

Asotin County Conservation District

Thursday – February 7, 2019

Board Meeting

Taken by: Colleen Ozard

Prepared by: Colleen Ozard

Acting Chairman Keith Ausman called the Board Meeting, held at the District Office, to order at 11:08 a.m.

Supervisors present: Jason Schlee, Jerry Hendrickson, Levi Luhn

ACCD Staff: Megan Stewart, Colleen Ozard, Jennifer Zipse, Steven Woodley, Amanda Schmidt, Brad Riehle

Guests: Jim Schroeder (NRCS)

Executive Session: 11:08 a.m. for approximately 60 minutes

RCW 42.30.110 (1)(g) – To review the performance of a public employee.

Board reconvened to open session at 12:10 p.m.

Minutes:

Review and approve minutes of January 10, 2019 Board Meeting ~ *Levi Luhn moved and Jason Schlee seconded a motion to approve minutes from January 10, 2019 Board Meeting. Motion Carried. 1*

Financial Reports:

Board reviewed and approved check register ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve January 2019 ~ checks #14489 to #14535 and #1889 to #1892 and 8 EFT payments (3-941pymts – 4Q 2018/12, 1Q 2019/01-02PR & 01-16PR), 2-DCP Contribution pymts, 3-Qtrly Tax pymts (2018/4Q Lnl, UI, Id WH) Totaling \$76,496.36. Motion Carried. 2*

Board reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Grant Voucher Status, Budget. Megan discussed with Board turning back funds from NR Grant (Hostetler and Scheibe). Board gave a nod to proceed with turn back of funds.

Calendars and Events:

Employee schedules/calendar discussed.

Upcoming Events:

✓ Presidents Day: Office Closed ~ February 18, 2019

Correspondence:

Review of: WSCC Quick Notes

Old Business:

- ✓ Annual Meeting set for February 27th – review of proposed program again.
- ✓ Election has been cancelled due to incumbent being re-elected by reason of being the only person filing for the position by the filing deadline.

New Business:

- ✓ Review of Annual Report-Schedule 22 with Board
- ✓ NRCS TSP Task Order, resource inventory and evaluation. (Priority will be for applicants for EQIP that were deferred) Board agreed to approve entry into Task Order Agreement. *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve to enter into NRCS TP Task Order as presented. Motion Carried. 3*
- ✓ Washington Conservation Corps Crew Agreement. Proposed agreement for Tree planting, brush removal and maybe more. Crew of 6 requested for Spring with 6 days to 2 weeks of work. *Jerry Hendrickson moved and Levi Luhn seconded a motion to approve to WA Conservation Corps Crew Agreement as presented. Motion Carried. 4*

➤ **Cost-Share Applications:**

Commercial:

Couse Creek LLC - Tom Appleford - Pasture/Hayland Planting ~ *Levi Luhn moved and Jason Schlee seconded a motion to table Couse Creek LLC: Tom Appleford Pasture/Hayland Planting to the March 7th board meeting. Motion Carried. 5*

Couse Creek LLC Tom Appleford - Farmland Conversion ~ *Jason Schlee moved and Levi Luhn seconded a motion to table the Couse Creek LLC: Tom Appleford Farmland Conversion to the March 7th board meeting. Motion Carried. 6*

ACCD Board Meeting Minutes

February 7, 2019

Luhn Cattle LLC – Spring Developments 2019-01 ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Luhn Cattle LLC: Spring Development 2019-01 as presented. Motion Carried. 7 Levi Luhn abstained*

Luhn Cattle LLC – Windbreaks 2019-02 ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Luhn Cattle LLC – Windbreaks 2019-02 as presented. Motion Carried. 8 Levi Luhn abstained*

Ken & Janine Weiss – CREP Match Fence 2019-03 ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Ken & Jannie Weiss – CREP Fence 2019-03 as presented. Motion Carried. 9*

Rachel Jameton – CREP Match Fabric 2019-04 ~ *Levi Luhn moved and Jason Schlee seconded a motion to approve Rachel Jameton – CREP Fence 2019-04 as presented. Motion Carried. 10*

Scheibe Farms – CREP Match Fence Mill Creek ~ 2019-05 ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Scheibe Farms – CREP Fence Mill Creek 2019-05 as presented. Motion Carried. 11 Levi Luhn abstained*

Revisions:

Thiessen Ranch - CREP Match (Amend #4) – 2017-24 ~ *Levi Luhn moved and Jason Schlee seconded a motion to approve Thiessen Ranch – CREP Match (Amend #4) as presented. Motion Carried. 12*

➤ **Non-Commercial:** n/a

➤ **Conservation Plans:** n/a

Coordinator's Reports:

Megan reported:

Worker Protection Standard revised in 2015 and mandatory Pesticide Safety Training needs to be annual and training records kept for 2 years for all employee in agriculture that handle or are exposed to pesticides. Proposed that Nelle Murray take training to be a "Certified Trainer" to train, not only ACCD Staff/Supervisors, but for any employees that requires the training. Looking to set up and offer courses on regular basis. *Jerry Hendrickson moved and Levi Luhn seconded a motion to approve Nelle Murray to pursue training to becoming "Pesticide Safety Training Trainer" as presented. Motion Carried. 13*

Plant/Seedling Trial: In the search for tree sale items, it is becoming increasingly difficult to find items needed. Megan proposed to start a trial of plant/seedlings and model after Steve Purcell's personal program. Looking for approval to begin purchase and implement start ACCD's own seedling program. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Plant/seedling Trail material purchase not to exceed \$500 excluding labor. Motion Carried. 14*

Brad reported:

Attended permit Workshop in Walla Walla, working on CREP projects and drone testing. Looking to attend Riparian Planning Considerations Course with Amanda for 5 days (May 13-17) in Pullman. Need to send in "application" to be considered for approval to attend. *Jason Schlee moved and Levi Luhn seconded a motion to approve submission of "applications" for attendance consideration of Amanda and Brad for the Riparian Planning Course May 13-17. Motion Carried. 15*

Steven reported:

Working on 2-year report for VSP. Had a good meeting in January – plan to present completed report in March for August deadline. Working on Ag/Stewardship plans and attended Permit workshop in Walla Walla.

Technician's Reports:

Amanda reported:

Working on revisions for FSA on CREP contracts that included replanting (pending approval). Completed cost-share break out for funding needs of CREP & CCRP contracts by biennium. Gave report on CREP and CCRP contracts up for re-enrollments for this fall. Will be looking at maintenance needs as spring nears.

Jennifer reported:

Bighorn Sheep Program contracts– gathering agreements and signatures. Outreach to 4H and FFA, Public, WSU extension sheep/goat field day at the fairgrounds (in March). Working on new cost-shares.

NRCS Report:Jim reported:

Farmbill implementation slowed due to government shutdown – a little behind with program staff. EQIP signup cutoff 02/15/19 and local workgroup program cutoff 04/15/19. Waiting on Farmbill.

Executive Session: 2:24 p.m. for approximately 60 minutes

RCW 42.30.110 (1)(g) – To review the performance of a public employee.

Board reconvened to open session at 3:43 p.m.

PUBLIC COMMENT: n/a

There being no further business, the meeting was adjourned at 3:44p.m. by Chairman Keith Ausman

Review of Motions:

1. *Levi Luhn moved and Jason Schlee seconded a motion to approve minutes from January 10, 2019 Board Meeting. **Motion Carried. 1***
2. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve January 2019 ~ checks #14489 to #14535 and #1889 to #1892 and 8 EFT payments (3-941pymts – 4Q 2018/12, 1Q 2019/01-02PR & 01-16PR), 2-DCP Contribution pymts, 3-Qtrly Tax pymts (2018/4Q Lnl, UI, Id WH) Totaling \$76,496.36. **Motion Carried. 2***
3. *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve to enter into NRCS TP Task Order as presented. **Motion Carried. 3***
4. *Jerry Hendrickson moved and Levi Luhn seconded a motion to approve to WA Conservation Corps Crew Agreement as presented. **Motion Carried. 4***
5. *Levi Luhn moved and Jason Schlee seconded a motion to table Couse Creek LLC: Tom Appleford Pasture/Hayland Planting to the March 7th board meeting. **Motion Carried. 5***
6. *Jason Schlee moved and Levi Luhn seconded a motion to table the Couse Creek LLC: Tom Appleford Farmland Conversion to the March 7th board meeting. **Motion Carried. 6***
7. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Luhn Cattle LLC: Spring Development 2019-01 as presented. **Motion Carried. 7** Levi Luhn abstained*
8. *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Luhn Cattle LLC – Windbreaks 2019-02 as presented. **Motion Carried. 8** Levi Luhn abstained*
9. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Ken & Jannie Weiss – CREP Fence 2019-03 as presented. **Motion Carried. 9***
10. *Levi Luhn moved and Jason Schlee seconded a motion to approve Rachel Jameton – CREP Fence 2019-04 as presented. **Motion Carried. 10***
11. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Scheibe Farms – CREP Fence Mill Creek 2019-05 as presented. **Motion Carried. 11** Levi Luhn abstained*
12. *Levi Luhn moved and Jason Schlee seconded a motion to approve Thiessen Ranch – CREP Match (Amend #4) as presented. **Motion Carried. 12***
13. *Jerry Hendrickson moved and Levi Luhn seconded a motion to approve Nelle Murray to pursue training to becoming “Pesticide Safety Training Trainer” as presented. **Motion Carried. 13***
14. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Plant/seedling Trail material purchase not to exceed \$500 excluding labor. **Motion Carried. 14***
15. *Jason Schlee moved and Levi Luhn seconded a motion to approve submission of “applications” for attendance consideration of Amanda and Brad for the Riparian Planning Course May 13-17. **Motion Carried. 15***

NEXT BOARD MEETING

Thursday – March 7, 2019

****6:30 p.m.****

Keith Ausman
CHAIRMAN SIGN

3/7/2019
DATE

Jerry Henderson
SUPERVISOR SIGN

3/7/19
DATE