

**Asotin County Conservation District**  
**Thursday – August 6, 2020**  
**Board Meeting**  
**Minutes taken and prepared by: Jennifer Zipse**

**7:01 p.m:** Vice Chariman Rod Hostetler called the Board meeting to order.

Supervisors present: **Jerry Hendrickson (not present during entire meeting), Kelsey Crawford, Jason Schlee**

ACCD Staff present: **Megan Stewart, Brad Riehle, Jennifer Zipse, Amanda Schmidt, Zach Van Orsdel, LacyAusman-Ditto, Colleen Ozard**

Guests present: **Tracy Hanger (NRCS)**

**Minutes**

- ✓ Review and approve minutes from July 16<sup>th</sup> Board Meeting ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve minutes from July 16, 2020 Board Meeting. **Motion Carried 1***

**Financial Reports:**

- ✓ Board reviewed and approved check register ~ Jerry Hendrickson moved and Jason Schlee seconded a motion to approve checks July 2020 ~ #15526 to #15593 and #1983 to 1987 and 8 EFT pymts (2-941 pymts, 2-DCP, 4-Qrtly Pymts (Lnl, UI, ID St Tax, WA PFMLA) Totaling \$187,527.44. **Motion Carried 2**
- ✓ Board reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Outstanding Voucher Status, Budget and Outstanding Cost-Shares. Megan discussed that ACCD was given a one-year extension on the DOE grant. A portion of that grant money will go to PALS projects. Extension documents were signed by Rod Hostetler.

**CALENDARS and EVENTS:**

- ✓ Employee Schedule was reviewed
  - Cottonwood construction started August 6<sup>th</sup>
  - Staff and WCC crew have been busy installing PALS on Couse Creek

**Correspondence:**

- ✓ Employee update reports were emailed out to supervisors prior to the meeting.

**NEW BUSINESS:**

- 2021 Implementation Addendum
  - 6 months' worth of new money allocated
  - To implement District programs
    - Kelsey Crawford moved and Jason Schlee seconded a motion to approve the 2021 Implementation Addendum. **Motion Carried 3.**
- Cultural Resources
  - District to explore additional options of those who can conduct cultural resource surveys for District projects
    - Board gave support to explore options

**Conservation Plan Revisions:**

Revisions: Wayne Bezona CREP Re-enrollment CN 274

- Kelsey Crawford moved and Jason Schlee seconded a motion to approve Wayne Bezona's CREP Re-enrollment CN 274. **Motion Carried 4.**

**Commercial Cost-Share:**

Applications:

- ✓ Danielle Sauve (Phil A. Johnson Farm and Ranch) – Spring Development

- Jason Schlee moved and Kelsey Crawford seconded a motion to approve Danielle Sauve (Phil A. Johnson Farm and Ranch) – Spring Development CS #2020-19. **Motion Carried 5.**
- ✓ **Mike Wolf – Trough**
  - Kelsey Crawford moved and Jason Schlee seconded a motion to approve Mike Wolf's trough CS #2020-20. **Motion Carried 6.**
- ✓ **Schiebe Farms – Spring Developments (2)**
  - Jason Schlee moved and Kelsey Crawford seconded a motion to approve Scheibe Farms Spring Developments CS #2020-21. **Motion Carried 7.**
- ✓ **Scheibe Farms – Spring Development**
  - Kelsey Crawford moved and Jason Schlee seconded a motion to approve Scheibe Farms Spring Development CS #2020-22. **Motion Carried 8.**
- ✓ **Halsey JV – Cross Fence**
  - Kelsey Crawford moved and Jason Schlee seconded a motion to approve Halsey JV Cross Fence CS #2020-23. **Motion Carried 9.**
- ✓ **Halsey JV – Spring Development**
  - Kelsey Crawford moved and Jason Schlee seconded a motion to deny Halsey JV's Spring Development with regret due to completion prior to Board approval per District policy. **Motion Carried 10.**
- ✓ **Dan Sangster – Pasture/Hayland Planting**
  - Jason Schlee moved and Kelsey Crawford seconded a motion to deny Dan Sangster's Pasture/Hayland Planting with regret due to completion on the project prior to Board approval per District policy. **Motion Carried 11.**

**Extension:**

- ✓ **2019-06 Appleford Farms – Pasture/Hayland Planting: To be completed Fall of 2020 or Spring 2021 depending on field and weather conditions. Final deadline May 31, 2021.**
  - Kelsey Crawford moved and Jason Schlee seconded a motion to approve the extension to May 31, 2021 for 2019-06 Appleford Farms – Pasture/Hayland Planting. **Motion Carried 12.**
- ✓ **2019-32 Hostetler JV – Trough HUA: Completed, no extension needed**

**NRCS REPORT:** Tracy Hangar reported that the EQIP deadlines may be moved to late fall or late winter

**ADJOURN**


There being no further business, the meeting was adjourned at **8:46 pm** by Vice Chairman Rod Hostetler

**Review of Motions:**

1. **Motion 1:** Jason Schlee moved and Jerry Hendrickson seconded a motion to approve minutes from July 16, 2020 Board Meeting. **Motion Carried 1**
2. **Motion 2:** Jerry Hendrickson moved and Jason Schlee seconded a motion to approve checks July 2020 ~ #15526 to #15593 and #1983 to 1987 and 8 EFT pymts (2-941 pymts, 2-DCP, 4-Qtly Pymts (LnI, UI, ID St Tax, WA PFMLA) Totaling \$187,527.44. **Motion Carried 2**
3. **Motion 3:** Kelsey Crawford moved and Jason Schlee seconded a motion to approve the 2021 Implementation Addendum. **Motion Carried 3.**
4. **Motion 4:** Kelsey Crawford moved and Jason Schlee seconded a motion to approve Wayne Bezona's CREP Re-enrollment CN 274. **Motion Carried 4.**
5. **Motion 5:** Jason Schlee moved and Kelsey Crawford seconded a motion to approve Danielle Sauve (Phil A. Johnson Farm and Ranch) – Spring Development CS #2020-19. **Motion Carried 5.**
6. **Motion 6:** Kelsey Crawford moved and Jason Schlee seconded a motion to approve Mike Wolf's trough CS #2020-20. **Motion Carried 6.**
7. **Motion 7:** Jason Schlee moved and Kelsey Crawford seconded a motion to approve Scheibe Farms Spring Developments CS #2020-21. **Motion Carried 7.**
8. **Motion 8:** Kelsey Crawford moved and Jason Schlee seconded a motion to approve Scheibe Farms Spring Development CS #2020-22. **Motion Carried 8.**
9. **Motion 9:** Kelsey Crawford moved and Jason Schlee seconded a motion to approve Halsey JV Cross Fence CS #2020-23. **Motion Carried 9.**

- 10. **Motion 10:** Kelsey Crawford moved and Jason Schlee seconded a motion to deny Halsey JV's Spring Development due to completion prior to Board approval per policy. **Motion Carried 10.**
- 11. **Motion 11:** Jason Schlee moved and Kelsey Crawford seconded a motion to deny Dan Sangster's Pasture/Hayland Planting due to completion prior to Board approval per policy. **Motion Carried 11.**
- 12. **Motion 12:** Kelsey Crawford moved and Jason Schlee seconded a motion to approve the extension of 2019-06 Appleford Farms – Pasture/Hayland Planting. **Motion Carried 12.**

**NEXT BOARD MEETING**  
**Thursday – September 10, 2020**  
**\*\*7:00 p.m.\*\***

  
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CHAIRMAN SIGN

09/10/2020  
DATE



9/10/2020