



**Asotin County Conservation District  
Tuesday – March 1, 2022  
Special Board Meeting  
Minutes taken and prepared by: Megan Stewart**

**12:00 PM:** Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Kelsey Crawford, Rod Hostetler, Levi Luhn, Jason Schlee (arrived late)

ACCD Staff present: Megan Stewart, Brad Riehle

**NEW BUSINESS**

The board reviewed the Exhibit B language that was provided by Specialty Environmental Group (SEG). There was discussion regarding the tenant improvement items and the additional action items list. The board requested Megan reach out to SEG to clarify items that overlap in both tenant improvements and action items. They also want to have an additional agreement ensuring all action items are completed since they are not specifically addressed in the sub-lease documents.

Rod Hostetler moved and Jerry Hendrickson seconded a motion to request an additional agreement requiring SEG to complete the items on the action list and in the event the items are not completed by September 30, 2022, ACCD has the right to terminate the sub-lease agreement. **Motion Carried. 1**

The board also requested SEG provide a cost breakdown for the Tenant Improvements. A special meeting will be scheduled once the final, signable documents that include the full lease and exhibit B are available.

**ADJOURN**

The meeting was adjourned at 1:51 pm by Chairman, Levi Luhn.

*Review of Motions:*

1. Rod Hostetler moved and Jerry Hendrickson seconded a motion to request an additional agreement requiring SEG to complete the items on the action list and in the event the items are not completed by September 30, 2022, ACCD has the right to terminate the sub-lease agreement. **Motion Carried. 1**


**NEXT REGULAR BOARD MEETING**

**Thursday – March 10, 2022**

**6:00 p.m.**

  
\_\_\_\_\_  
CHAIRMAN SIGN

03/10/22  
DATE

  
\_\_\_\_\_  
SUPERVISOR SIGN

3/10/22  
DATE