

Asotin County Conservation District
Thursday – April 5, 2018
Board Meeting
Taken by: Colleen Ozard
Prepared by: Colleen Ozard

Acting Chairman Rod Hostetler called the Board Meeting, held at the District Office, to order at 7:35 p.m.
Supervisors present: Jerry Hendrickson, Jason Schlee

ACCD Staff: Megan Stewart, Colleen Ozard, Jennifer Zipse, Brad Riehle, Steven Woodley, Amanda Schmidt
Guests: Ray Ledgerwood (WSCC), Jim Schroeder (NRCS)

Minutes:

Review and approve minutes of March 15, 2018 Special Board Meeting ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve minutes from March 15, 2018 Special Board Meeting. **Motion Carried. 1***

Financial Reports:

Board reviewed and approved check register ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve checks #13964 to #14023 and #1841 to #1845 and 1 EFT pymts (2018/1Q-941February) Totaling \$164,549.09. **Motion Carried. 2***

Board reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Grant Voucher Status. Megan briefly gave update on Budget and Outstanding Cost-Share Projects. Jennifer will follow-up on Outstanding Cost-Share Projects; updating with expiration dates and/or deletions etc.

Calendars and Events:

- ✓ Employee schedules and calendar reviewed. Jerry and possibly Jennifer will be attending Fire and Forestry Health Policy Work Shop on April 18th in Ellensburg.
- ✓ Long Range Planning - Special Work Session has been scheduled for Monday, May 14, 2018

Correspondence:

Review of WSCC - Quick Notes. Ray spoke on the topic of "Toxics" Funds (Manure Mgmt) availability. Long Range Plan is due by end of May (Work Session scheduled for this on May 14)

Old Business:

WSCC Annual Plan discussion and review, Megan will send out to Board for review for revisions and updates for approval at May meeting.

GMA updates: GMA review at meetings with CORE, RTT and Watershed meetings. VSP outreach was also completed at the watershed meetings. Megan discussed the need to extend the ELR contract thru June 30, 2018, wrapping up VSP items and utilize remaining funds to completed additional conceptual plans for Tier 2 project reaches. Wanting to provide additional funds NTE \$10,000.00 to do additional restoration plans. ~ *Jason Schlee moved and Jerry Hendrickson seconded a motion to authorize Megan to extend contract with ELR to June 30, 2018 and provide additional funds NTE \$10,000.00, to do additional restoration Conceptual Plans. ***Motion Carried 3** *Note: The original deadline of April 30, 2018 is still in effect for the Geomorphic Assessment and Conceptual Restoration Plan. The contract extension is only for VSP related activities and the development of conceptual plans on Tier 2 project reaches.*

New Business:

➤ **Cost-Share Applications:**

Commercial:

Seibly Farms – Pasture/Hayland Planting - *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Seibly Farms Pasture/Hayland Planting as presented. **Motion Carried. 4***

Terry Hendrickson – Pasture/Hayland Planting - *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Terry Hendrickson Pasture/Hayland Planting as presented. **Motion Carried. 5***

Gerald & Betty Halsey JV – Riparian Fence, CCRP Match CN 275 - *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Gerald & Betty Halsey JV Riparian Fence and the Conservation Plan revision CCRP CN 275 (NRCS) as presented. **Motion Carried. 6***

Revisions: n/a

Non-Commercial: n/a

- **County Road Work Requests:** n/a
- **Conservation Plans:** Gerald & Betty Halsey JV – Revision - CCRP CN 275 (see Motion 6)
- WSCC Authorized Signature Form was signed by attending Board Members, absent Members will sign as soon as possible.
- **Buford Creek Fish Passage Project, continuing within scope with BPA.** Megan discussed the option of providing an additional \$15,000.00 (NTE \$20,000.00) now thru the end of June to cover needs that could be met by Anderson Perry (Engineering Contractor already approved by NPT). *Jason Schlee moved and Jerry Hendrickson seconded a motion to entering into direct contract with Anderson Perry (Engineering Contractor) for additional work towards next phase of project in the amount of \$15,000.00 (NTE \$20,000.00). *Motion Carried 7 *Contingent on approval from Enduris.*
- **Coordinators Reports:**
 - Megan reported: Submission of draft SRFB Application for IMW Monitor contingent on 3 years and then finalizing and wrap-up. "Toxic" funding of Flying Crow Ranch Project is moving for Cultural Resource – Megan recommended ACCD cover cost of Cultural Resource unless funding comes thru from NRI funds. *Jerry Hendrickson moved and Jason Schlee seconded a motion for ACCD to cover the costs of Cultural Resource unless NRI funds are made available by then). Motion Carried 8*
 - Brad reported: Working on organizing tree plantings for CREP-Thiessen, Floch and Hendrickson...approx. 4,000 trees planted. Reviewing Conceptual Restoration Plan. Bridge project to be near completion in next couple of weeks. Working on Forestry Envirothon.
 - Steven reported: Wrap-up and submitted the VSP Plan, working on formal presentation April 27th.
- **Technicians Report:**
 - Jennifer reported: Working on Cost Shares and preplanning, no fire grants available at this time although DNR has received funds-but no allocation plans announced yet.
 - Amanda reported: Gearing up for site visits for CREP re-enrollments.
- **NRCS Report:**
 - Jim reported: EQIP has approx. 20 applications. Still needing partnership funding to be available. At this time have 4-5 Forestry applications. Courtney is working on CRP contracts.

PUBLIC COMMENT: n/a


Review of Motions:

1. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve minutes from March 15, 2018 Special Board Meeting. Motion Carried. 1*
2. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve checks #13964 to #14023 and #1841 to #1845 and 1 EFT pymts (2018/1Q-941February) Totaling \$164,549.09. Motion Carried. 2*
3. *Jason Schlee moved and Jerry Hendrickson seconded a motion to authorize Megan to extend contract with ELR to June 30, 2018 and provide additional funds NTE \$10,000.00, to do additional restoration Conceptual Plans. *Motion Carried 3 *Note: The original deadline of April 30, 2018 is still in effect for the Geomorphic Assessment and Conceptual Restoration Plan. The contract extension is only for VSP related activities and the development of conceptual plans on Tier 2 project reaches.*
4. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Seibly Farms Pasture/Hayland Planting as presented. Motion Carried. 4*
5. *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve Terry Hendrickson Pasture/Hayland Planting as presented. Motion Carried. 5*
6. *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Gerald & Betty Halsey JV Riparian Fence and the Conservation Plan revision CCRP CN 275 (NRCS) as presented. Motion Carried. 6*
7. *Jason Schlee moved and Jerry Hendrickson seconded a motion to entering into direct contract with Anderson Perry (Engineering Contractor) for additional work towards next phase of project in the amount of \$15,000.00 (NTE \$20,000.00). *Motion Carried 7 *Contingent on approval from Enduris.*

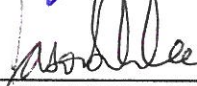
8. *Jerry Hendrickson moved and Jason Schlee seconded a motion for ACCD to cover the costs of Cultural Resource unless NRI funds are made available by then).* **Motion Carried 8**

There being no further business, the meeting was adjourned at 9:48 p.m. by Acting Chairman Rod Hostetter.

NEXT BOARD MEETING:
Thursday – May 10, 2018
7:30 p.m.



CHAIRMAN SIGN



SUPERVISOR SIGN

05/10/18
DATE

05/10/2018
DATE