

Asotin County Conservation District

Thursday – November 08, 2018

Board Meeting

Taken by: Colleen Ozard

Prepared by: Colleen Ozard

Chairman Keith Ausman called the Board Meeting, held at the District Office, to order at 12:15 p.m.
Supervisors present: Levi Luhn, Jason Schlee

ACCD Staff: Megan Stewart, Colleen Ozard, Jennifer Zipse, Steven Woodley, Amanda Schmidt

Minutes:

Review and approve minutes of October 11, 2018 Board Meeting ~ *Levi Luhn moved and Jason Schlee seconded a motion to approve minutes from October 11, 2018 Board Meeting. Motion Carried. 1*

Financial Reports:

Board reviewed and approved check register ~ *Levi Luhn moved and Jason Schlee seconded a motion to approve October 2018 checks #14344 to #14392 and #1873 to #1877 and 6 EFT pymts (941/3Q September – 2018/3Q Lnl / UI / ID St Tax and 2 DCP Contributions) Totaling \$129,644.07. Motion Carried. 2*

Board reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Grant Voucher Status. Megan reviewed budget and vehicle lease update.

Calendars and Events:

Employee schedules/calendar discussed.

Upcoming Events:

- ✓ Veteran's Day Observed: Office Closed ~ November 12
- ✓ Horses for Clean Water Workshop, Moose Lodge 9am-3:30pm ~ November 17 (all staff encouraged to attend)
- ✓ Thanksgiving: Office Closed ~ November 22-23
- ✓ WACD Annual Meeting, Kennewick ~ November 26-29 (3 staff and 2 supervisors registered to attend)

Correspondence:

- ✓ Review of: WSCC Quick Notes

Old Business:

- **Annual Meeting** format discussed / **Election:** Set the date for December 6, 2018 Board Meeting for Election Resolution (notices will be published and posted on web page). *Jason Schlee moved and Levi Luhn seconded a motion to set the date for December 6, 2018 for Election Resolution. Motion Carried. 3*
- **Cottonwood Project update:** Megan is requesting approximately \$30,000 more to cover costs: Engineering design, CR survey, permitting and bid package and extending contract into 2020. This should wrap up the "planning" phase. Then we should be able to proceed into the construction phase.
- **LiDAR Project update:** Megan signed contract with Quantum Spatial – there were budget issues and scope of work details that were negotiated in order to stay within budget limits.
- **Lead Entity Citizen Representative:** Steve Purcell agreed to accepting this position – First meeting will be December 13th. *Levi Luhn moved and Jason Schlee seconded a motion to appoint Steve Purcell as an Asotin County Lead Entity Citizen Representative. Motion Carried. 4*
- **Budget Letter:** Review of drafted budget letter to Governor Inslee. Board accepted the letter and was signed by Chair Keith Ausman and Megan Stewart.

New Business:

- Review of 2019 WACD Resolutions.
- Bighorn Sheep Program Agreement: Review of proposed program agreement between WA, ID, and OR Fish and Wildlife agencies and FNAWS chapters. *Levi Luhn moved and Jason Schlee seconded a motion for Megan to negotiate and sign with all parties to get all agreements in place. Motion Carried. 5*
- 2019 Interlocal Agreement – Nez Perce Tribe – Cultural Resources: Agreement for up to \$80,000 with overhead rate up to 28% of salaries/benefits. Any overage to be reviewed and approved by both parties. *Levi Luhn moved and Jason Schlee seconded a motion to approve 2019 Interlocal Agreement with Nez Perce Tribe for Cultural Resources. Motion Carried. 6*
- CREP Fall 2018 Maintenance Plans: Amanda reviewed completed Inspection Reports & Maintenance Plans to the Board. *Levi Luhn moved and Jason Schlee seconded a motion to approve Floch Family Trust (CN 11021) / J. Vantrease (CN 270) / G. Halsey (CN 11020) CREP Maintenance Plans as presented. Motion Carried. 7*

Jason Schlee moved and Keith Ausman seconded a motion to approve Luhn Cattle (CN 280) Maintenance Plan as presented. Motion Carried. 8 - Levi Luhn abstained

➤ **Cost-Share Applications:**

- **Commercial:** Kevin Botts - Feed Area Rocking: Discussion of providing cost-share for heavy use feed area rocking to partner with EQIP to complete this project that has been phased out over the past years due to program hold-down rates. *Levi Luhn moved and Jason Schlee seconded a motion to approve Kevin Botts – Feed Area Rocking as presented. Motion Carried. 9*
- **Revisions:** Rimmelspacher - Water Dev. 2017-25 Revision #1: As construction on this project progressing, due to the difficulty of the ground conditions (extremely rocky), requesting to increase the rate for the pipeline from \$3.50 to \$5.00 per foot. *Levi Luhn moved and Jason Schlee seconded a motion to approve Rimmelspacher Water Development as presented. Motion Carried. 10*
- **Non-Commercial:** n/a

➤ **Conservation Plans:** n/a

➤ **Coordinators Reports:**

- **Megan reported:**
NRCS will not be able to attend Board Meetings outside of “normal business hours”.
Megan attended TSP workshop, Jim has some local landowners in mind and will work with Megan to develop TSP agreements as this aligns. Brad and Steve will develop Ag Stewardship plans which will provide the initial planning needed for NRCS as well as the Conservation District.
Megan reported that Colleen will be attending “Paid Family & Medical Leave” workshop in December.
- **Steven reported:**
Brenda from BPA visited – review of Environmental Compliance
Working on template for VSP 2-year report for workgroup to review at the January 2019 meeting
Working on developing a VSP cost-share program for small acreage landowners

➤ **Technicians Report:**

- **Jennifer reported:**
Working with Fish & Wildlife gathering information for Bighorn Sheep program and put together the multiple agency agreement and keeping track of cultural compliance on current projects.
- **Amanda reported:**
Doing site visits for fall CREP inspections and completing Inspection Reports & Maintenance Plans. Submitting requests/bills for fall maintenance, weed research. Attended CREP training in Pullman with FSA/NRCS. Review of new CREP PIP Loan Policy.

NRCS Report:

Jim reported: Doing field work, work load has increased and a little behind.

PUBLIC COMMENT: n/a

There being no further business, the meeting was adjourned at 2:28p.m. by Chairman Keith Ausman

Review of Motions:

1. *Levi Luhn moved and Jason Schlee seconded a motion to approve minutes from October 11, 2018 Board Meeting. Motion Carried. 1*
2. *Levi Luhn moved and Jason Schlee seconded a motion to approve October 2018 checks #14344 to #14392 and #1873 to #1877 and 6 EFT pymts (941/3Q September – 2018/3Q Lnl / UI / ID St Tax and 2 DCP Contributions) Totaling \$129,644.07. Motion Carried. 2*

3. Jason Schlee moved and Levi Luhn seconded a motion to set the date for December 6, 2018 for Election Resolution.
Motion Carried. 3
4. Levi Luhn moved and Jason Schlee seconded a motion to appoint Steve Purcell as an Asotin County Lead Entity Citizen Representative. **Motion Carried. 4**
5. Levi Luhn moved and Jason Schlee seconded a motion for Megan to negotiate and sign with all parties to get all agreements in place. **Motion Carried. 5**
6. Levi Luhn moved and Jason Schlee seconded a motion to approve 2019 Interlocal Agreement with Nez Perce Tribe for Cultural Resources. **Motion Carried. 6**
7. Levi Luhn moved and Jason Schlee seconded a motion to approve Floch Family Trust (CN 11021) / J. Vantrease (CN 270) / G. Halsey (CN 11020) CREP Maintenance Plans as presented. **Motion Carried. 7**
8. Jason Schlee moved and Keith Ausman seconded a motion to approve Luhn Cattle (CN 280) Maintenance Plan as presented. **Motion Carried. 8 - Levi Luhn abstained**
9. Levi Luhn moved and Jason Schlee seconded a motion to approve Kevin Botts – Feed Area Rocking as presented.
Motion Carried. 9
10. Levi Luhn moved and Jason Schlee seconded a motion to approve Rimmelspacher Water Development as presented.
Motion Carried. 10

NEXT BOARD MEETING

Thursday – December 6, 2018

12:00 noon

Keith Ausman

CHAIRMAN SIGN

12/6/2018
DATE

Jerry Anderson

SUPERVISOR SIGN

12/6/18
DATE