



**Asotin County Conservation District
Thursday – December 9, 2021
Board Meeting
Minutes taken and prepared by: Jennifer Zipse**

12:03 PM: Vice-Chairman, Rod Hostetler called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Jason Schlee, Rod Hostetler, Kelsey Crawford, Levi Luhn (by phone 12:23pm)

ACCD Staff present: Megan Stewart, Kodie Wight, Amanda Schmidt, Jennifer Zipse, Lacy Ausman-Ditto, Brad Riehle

Public present: Mitch Ruchert (NRCS)

Public on phone: Shana Joy (WSCC)

MINUTES

Review and Approve Minutes from November 9, 2021, board meeting. Kelsey Crawford moved and Jason Schlee seconded a motion to approve minutes from November 9, 2021, board meeting. **Motion Carried 1.**

FINANCIAL REPORTS

November checks: #16529 to #16587 and #2072 to #2076 and 5 EFT payments. Totaling \$110,452.51
Jerry Hendrickson moved and Jason Schlee seconded the motion to approve November checks: #16529 to #16587 and #2076 to #2076 and 5 EFT payments. Totaling \$110,452.51. **Motion Carried 2.**

Board Supervisors reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Outstanding Voucher Status, District Budget, and Outstanding Cost-Shares.

CORRESPONDENCE

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors.

WSCC – District Digest was reviewed by the Board of Supervisors.

NRCS REPORT

CSP sign-ups will start in March of 2022. Four CSP renewals have been approved. Angela is working on three water development cost-share projects with ACCD for match. Mitch and Angela are currently reviewing EQIP applications.

OLD BUSINESS

SRFB applications for 2022 – Eight letters of intent were submitted. Lick Creek design was added due to two barriers being identified during post-fire assessments. PA 10 was changed to PA 11.2 for design due to fire impacts and opportunity. PA 11.2 is located on Asotin Creek directly below the confluence of North and South Forks.

NEW BUSINESS

2022 Election – Levi Luhn's term is up for election in 2022. ACCD will plan for an in-person election on potentially on the same day as the annual meeting; tentatively scheduled for March 3rd.

Hazard Mitigation Grant Addendum – Mitigation funds were awarded from WSCC to do at least 10 home ignition assessments for timber and rural/rangeland homeowners. Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the Hazard Mitigation Grant Addendum. **Motion Carried 3.**

IMW Monitoring & Restoration Agreement with ELR Amendment – ELR was granted an extended in-water work window to build habitat structures this fall once the wildland fires were deemed no threat. ELR submitted bills that were over the original agreement budget amount. ELR provided additional support by completing a substantial portion of the final grant reporting requirements which reduced the workload for ACCD staff for two SRFB grants associated with the IMW. This left a combination of \$1,255.94 remaining in the two grants. The amendment would increase the budget by \$1,255.94 to cover a portion of the overage. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve the IMW Monitoring & Restoration Agreement with ELR Amendment. **Motion Carried 4.**

Hendrickson Living Trust, CREP CN 11035 – Snake River

- Jason Schlee moved and Kelsey Crawford seconded a motion to approve the inspection report and maintenance plan for Hendrickson Living Trust, CREP CN 11035, Snake River. **Motion Carried 5.** Jerry Hendrickson abstained.
- Jason Schlee moved and Kelsey Crawford seconded a motion to approve the conservation plan revision for Hendrickson Living Trust, CREP CN 11035, Snake River. **Motion Carried 6.** Jerry Hendrickson abstained.

Hendrickson Ranch, CREP CN 11043 – Pintler Creek

- Kelsey Crawford moved and Jason Schlee moved seconded a motion to approve the conservation plan revision for Hendrickson Ranch, CREP CN 11043, Pintler Creek. **Motion Carried 7.** Jerry Hendrickson abstained.

Ken & Janine Weiss, CREP CN 11001 – Tenmile Creek

- Jerry Hendrickson moved and Jason Schlee moved seconded a motion to approve the conservation plan revision for Ken & Janine Weiss, CREP CN 11001, Tenmile Creek. **Motion Carried 8.**

Kevin Botts, CREP CN 11004 – Grande Ronde River

- Jason Schlee moved and Kelsey Crawford seconded a motion to approve the conservation plan revision for Kevin Botts, CREP CN 11004, Grande Ronde River. **Motion Carried 9.**

Wayne Bezona, CREP CN 11038, Lower Cottonwood/Grande Ronde River

- Jerry Hendrickson moved and Jason Schlee moved seconded a motion to approve the conservation plan revision for Wayne Bezona, CREP CN 11038, Lower Cottonwood/Grande Ronde River. **Motion Carried 10.**

Bryce Heitstuman

- Jason Schlee moved and Kelsey Crawford seconded a motion to approve Bryce Heitstuman's water development 2021-54 project plan. **Motion Carried 11.**

Tiffany Mbodji

- Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Tiffany Mbodji's cost-share 2020-26 extension until 06-01-2022. **Motion Carried 12.**

Scheibe Farms

- Kelsey Crawford moved and Jason Schlee seconded a motion to approve Scheibe Farms' cost-share 2021-26 Rev. 1. **Motion Carried 13.**

Hendrickson Ranch

- Kelsey Crawford moved and Jason Schlee seconded a motion to approve Hendrickson Ranch's cost-share 2021-55; contingent on funds becoming available from Fire Recovery. **Motion Carried 14.** Jerry Hendrickson abstained.

PUBLIC COMMENT

No public comments.

Executive Session

1:45pm – approximately 30 minutes – RCW 42.30.110(1)(g) – to review the performance of a public employee.

The board reconvened at 2:14 pm. No action was taken.

ADJOURN

The meeting was adjourned at 2:15pm by Vice-Chairman, Rod Hostetler

Review of Motions:

1. Kelsey Crawford moved and Jason Schlee seconded a motion to approve minutes from November 9, 2021, board meeting. **Motion Carried 1.**
2. Jerry Hendrickson moved and Jason Schlee seconded the motion to approve November checks: #16529 to #16587 and #2076 to #2076 and 5 EFT payments. Totaling \$110,452.51. **Motion Carried 2.**
3. Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve the Hazard Mitigation Grant Addendum. **Motion Carried 3.**
4. Jason Schlee moved and Jerry Hendrickson seconded a motion to approve the IMW Monitoring & Restoration Agreement with ELR Amendment. **Motion Carried 4.**
5. Jason Schlee moved and Kelsey Crawford seconded a motion to approve the inspection report and maintenance plan for Hendrickson Living Trust, CREP CN 11035, Snake River. **Motion Carried 5.** Jerry Hendrickson abstained
6. Jason Schlee moved and Kelsey Crawford seconded a motion to approve the conservation plan revision for Hendrickson Living Trust, CREP CN 11035, Snake River. **Motion Carried 6.** Jerry Hendrickson abstained.
7. Kelsey Crawford moved and Jason Schlee moved seconded a motion to approve the conservation plan revision for Hendrickson Ranch, CREP CN 11043, Pintler Creek. **Motion Carried 7.** Jerry Hendrickson abstained.
8. Jerry Hendrickson moved and Jason Schlee moved seconded a motion to approve the conservation plan revision for Ken & Janine Weiss, CREP CN 11001, Tenmile Creek. **Motion Carried 8**
9. Jason Schlee moved and Kelsey Crawford seconded a motion to approve the conservation plan revision for Kevin Botts, CREP CN 11004, Grande Ronde River. **Motion Carried 9.**

10. Jerry Hendrickson moved and Jason Schlee moved seconded a motion to approve the conservation plan revision for Wayne Bezona, CREP CN 11038, Lower Cottonwood/Grande Ronde River. **Motion Carried 10.**
11. Jason Schlee moved and Kelsey Crawford seconded a motion to approve Bryce Heitstuman's water development 2021-54 project plan. **Motion Carried 11.**
12. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Tiffany Mbodji's cost-share 2020-26 extension until 06-01-2022. **Motion Carried 12.**
13. Kelsey Crawford moved and Jason Schlee seconded a motion to approve Scheibe Farms' cost-share 2021-26 Rev. 1. **Motion Carried 13.**
14. Kelsey Crawford moved and Jason Schlee seconded a motion to approve Hendrickson Ranch's cost-share 2021-55; contingent on funds becoming available from Fire Recovery. **Motion Carried 14.** Jerry Hendrickson abstained.

NEXT REGULAR BOARD MEETING

Thursday – January 6, 2022

12:00 p.m.



CHAIRMAN SIGN

1-6-22

DATE



SUPERVISOR SIGN

1-6-22

DATE