

Asotin County Conservation District
Thursday – October 08, 2020
Board Meeting
Minutes taken and prepared by: Jennifer Zipse

7:01 pm: Chairman Levi Luhn called the board meeting to order.

Supervisors present: **Jerry Hendrickson, Kelsey Crawford, Rod Hostetler**

ACCD Staff present: **Megan Stewart, Brad Riehle, Jennifer Zipse, Amanda Schmidt, Zach Van Orsdel, Colleen Ozard, Lacy Ausman-Ditto**

Minutes

- ✓ Review and approve minutes from September 10th Board Meeting ~ Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the amended minutes from September 10, 2020 Board Meeting. **Motion Carried 1.**

Financial Reports:

- ✓ Board reviewed and approved check register ~ Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve checks September 10, 2020 ~ #15647 to #15707 and #1993 to 1997 and 5 EFT pymts (2-941 pymts, 2-DCP, 1-AFLAC) Totaling \$567,662.33. **Motion Carried 2.**
- ✓ Board reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Outstanding Voucher Status, Budget and Outstanding Cost-Shares.
 - Megan had a meeting with John Fultz from SRSRB and there is additional Lead Entity funds available: will request additional outreach money to put together professional video of the PALs project

CALENDARS and EVENTS:

- ✓ Employee Schedule was reviewed

Correspondence:

- ✓ A quick overview of the District Digest
 - SE District Area meeting will likely be web formatted
- ✓ Employee update reports were reviewed.

Old Business

- WDFW – Commission (Voting) Membership Request Survey
 - Conservation Districts across WA state have concerns of having WDFW as a WSCC voting member
 - Board discussed the 5 options on the survey and submitted the survey
- Archeologist – Cultural Resource
 - Megan put together the job description, wage ranges, upcoming cultural resource surveys needed and job posting information for the Board to review
 - Will have options for part time and full time position
 - Board wants to have a hiring panel to review the candidates and invite Pat Baird (Nez Perce Tribe) to be a part of panel
 - Jerry Hendrickson moved and Rod Hostetler seconded a motion to start the hiring process of archeologist/cultural resource specialist. **Motion Carried 3**
 - Board asked to see an office space layout plan at November meeting
- CRM with WDFW
 - Megan and Brad met with WDFW on October 7th
 - Board discussed concerns and requested Megan reiterated that concerns
 - Willing to start process to develop framework, groundrules and structure for the process but not willing to commit fully until that is completed so the board can determine if it will meet ACCD goals
 - A professional facilitator will need to be hired for meetings if the process moves forward and if we engage in CRM process, ACCD would designate funding commitments.

- 4-0 Project Planning
 - Streambank concern on the Grande Ronde River
 - Option to focus on streambank stabilization or add fish habitat structures
 - Board wants to consider option that would include fish habitat in the designs.
 - Board reviewed the idea of how to navigate the planning process for projects on private property.
 - Rod Hostetler moved and Kelsey Crawford seconded a motion to enter into an agreement with the Mike Odom/4-0 Land & Livestock LLC to get to a 60% design plan and ACCD to provide 75% of the costs up to \$38,000. **Motion Carried 4.**
- Design Projects
 - Allow landowners to choose contractor on projects that need design plans
 - ACCD would sign a landowner agreement outlining the responsibility of the landowner and ACCD to meet requirements of the project
 - Board will offer this method to any landowner who want to take on the added responsibilities

New Business:

Commercial Cost-Share:

Applications:

- ✓ Matt Seibly – Pasture/Hayland Planting
 - Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve Matt Seibly's pasture/hayland planting – CS #2020-25. **Motion Carried 5.**

Extensions

- ✓ Kevin Botts – 2015-5
 - Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the extension of Kevin Botts' C.S. 2015-5 until June 15, 2021. **Motion Carried 6.** This will be the only extension allowed for this project.

Non Commercial Cost-Share:

Applications:

- ✓ Mbodji – Windbreak
 - Rod Hostetler moved and Kelsey Crawford seconded a motion to approve Mbodji's windbreak – CS #2020-26. **Motion Carried 7.**

- WSCC Authorized sign forms + Brad Riehle
 - Jerry Hendrickson moved and Kelsey Crawford seconded a motion to add Brad Riehle to the WSCC authorization signature form and the Twin River Checking and FLEX accounts for signing. **Motion Carried 8.**
- NACD 2021 Dues
 - Rod Hostetler moved and Kelsey Crawford seconded a motion to pay \$775.00 for the NACD 2021 Dues. **Motion Carried 9.**
- Weed Board Partnership
 - Weed Board and ACCD had first meeting Sept. 29th
 - Beginning to update the weed management plans
 - Weed programs and cost-share will be ran through ACCD
 - Staff will be “eyes” on the ground to help identify areas with weed issues
 - ACCD Technicians will get pesticide licenses
- District Elections
 - Megan provided an update on the election issue and webinar that was hosted by WSCC and WACD
 - Likely to come up in the next legislative session
 - ACCD staff will develop options for “Covid style” ACCD election and annual meeting
- Project Presentations
 - Couse Creek PA 79 PALs & Tenmile Creek PA 65, 66, 67 PALs
 - Lacy presented an overview of all the project installations and successes
 - 99 structures were installed

10:15 p.m. Entered Executive Session RCW 42.30.110 (1)(g) To review performance of a public employee – Approx. 30 minutes.

Reconvened at 10:38

There being no further business, the meeting was adjourned at 10:39 p.m. by Chairman Levi Luhn.

Review of Motions:

1. **Motion 1:** Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the amended minutes from September 10, 2020 Board Meeting. Motion Carried 1.
2. **Motion 2:** Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve checks September 10, 2020 ~ #15647 to #15707 and #1993 to 1997 and 5 EFT pymts (2-941 pymts, 2-DCP, 1-AFLAC) Totaling \$567,662.33. Motion Carried 2.
3. **Motion 3:** Jerry Hendrickson moved and Rod Hostetler seconded a motion to start the hiring process of archeologist/cultural resource specialist. Motion Carried 3.
4. **Motion 4:** Rod Hostetler moved and Kelsey Crawford seconded a motion to enter into an agreement with the Mike Odom/4-0 Land & Livestock LLC to get to a 60% design plan and ACCD to provide 75% of the costs up to \$38,000. Motion Carried 4.
5. **Motion 5:** Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve Matt Seibly's pasture/hayland planting – CS #2020-25. Motion Carried 5.
6. **Motion 6:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the extension of Kevin Botts' C.S. 2015-5 until June 15, 2021. Motion Carried 6. This will be the only extension allowed for this project.
7. **Motion 7:** Rod Hostetler moved and Kelsey Crawford seconded a motion to approve Mbodji's windbreak – CS #2020-26. Motion Carried 7.
8. **Motion 8:** Jerry Hendrickson moved and Kelsey Crawford seconded a motion to add Brad Riehle to the WSCC authorization signature form and the Twin River Checking and FLEX accounts for signing. Motion Carried 8.
9. **Motion 9:** Rod Hostetler moved and Kelsey Crawford seconded a motion to pay \$775.00 for the NACD 2021 Dues. Motion Carried 9.

NEXT BOARD MEETING

Thursday – November 5, 2020

****12:00 p.m.****


CHAIRMAN SIGN

10/05/2020
DATE


SUPERVISOR SIGN

10/5/2020
DATE