**

- Cost Share 2020-16 extension request. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the extension request for cost share 2020-16 until June 30, 2022. **Motion Carried 6.**

### **Gigi Sabin**

- Cost Share application 2021-30. Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the cost share application 2021-30. **Motion Carried 7.**

### **Bill Ingram**

- Cost Share application 2021-31. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the cost share application 2021-31. **Motion Carried 8.**

WACD Dues – Jerry Hendrickson moved and Kelsey Crawford seconded a motion to pay WACD dues in the amount of \$3,488.89. **Motion Carried 9.**

VSP Agreement with Asotin County – Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the 2021-2023 VSP Agreement with Asotin County for \$220,000. **Motion Carried 10.**

Inter-District Agreement for Professional Engineering Services – Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the Inter-district Agreement for professional engineering services. **Motion Carried 11.**

WSCC Cost Share Resolution – Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve WSCC Cost Share Resolution (2021-03). **Motion Carried 12.**

WSCC Grant Addendums – Recommendations for addendums were reviewed. Implementation: 1 outcome for \$117,823, CREP: 2 outcomes for \$61,134.50, NRI: 1 outcome for \$78,666, and Fire Recovery: 1 outcome for \$5,000.

Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the Implementation, CREP, and Fire Recovery grant addendums. **Motion Carried 13.**

Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve using the NRI grant for manure management projects. **Motion Carried 14.**

NRI Project Ranking – Changes were made to the NRI project ranking form. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the updated NRI Project Ranking form. **Motion Carried 15.**

2021-2022 WCC Crew Agreement – The 2021-2022 agreement would cover 14 weeks of work and cost \$90,440. Brad also presented the option details to host a crew for the 2022-2023 program year. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the 2021-2022 WCC Crew Agreement for 14 weeks and \$90,440. **Motion Carried 16.**

4-O Design Project Status – BPA is declining to fund the project. DOE is willing to fund portions of the project that is located away from the residential portion of the property. The project will need to be scaled back to only bank stabilization and some riparian enhancements to be funded. The board agrees to amend the agreement for the project. The formal amendment will be presented at an upcoming board meeting.

Fire Recovery – Staff will be assessing the damage with landowners from the Silcott Fire ASAP, once the Lick Creek Fire is out staff will also assess the damage within its footprint.

#### **PUBLIC COMMENT**

Jerry Hendrickson moved and Kelsey Crawford seconded a motion to change the start time for the August – October board meetings to 6:00 p.m. **Motion Carried 17.**

#### **ADJOURN**

There being no further business, the meeting was adjourned at 8:58 PM.

#### **Review of Motions:**

1. **Motion 1:** Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve minutes from June 10, 2021, board meeting. Motion Carried 1.
2. **Motion 2:** Jerry Hendrickson moved and Kelsey Crawford seconded the motion to approve checks: June #16208 to #16312 and #2045 to #2049 and 5 EFT payments. Totaling \$226,053.37. Motion Carried 2.
3. **Motion 3:** Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the extension request for cost share 2019-06 until June 15, 2022. Motion Carried 3.
4. **Motion 4:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the extension request for cost share 2019-33 until September 30, 2021. Motion Carried 4.
5. **Motion 5:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the extension request for cost share 2021-12 until June 30, 2022. Motion Carried 5.
6. **Motion 6:** Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the extension request for cost share 2020-16 until June 30, 2022. Motion Carried 6.
7. **Motion 7:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the cost share application 2021-30. Motion Carried 7.
8. **Motion 8:** Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the cost share application 2021-31. Motion Carried 8.

9. **Motion 9:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to pay WACD dues in the amount of \$3,488.89. Motion Carried 9.
10. **Motion 10:** Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the 2021-2023 VSP Agreement with Asotin County for \$220,000. Motion Carried 10.
11. **Motion 11:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the Inter-district Agreement for professional engineering services. Motion Carried 11.
12. **Motion 12:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve WSCC Cost Share Resolution (2021-03). Motion Carried 12.
13. **Motion 13:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the Implementation, CREP, and Fire Recovery grant addendums. Motion Carried 13.
14. **Motion 14:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve using the NRI grant for manure management projects. Motion Carried 14.
15. **Motion 15:** Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the updated NRI Project Ranking form. Motion Carried 15.
16. **Motion 16:** Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the 2021-2022 WCC Crew Agreement for 14 weeks and \$90,440. Motion Carried 16.
17. **Motion 17:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to change the start time for the August – October board meetings to 6:00 p.m. Motion Carried 17.

**NEXT REGULAR BOARD MEETING**

**Thursday – August 5, 2021**

**6:00 p.m.**

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CHAIRMAN SIGN

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SUPERVISOR SIGN

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DATE

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DATE