

Asotin County Conservation District

Thursday – November 7, 2019

Board Meeting

Taken by: Colleen Ozard

Prepared by: Colleen Ozard

Chairman Levi Luhn called the Board Meeting, held at the District Office, to order at 12:04p.m.

Supervisors present: Kelsey Crawford, Rod Hostetler, Jason Schlee

ACCD Staff: Megan Stewart, Colleen Ozard, Brad Riehle, Lacy Ditto, Jennifer Zipse, Amanda Schmidt

Guests: Shana Joy (WSSC), Jim Schroeder and Angela Williams (NRCS)

Minutes:

Review and approve minutes of October 7, 2019 and October 10, 2019 Special Board Meetings ~ *Rod Hostetler moved and Jason Schlee seconded a motion to approve minutes from October 7, 2019 and October 10 Special Board Meetings. Motion Carried. 1*

Financial Reports:

Board reviewed and approved check register ~ *Rod Hostetler moved and Kelsey Crawford seconded a motion to approve October 2019 ~ checks #15013 to #15065 and #1934 to #1939 and 8 EFT pymts (2-941pymts, 2-DCP Contribution pymts, 4-Qrtly pymts (Lnl, UI, ID St Tax, PFMLA) - Totaling \$58,114.75. Motion Carried. 2*

Board reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Grant Voucher Status, Budget and Outstanding Cost-Shares.

Calendars and Events: reviewed:

- ✓ Employee Schedule
- ✓ Veteran's Day, Monday, November 11th – Office Closed
- ✓ Pesticide Credit Course, Wednesday, November 20th will be held at Clarkston Library
- ✓ Thanksgiving & day after, November 28-29th – Office Closed
- ✓ WACD Annual Meeting & WSSC Meeting – December 2-5th: Jason, Brad and Megan will be attending
- ✓ Reschedule Dec 5th Meeting to Dec 12, 2019 (due to Board and Staff members attending WACD Annual Mtg)

Correspondence:

WSSC Quick Notes overview by Shana Joy.

Old Business:

Forestry – Fuel Reduction/Wood Material Sourcing Program – Lacey presented "draft" Forestland Stewardship Plan including rates proposal. *Jason Schlee moved and Kelsey Crawford seconded a motion adopt forestry stewardship program and pilot program fees as presented. Motion Carried. 3*

New Business:

➤ **Conservation Plan Revisions:**

- Larry Matson CCRP match – Riparian Replant ~ *Jason Schlee moved and Rod Hostetler seconded a motion to approve Larry Matson CCRP CN 11043 Eugene Gulch replant – Riparian Replant as presented. Motion Carried. 4*
- Ken & Janine Weiss CREP CN 11011 Tenmile ~ *Rod Hostetler moved and Jason Schlee seconded a motion to approve Ken & Janine Weiss CREP CN 11011 Tenmile Replant as presented. Motion Carried. 5*
- Jerry & Jean Hendrickson CREP CN 11043 Pintler Creek ~ *Rod Hostetler moved and Kelsey Crawford seconded a motion to approve Jerry & Jean CREP CN 11043 Pintler Creek with add'l weed control as presented. Motion Carried. 6*

➤ **Cost-Share Applications:**

Commercial:

- Larry Matson CCRP match – Riparian Replant ~ *Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Larry Matson CCRP match – Riparian Replant as presented. Motion Carried. 7*
- Gerald Halsey CCRP match Riparian Fence – Application #2018-11 ~ *Rod Hostetler moved and Kelsey Crawford seconded a motion to approve Gerald Halsey CCRP match Riparian Fence Appl #2018-11 as presented. Motion Carried. 8*

Revisions:

ACCD Board Meeting Minutes
November 7, 2019

Non-Commercial: n/a

CREP Maintenance Reports: n/a

- Annual Meeting/Election/Appointment Discussion ~ will set the date for elections at Dec 12th Board Mtg
- WSCC Election Survey ~ Board reviewed and completed survey
- WACD Resolution Review ~ Board will review handout for review and any input will be provided to Jason, Megan and Brad before WACD Annual Meeting
- Kawasaki Protection Plus Contract ~ Board opted to not renew
- NACD Membership Renewal ~ *Jason Schlee moved and Kelsey Crawford seconded a motion to approve NACD Gold Status Level at \$775.00 for 2020. Motion Carried. 9*
- WCC Crew - Dept. of Ecology Agreement ~ *Rod Hostetler moved and Jason Schlee seconded a motion to approve WCC Crew (DOE) Agreement as presented (max 16 wks NTE \$99,200.00) Motion Carried. 10*
- Asotin Co. Hazard Mitigation Plan – ACCD needs to finalize their goals at the December board meeting
- WA HCA update contract ~ *Jason Schlee moved and Rod Hostetler seconded a motion to approve the update of the WA HCA Contract to include Association Supervisor eligibility status. Motion Carried. 11*
- 2020 Cost-Share Practices & Rates ~ discussion to add Small Acreage program practices and rates
- NRI #3 Priority ~ Board reviewed ranking order and options for next priority for funding. Casey Hagenah is the next on the list but has asked to be skipped. Kevin Botts was identified as the #3 priority to be submitted to WSCC for funding.

Coordinator's Reports:

Megan reported: SRFB Process: IMW, Cottonwood and Asotin design were previously cleared – ready to be put into contract. Couse and Tenmile needed more info have now cleared but are below funding line – will resubmit in the 2020 round. County Commissioners support the Cougar Crk Barrier Design being submitted in 2020 and we want 1 more project application out of the Conceptual Restoration Plan.

Brad reported: CRP acres (~20k) coming out over next few years; the options and rental rates are in question (too low currently). Working on small acreage stewardship plans and Cert Plan. Pt 2 class. Helping with CCRP/CREP/Forestry.

Technician's Reports:

Jennifer reported: BHS testing is picking up, 2nd retesting continuing, promoting with certificates and water bottles as thank you items for participating in the program. Working on logo.

Lacy reported: Forestry program, CNMP plans – surveys, spreading has stalled due to contractor issues. Fields are mapped. BPA CR compliance, overhauling “environment compliance “NEPA”.

Amanda reported: working on CREP, CCRP contracts and revisions.

NRCS Report:

Jim reported: CRP certifications need to be completed by 12/22/19.

Angela reported: FSA formulating announcement for new CRP requirements and signup.

3:23pm Executive Session: approx. 60 minutes

RCW 42.30.110 (1) (g) – To evaluate the qualifications of an applicant for public employment

Board Reconvened at 4:23pm

Public Comment: n/a

There being no further business, the meeting was adjourned at 4:23 p.m. by Chairman Levi Luhn

Review of Motions:

1. *Rod Hostetler moved and Jason Schlee seconded a motion to approve minutes from October 7, 2019 and October Special Board Meetings. Motion Carried. 1*

2. Rod Hostetler moved and Kelsey Crawford seconded a motion to approve October 2019 ~ checks #15013 to #15065 and #1934 to #1939 and 8 EFT pymts (2-941pymts, 2-DCP Contribution pymts, 4-Qrtly pymts (Lnl, UI, ID St Tax, PFMLA) - Totaling \$58,114.75. **Motion Carried. 2**
3. Jason Schlee moved and Kelsey Crawford seconded a motion adopt forestry stewardship program and pilot program fees as presented. **Motion Carried. 3**
4. Jason Schlee moved and Rod Hostetler seconded a motion to approve Larry Matson CCRP CN 11043 Eugene Gulch replant – Riparian Replant as presented. **Motion Carried. 4**
5. Rod Hostetler moved and Jason Schlee seconded a motion to approve Ken & Janine Weiss CREP CN 11011 Tenmile Replant as presented. **Motion Carried. 5**
6. Rod Hostetler moved and Kelsey Crawford seconded a motion to approve Jerry & Jean CREP CN 11043 Pintler Creek with add'l weed control as presented. **Motion Carried. 6**
7. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Larry Matson CCRP match – Riparian Replant as presented. **Motion Carried. 7**
8. Rod Hostetler moved and Kelsey Crawford seconded a motion to approve Gerald Halsey CCRP match Riparian Fence Appl #2018-11 as presented. **Motion Carried. 8**
9. Jason Schlee moved and Kelsey Crawford seconded a motion to approve NACD Gold Status Level at \$775.00 for 2020. **Motion Carried. 9**
10. Rod Hostetler moved and Jason Schlee seconded a motion to approve WCC Crew (DOE) Agreement as presented (max 16 wks NTE \$99,200.00) **Motion Carried. 10**
11. Jason Schlee moved and Rod Hostetler seconded a motion to approve the update of the WA HCA Contract to include Association Supervisor eligibility status. **Motion Carried. 11**

NEXT BOARD MEETING

Thursday – November 14, 2019

****4:45 p.m.****



 CHAIRMAN SIGN

12/19/2019
 DATE



 SUPERVISOR SIGN

12/19/19
 DATE