Asotin County Conservation District

# Thursday – October 10, 2019

**Board Meeting**

**Taken by: Colleen Ozard**

**Prepared by: Colleen Ozard**

Chairman Levi Luhn called the Board Meeting, held at the District Office, to order at 6:00 p.m.

Supervisors present: Jerry Hendrickson, Kelsey Crawford, Rod Hostetler, Jason Schlee

ACCD Staff: Megan Stewart, Colleen Ozard, Brad Riehle, Lacy Ditto, Jennifer Zipse, Amanda Schmidt

Guests: Jim Schroeder (NRCS)

**6:05 pm Executive Session: approx. 1 hour**

 **RCW 42.30.110 (1) (g) –** To review the performance of a public employee.

 **RCW 42.30.110 (1) (g) –** To evaluate the qualifications of an applicant for public employment

 7:00pm Chairman requested approx. 15 more minutes

**Board Reconvened at 7:24 pm**

**Minutes:**

 Review and approve minutes of September 5, 2019 Board Meeting ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve minutes from September 5, 2019 Board Meeting.* ***Motion Carried. 1***

**Financial Reports:**

 Board reviewed and approved check register ~ *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve September 5 2019 ~ checks #14954, 14959 to #15012 and #1928 to #1933 and 4 EFT pymts (2-941pymts, 2-DCP Contribution pymts - Totaling $132,718.76.* ***Motion Carried. 2***

Board reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Grant Voucher Status, Budget and Outstanding Cost-Shares.

**Calendars and Events**: review of:

Employee Schedule

Land Judging Contest – Oct 15 -Local - Megan gave overview

SE Area Meeting – Oct 22 Pomeroy

GR/SR Assessment Public Meeting – Oct 30

WACD Annual Meeting – Dec 12/2-4 Tacoma

**Correspondence:**

 WSCC Quick Notes were reviewed

**Old Business:**

 Forestry – Fuel Reduction/Wood Material Sourcing Program – overview from Lacy – Surveys with Terri Gaines (very informative), 1 stand will be good to use – the other will need commercial harvest.

**New Business:**

* **Cost-Share Applications:**

 **Commercial:**

Gerald and Betty Halsey JV – Spring Development, EQIP match ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to Gerald and Betty Halsey JV – Spring Development, EQIP match as presented.* ***Motion Carried. 3*** *Assigned Cost-Share #2019-28*

Scheibe Farms – Crisman Gulch Riparian Planting, CCRP match ~ *Rod Hostetler moved and Jason Schlee seconded a motion to approve Scheibe Farms – Crisman Gulch Riparian Planting, CCRP match* *as presented.* ***Motion Carried. 4*** *Assigned Cost-Share #2019-29*

Dodd Farms – Crisman Gulch Riparian Planting, CCRP match ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Dodd Farms – Crisman Gulch Riparian Planting, CCRP match as presented.* ***Motion Carried. 5*** *Assigned Cost-Share #2019-30*

**Revisions:**

K & C Blue Mt. Land LLC – 2017-09 Rev. #2 ~ *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve K & C Blue Mt. Land LLC – 2017-09 Rev. #2* as a “Unique Circumstance” for the solar pump with *stipulation to use a storage tank for the pump system NTE $5,302.50”.* ***Motion Carried. 6***

**Non-Commercial:** N/A

**CREP Maintenance Reports:**

Jerry Hendrickson CREP CN 11043 Pintler Creek ~ *Rod Hostetler moved and Jason Schlee seconded a motion to approve Jerry Hendrickson CREP CN 11043 Pintler Creek as presented.* ***Motion Carried. 7 Jerry Hendrickson abstained.***

Coordinator’s Reports:

Megan reported: RCO grant applications update: Cottonwood, IMW, Asotin cleared – Couse and Tenmile are NMI (needs more info). Cottonwood construction phase has been funded and contract received. Megan recommended submitting Cougar Crk barrier design for 2020 SRFB since it is not on Barrier Board list. Couse and Tenmile are below funding line for 2019 and will be resubmitted in 2020. Would like to identify at least 1 more project from the conceptual restoration plan to submit as well.

*Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the RCO Cottonwood Barrier Correction Contract.* ***Motion Carried. 8***

*Jason Schlee moved and Rod Hostetler seconded a motion to approve the Lead Entity Contract as presented.* ***Motion Carried. 9***

*Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve SE Area Engineering Agreement with stipulation that ACCD is kept better informed of the grant status throughout the year and recommends the “board of directors” meet this year.* ***Motion Carried. 10***

*Jason Schlee moved and Jerry Hendrickson seconded a motion to approve to become adopting jurisdiction of Asotin County Hazard Mitigation Plan.* ***Motion Carried. 11***

Brad reported: Working on conservation planning, assisting Lacy and Amanda.

Technician’s Reports:

Lacy reported: Working on manure storage inventories – 10 L/O interested. Inventory completed with approx. 2431 tons of manure needing to be spread – rock sorting is needed on some.

*Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve working with a contractor to get manure moving costs.* ***Motion Carried. 12***

Amanda reported: Working on fall maintenance for CREP Contracts, site visits, CCRP, CREP contracts and submitting bills. Inspection/Maintenance reports. Working with Sarah Murt of ACNWB on contracts and surrounding areas with weed issues.

Jennifer reported: Follow-up on old Cost-Shares, getting more herd/flock owners on board for Movi testing. Working on MOU with other SE WA districts to enable outside of ACCD boundary testing.

Nelle is working on final details of Pesticide Credits Recertification Course. It will be at the Clarkston Library on November 20, 2019 1:00-4:30pm. Still confirming speakers and pending approval from WSDA.

NRCS Report:

Jim reported: Angela is now Regular FT Range Conservationist! Congratulations Angela! NRCS is moving forward with office solicitations thru GSA. Conversion of Farm Bill is problematic. Programs this year fall under “Old Farm Bill” Policy’s. FSA – general CRP signup in November. NRCS new evaluation system for all programs more encompassing

and time intensive. Staff has been in the field a lot and working on finishing up contracts.

*Jerry Hendrickson moved and Jason Schlee seconded a motion to approve advertising for Resource Technician $15.00 per hour DOE to include starting benefit package.* ***Motion Carried. 13***

**Public Comment:** n/a

There being no further business, the meeting was adjourned at 9:18 p.m. by Chairman Levi Luhn

**Review of Motions:**

**1.** *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve minutes from September 5, 2019 Board Meeting.* ***Motion Carried. 1***

**2.** *Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve September 5 2019 ~ checks #14954, 14959 to #15012 and #1928 to #1933 and 4 EFT pymts (2-941pymts, 2-DCP Contribution pymts - Totaling $132,718.76.* ***Motion Carried. 2***

**3.** *Jerry Hendrickson moved and Jason Schlee seconded a motion to Gerald and Betty Halsey JV – Spring Development, EQIP match as presented.* ***Motion Carried. 3*** *Assigned Cost-Share #2019-28*

**4.** *Rod Hostetler moved and Jason Schlee seconded a motion to approve Scheibe Farms – Crisman Gulch Riparian Planting, CCRP match* *as presented.* ***Motion Carried. 4*** *Assigned Cost-Share #2019-29*

**5.** *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Dodd Farms – Crisman Gulch Riparian Planting, CCRP match as presented.* ***Motion Carried. 5*** *Assigned Cost-Share #2019-30*

**6.** *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve K & C Blue Mt. Land LLC – 2017-09 Rev. #2* as a “Unique Circumstance” for the solar pump with *stipulation to use a storage tank for the pump system NTE $5,302.50”.* ***Motion Carried. 6***

**7.** *Rod Hostetler moved and Jason Schlee seconded a motion to approve Jerry Hendrickson CREP CN 11043 Pintler Creek as presented.* ***Motion Carried. 7 Jerry Hendrickson abstained.***

**8.** *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the RCO Cottonwood Barrier Correction Contract.* ***Motion Carried. 8***

**9.** *Jason Schlee moved and Rod Hostetler seconded a motion to approve the Lead Entity Contract as presented.* ***Motion Carried. 9***

**10.** *Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve SE Area Engineering Agreement with stipulation that ACCD is kept better informed of the grant status throughout the year and recommends the “board of directors” meet this year.* ***Motion Carried. 10***

**11.** *Jason Schlee moved and Jerry Hendrickson seconded a motion to approve to become adopting jurisdiction of Asotin County Hazard Mitigation Plan.* ***Motion Carried. 11***

**12.** *Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve working with a contractor to get manure moving costs.* ***Motion Carried. 12***

**13.** *Jerry Hendrickson moved and Jason Schlee seconded a motion to approve advertising for Resource Technician $15.00 per hour DOE to include starting benefit package.* ***Motion Carried. 13***

**NEXT BOARD MEETING**

**Thursday – November 7, 2019**

**\*\*12:00 p.m. (noon)\*\***

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CHAIRMAN SIGN DATE

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 SUPERVISOR SIGN DATE