

Asotin County Conservation District
Thursday – February 8, 2018
Board Meeting
Taken by: Colleen Ozard
Prepared by: Colleen Ozard

Chairman Keith Ausman called the Board Meeting, held at the District Office, to order at 9:12 a.m.
Supervisors present: Jerry Hendrickson, Jason Schlee

ACCD Staff: Megan Stewart, Colleen Ozard, Jennifer Zipse, Brad Riehle, Steven Woodley, Amanda Schmidt

Guests: Jim Schroeder (NRCS)

Minutes:

Review and approve minutes of January 11, 2018 Board Meeting ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve minutes from January 11, 2018 Board Meeting. Motion Carried. 1*

Financial Reports:

Board reviewed the check register ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve checks #13875 to #13922 and #1830 to #1835 and 4 EFT pymts (2017/4Q-941December - L&I Tax, UI Tax, ID St W/H Tax) Totaling \$70,454.92. Motion Carried. 2*

Board reviewed the Treasurers Report ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve January 2018 Treasurers Report. Motion Carried. 3*

Board reviewed Accounts Payable, Transaction Journal, Compensated Absences, and Grant Voucher Status. Megan gave update on budget and outstanding Cost-Share Projects. Review included NRI (Natural Resource Investments) Addendum for \$125,000.00. ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve NRI Addendum for \$125,000.00 as presented. Motion Carried. 4*

Calendars and Events:

- ✓ Employee schedules and calendar reviewed.
- ✓ Upcoming Holidays – Presidents' Day – Monday February 19, 2018 (Office Closed)
- ✓ ACCD Annual Meeting & Election – March 8, 2018

Correspondence:

Review of WSCC - Quick Notes.

Old Business:

Review of Cost-Share Rate Proposal ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Cost-Share Rate proposal as presented. Motion Carried. 5*

Review of Cost-Share Wizard Program Proposal (Sage Environmental Research LLC \$6,790.00) ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Sage Environmental Research LLC \$6,790.00 proposal as presented. Motion Carried. 6*

Review of upcoming Annual Meeting Agenda, Jerry proposed that we contact Andrew Wolfe, ACNWB to present ACNWB updates.

New Business:

➤ **Cost-Share Applications:**

Commercial:

Luhn Cattle – CREP Match ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Luhn Cattle – CREP Match, as presented. Motion Carried. 7*

Hostetler JV- NRI ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Hostetler JV – NRI, as presented. Motion Carried. 8*

Sangster Ranch - NRI ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Sangster Ranch – NRI, as presented. Motion Carried. 9*

Keith Ausman handed Chair over to Jerry Hendrickson

Revisions: n/a

K & C Blue Mt. LLC - 2017-1 Revision#1 ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve K & C Blue Mt. LLC –2017-1 Revision #1 as presented. Motion Carried. 10 Keith Ausman abstained*

Jerry Hendrickson handed Chair over to Keith Ausman

Non-Commercial: n/a

➤ **County Road Work Requests: n/a**

➤ **Conservation Plans: n/a**

➤ **Lead Entity Agreement** – Reviewed, approved and signed for mailing. ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Lead Entity Agreement, as presented. Motion Carried. 11*

➤ **Nez Perce Tribe Cultural Resource Agreement** – Reviewed, approved and signed for mailing. ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Nez Perce Tribe Cultural Resource Agreement, as presented. Motion Carried. 12*

➤ **Board Meeting Schedule:** Review Chart of Items and timelines – discussed adjusting Board Meeting times for months of November thru February. Board preferred afternoon vs mornings. This item will be discussed further at another board meeting.

➤ **Review of Rattlesnake Assessment & Conceptual Rehabilitation Plan.** Handouts were given to Board Members for review.

➤ **Coordinators Reports:**

Megan reported: Megan gave detailed review on Rattlesnake Assessment.

Brad reported: Working on Thiessen Construction progression, Hostetler JV and Sangster Ranch NRI projects.

Steven reported: Working with Anchor and ELR on revisions/edits to Work Plan.

➤ **Technicians Report:**

Jennifer reported: Scan/organize old Cost-Shares for baseline conditions of practices for VSP and feed history of Assessment. Working on Outstanding Cost-Share gearing up for Cultural Resource Study's.

Amanda reported: Working on Conservation Plans for CREP re-enrollments.

➤ **NRCS Report:**

Jim reported: Developing EQIP Application Plans with deadline mid - March. Checking last of emergency fence work from 2015 fire (approx. 20 miles). Lease activity moving forward - with RFP in April. Direct Seed Meeting will be held February 27, 2018 at NRCS offices – Tour should be sometime in June in conjunction with Wheat Variety Plots.

PUBLIC COMMENT:

ACCD Vehicle is still on order (July 2017-with a 4-6-month target date). Megan is following up w/ State Motor pool.

Capital Budget helped with CREP TA and NRI (formerly Manure Management)

DOE - Applied in 2017 has been approved for \$250,000.00 and is on the funding list...just waiting for "Funded Letter".

Because of the Annual Meeting - Next Board Meeting will be delayed until Thursday March 15, 2018 6:30 p.m.

Review of Motions:

1. *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve minutes from January 11, 2018 Board Meeting. Motion Carried. 1*
2. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve checks #13875 to #13922 and #1830 to #1835 and 4 EFT pymts (2017/4Q-941December - L&I Tax, UI Tax, ID St W/H Tax) Totaling \$70,454.92. Motion Carried. 2*
3. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve January 2018 Treasurers Report. Motion Carried. 3*

4. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve NRI Addendum for \$125,000.00 as presented. **Motion Carried. 4**
5. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Cost-Share Rate proposal as presented. **Motion Carried. 5**
6. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Sage Environmental Research LLC \$6,790.00 proposal as presented. **Motion Carried. 6**
7. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Luhn Cattle – CREP Match, as presented. **Motion Carried. 7**
8. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Hostetler JV – NRI, as presented. **Motion Carried. 8**
9. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Sangster Ranch – NRI, as presented. **Motion Carried. 9**
10. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve K & C Blue Mt. LLC –2017-1 Revision #1 as presented. **Motion Carried. 10 Keith Ausman abstained**
11. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Lead Entity Agreement, as presented. **Motion Carried. 11**
12. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Nez Perce Tribe Cultural Resource Agreement, as presented. **Motion Carried. 12**

There being no further business, the meeting was adjourned at 11:28 a.m. by Chairman Keith Ausman.

NEXT BOARD MEETING:
Thursday – March 15, 2018
6:30 p.m.

Keith Ausman
 CHAIRMAN SIGN

3/15/2018
 DATE

Jerry Hendrickson
 SUPERVISOR SIGN

3/15/18
 DATE