



**Asotin County Conservation District
Thursday – October 7, 2021
Board Meeting
Minutes taken and prepared by: Jennifer Zipse**

6:01 PM: Chairman Levi Luhn called the Board meeting to order.

Supervisors present: **Levi Luhn, Jerry Hendrickson, Jason Schlee, Rod Hostetler** (arrived 6:26)

ACCD Staff present: **Megan Stewart, Brad Riehle, Amanda Schmidt, Jennifer Zipse**

ACCD Staff present via phone: **Lacy Ausman-Ditto, Kodie Wight**

Public Present: **Mitch Ruchert** (NRCS)

MINUTES

Review and Approve Minutes from September 2, 2021, and September 14, 2021, board meetings.

Jason Schlee moved and Jerry Hendrickson seconded a motion to approve minutes from September 2, 2021, and September 14, 2021, board meetings. **Motion Carried 1.**

FINANCIAL REPORTS

September checks: #16423 to #16741 and #2056 to #2061 and 5 EFT payments. Totaling \$95,238.37

Jerry Hendrickson moved and Jason Schlee seconded the motion to approve September checks: #16423 to #16741 and #2056 to #2061 and 5 EFT payments. Totaling \$95,238.37. **Motion Carried 2.**

Board Supervisors reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Outstanding Voucher Status, District Budget, and Outstanding Cost-Shares.

- SRFB funds for Cougar Creek fish passage have been approved
- 2 IMW projects are expiring in December; the in-water work window was extended due to the local fires

CORRESPONDENCE

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors.

WSSC – District Digest was reviewed by the Board of Supervisors.

- Southeast Area District meeting will be in Walla Walla on October 26th – ACCD will attend in person if possible

OLD BUSINESS

Fire Recovery Cost Share Projects Update – \$200,977 was allocated to ACCD, landowners who had submitted cost-shares needed to refine their projects and only put in for their highest priority practices

due to the budget amount. ECP from FSA could help fund the remaining practices for the landowner's needs and additional funds will be available from WSCC in July 2022.

4-O Project – BPA is not willing to fund the project. Another \$75,000 is needed to complete engineering plans. Erosion and water quality are of high concerns in the project location. Rod Hostetler moved and Jason Schlee seconded a motion to approve funding the next step of the project, to include modeling, per the original agreement with 4-O Cattle Company not to exceed the \$38,000 amount and then to apply for final design and construction combo through SRFB in 2022. **Motion Carried 3.**

RFP for ACCD Office Space Follow-up – The current landlord, Tolo Properties, submitted a proposal to ACCD. ACCD will further investigate review the proposal. Specialty Environmental Group has submitted draft lease agreement language for ACCD to consider. Jerry Hendrickson moved and Jason Schlee seconded a motion to allow Megan to contact a real estate attorney to review the lease from Specialty Environmental Group. **Motion Carried 4.**

NEW BUSINESS

NACD Dues – Rod Hostetler moved and Jason Schlee seconded a motion to pay the NACD dues in the amount of \$775. **Motion Carried 5.**

Reschedule November Board Meeting – The board meeting has been changed to November 4, 2021, due to the Veteran's Day holiday.

New District Logo Design – The board viewed the new District logo.

SRFB Grant Application Update –

Cougar Creek fish passage project has been approved and agreement is in process.

Megan reviewed grant applications for consideration for the 2022 grant round

- 4-O Project – received direction from the board
- Project Area 3.2 Design on Asotin Creek
- Project Area 10 Design on Asotin Creek
- Project Area 06 Construction on Asotin Creek
- Asotin Creek Headwaters – Stream structures in response to fire
- Kelly Creek Construction
- Project Area 68.1 Construction on Tenmile Creek
- Project Area 78 Construction on Couse Creek

NRI (Natural Resource Investments) Project Funding Recommendations – Manure management was set for the 2021-2023 biennium but landowners on the current list have CNMPs that are outdated and there currently is no one qualified to update the plans. Alternative option – next unfunded priority in Asotin County is forestry actions including pruning and thinning.

NRI Addendum – (District Implemented Project): ACCD will use funding for thinning and pruning projects on private land in Anatone, Cloverland and Peola. Each District was awarded \$78,666. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve the NRI addendum for the forestry practices as presented. **Motion Carried 6.**

WCC Crew Hosting – ACCD would like to host one crew next year (Oct 2022- Sept2023). The crew could be shared with other districts for a cost. The Board would like to see a draft of work load the crew would be doing if the District were to be a host.

Contractors List – Jennifer will advertise and update the contractors list that is available for landowners for 2022.

Cost-Share Approval Process: 1. Project Outline, 2. Board Review, 3. Plan ID Assigned, 4. Project Development, 5. Cost-share Development, 6. Cost-share approval
The Board agrees to experiment with the new process for the next 6 months.

Floch Family Trust

- Cost share application 2021-25 revision 1. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the cost share application 2021-25 revision 1 for Floch Family Trust. **Motion Carried 7.**

Appleford Farm

- Cost share application 2021-26 revision 1. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve the cost share application 2021-26 revision 1 for Appleford Farm. **Motion Carried 8.**

Scheibe Farms

- Cost share application 2021-27 revision 1. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the cost share application 2021-27 revision 1 for Scheibe Farms. **Motion Carried 9.**

J & J Therrell

- Post-fire CREP inspection & maintenance report CN 11034 and conservation plan revision. Rod Hostetler moved and Jason Schlee seconded a motion to approve the post-fire CREP inspection & maintenance report CN 11034 and conservation plan revision for J & J Therrell. **Motion Carried 10.**

Dean Reeves

- Post-fire CREP inspection & maintenance report CN 295. The Board reviewed the report of the burned location of the contract.

**Levi Luhn handed the Chair to Rod Hostetler

Luhn Cattle

- CREP inspection & maintenance report CN 11031 and conservation plan revision. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the inspection & maintenance report CN 11031 and conservation plan revision for Luhn Cattle. **Motion Carried 11.**
*Levi Luhn abstained

**Rod Hostetler handed the Chair back to Levi Luhn

Diane Magden

- Cost-Share 2021-46 for weed control. Rod Hostetler moved and Jason Schlee seconded a motion to approve cost-share 2021-46 for Diane Magden. **Motion Carried 12.**

Casey Scott

- Cost-Share 2021-47 for weed control. Rod Hostetler moved and Jason Schlee seconded a motion to approve cost-share 2021-47 for Casey Scott. **Motion Carried 13.**

Barbara Carney

- Cost-Share 2021-48 for weed control. Rod Hostetler moved and Jason Schlee seconded a motion to approve cost-share 2021-48 for Barbara Carney. **Motion Carried 14.**

Robert Brooks

- Cost-Share 2021-49 for weed control. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve cost-share 2021-49 for Robert Brooks but ACCD must send a letter to R. Brooks to make certain that proper protocols must be taken for aerial spray applications. **Motion Carried 15.**

PUBLIC COMMENT

No public comments.

EXECUTIVE SESSION

Began at 9:35 pm for approximately 10 minutes: RCW 42.30.110(1)(g) – To review the performance of a public employee.

ADJOURN

The Board reconvened at 9:44 pm. There being no further business, the meeting was adjourned at 9:45 pm by Chairman Levi Luhn.

Review of Motions:

1. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve minutes from September 2, 2021, and September 14, 2021, board meetings. **Motion Carried 1.**
2. Jerry Hendrickson moved and Jason Schlee seconded the motion to approve September checks: #16423 to #16741 and #2056 to #2061 and 5 EFT payments. Totaling \$95,238.37. **Motion Carried 2.**
3. Rod Hostetler moved and Jason Schlee seconded a motion to approve funding the next step of the project, to include modeling, per the original agreement with 4-O Cattle Company not to exceed the \$38,000 amount and then to apply for final design and construction combo through SRFB in 2022. **Motion Carried 3.**
4. Jerry Hendrickson moved and Jason Schlee seconded a motion to allow Megan to contact a real estate attorney to review the lease from Specialty Environmental Group. **Motion Carried 4.**
5. Rod Hostetler moved and Jason Schlee seconded a motion to pay the NACD dues in the amount of \$775. **Motion Carried 5.**
6. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve the NRI addendum for the forestry practices as presented. **Motion Carried 6.**
7. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the cost share application 2021-25 revision 1 for Floch Family Trust. **Motion Carried 7.**
8. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve the cost share application 2021-26 revision 1 for Appleford Farm. **Motion Carried 8.**
9. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the cost share application 2021-27 revision 1 for Scheibe Farms. **Motion Carried 9.**
10. Rod Hostetler moved and Jason Schlee seconded a motion to approve the post-fire CREP inspection & maintenance report CN 11034 and conservation plan revision for J & J Therrell. **Motion Carried 10.**

11. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the inspection & maintenance report CN 11031 and conservation plan revision for Luhn Cattle. **Motion Carried 11.** *Levi Luhn abstained
12. Rod Hostetler moved and Jason Schlee seconded a motion to approve cost-share 2021-46 for Diane Magden. **Motion Carried 12**
13. Rod Hostetler moved and Jason Schlee seconded a motion to approve cost-share 2021-47 for Casey Scott. **Motion Carried 13.**
14. Rod Hostetler moved and Jason Schlee seconded a motion to approve cost-share 2021-48 for Barbara Carney. **Motion Carried 14.**
15. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve cost-share 2021-49 for Robert Brooks but ACCD must send a letter to R. Brooks to make certain that proper protocols must be taken for aerial spray applications. **Motion Carried 15.**

NEXT REGULAR BOARD MEETING

Thursday – November 4, 2021

12:00 p.m.

CHAIRMAN SIGN

DATE

SUPERVISOR SIGN

DATE