



**Asotin County Conservation District
Thursday – February 10, 2022
Board Meeting
Minutes taken and prepared by: Jennifer Zipse**

12:02 PM: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Kelsey Crawford, Rod Hostetler, Levi Luhn
ACCD Staff present: Megan Stewart, Brad Riehle, Jennifer Zipse, Colleen Ozard, Lacy Ausman-Ditto,
Kodie Wight, Amanda Schmidt
Public present: Mark Batcheler, Mitch Ruchert (NRCS)

MINUTES

Review and Approve Minutes from January 6, 2022, board meeting. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve minutes from January 6, 2022, board meeting. **Motion Carried 1.**

FINANCIAL REPORTS

January checks: #16650 to #16714 and #2083 to #2088 and 10 EFT payments, totaling \$93,708.99. Jerry Hendrickson moved and Kelsey Crawford seconded the motion to approve January checks: #16650 to #16714 and #2083 to #2088 and 10 EFT payments, totaling \$93,708.99. **Motion Carried 2.**

Board Supervisors reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Outstanding Voucher Status, District Budget, and Outstanding Cost-Shares.

District Budget Review – Megan requested line items to the BPA budget for an additional post pounder and costs associated with moving. The BPA project manager has sent the request to the contracting officer for final approval. Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve the purchase of a post pounder contingent on BPA approval. **Motion Carried 3.**

A Request for Qualifications and Quotations will be put out for a planning consultant pool for upcoming instream work. The Request for Bids will also be put out for the Cougar Creek barrier project. We are hoping both of these will be reviewed and awards made at the April board meeting.

Special Presentation from Mark Batcheler: WSU PhD Student – Asotin Co. Forest Grazing Research Project – Mark is studying the role of cattle grazing in wooded areas on fuels loads, forage quality and soil health on private lands. Silvopasture is the deliberate integration of trees and grazing livestock operations on the same land. These systems are intensively managed for both forest products and

forage, providing both short and long-term income sources. A farm-led tour will take place at the end of summer or early fall.

CORRESPONDENCE

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors.

WSSC – District Digest was reviewed by the Board of Supervisors.

NRSC REPORT

CSP deadline is March 31st, Urban Ag. Program is available to fund “high tunnels”, Clarkston office was given the okay to hire a new employee, a pathway student will soon be employed to help with rangeland workload.

NEW BUSINESS

2022 Annual Expense Projections – Board of Supervisors reviewed.

Building Lease Agreement with SEG – On behalf of ACCD, an attorney reviewed the lease and commented that it is a “Nice, clean lease”. An environmental review is currently underway by SEG’s consultant. The onsite inspection portion of the environmental review is done and resulted in no issues identified. They are now completing the historic review portion of the process. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve the building lease agreement with SEG contingent on the finalization of Exhibit B and the completion of the environmental review and then authorize Chairman, Levi Luhn to sign the lease agreement along with a formal letter giving termination notice to Tolo Properties. **Motion Carried 4.**

SRFB Authorization Resolution – Kelsey Crawford moved and Rod Hostetler seconded a motion to approve the SRFB Authorization Resolution R2022-02. **Motion Carried 5.**

Asset Management – Inventory Policy – Criteria was written to be able to purchase, manage and dispose of ACCD assets. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the Asset Management – Inventory Policy. **Motion Carried 6.**

89.08 sec. 210 and 220 were reviewed by the Board of Supervisors.

Schedule 22 – An audit assessment questionnaire was reviewed by the Board of Supervisors. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the Schedule 22 for the 2021 calendar year. **Motion Carried 7.**

2022 Legislative Session Update – HB 1652 made it out of committee: the Board has concerns about this Bill. HB 1838 did not move out of committee. The board authorized Megan to reach out to partners regarding support for voluntary conservation.

Scheibe Farms 2020-27 Cost Share Revision – CREP 11017 – Rod Hostetler moved and Kelsey Crawford seconded a motion to approve Scheibe Farms’ 2020-27 Cost Share Revision – CREP 11017. **Motion Carried 8.**

Scheibe Farms 2020-28 Cost Share Revision – CREP 11018 – Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Scheibe Farms’ 2020-28 Cost Share Revision – CREP 11018. **Motion Carried 9.**

Scheibe Farms 2021-01 Cost Share Revision – CREP 11062 – Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Scheibe Farms’ 2021-01 Cost Share Revision – CREP 11062. **Motion Carried 10.**

Scheibe Farms 2021-04 Cost Share Revision 2 – Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Scheibe Farms’ 2021-04 Cost Share Revision 2. **Motion Carried 11.**

Scheibe Farms 2021-27 Cost Share Revision – CREP 11041 – Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Scheibe Farms’ 2021-27 Cost Share Revision – CREP 11041. **Motion Carried 12.**

Appleford Farms 2021-26 Cost Share Revision – CREP 11029 – Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Appleford Farms’ 2021-26 Cost Share Revision – CREP 11029. **Motion Carried 13.**

Jay Holzmilller Cost Share 2022-01 – Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Jay Holzmilller’s Cost Share 2022-01. **Motion Carried 14.**

PUBLIC COMMENT

Rod Hostetler – Asked for an update on the sale of Headgate Park: Megan will be drafting a letter to the County Commissioners and the County Commissioners addressed the upcoming sale in a meeting. The topic was brought up a recent townhall meeting. Rod also mentioned the drastic drop in the CRP rates for Asotin County.

ADJOURN

The meeting was adjourned at 2:33 pm by Chairman, Levi Luhn.

Review of Motions:

1. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve minutes from January 6, 2022, board meeting. **Motion Carried 1.**
2. Jerry Hendrickson moved and Kelsey Crawford seconded the motion to approve January checks: #16650 to #16714 and #2083 to #2088 and 10 EFT payments, totaling \$93,708.99. **Motion Carried 2.**
3. Rod Hostetler moved and Jerry Hendrickson seconded a motion to approve the purchase of a post pounder contingent on BPA approval. **Motion Carried 3.**
4. Jerry Hendrickson moved and Rod Hostetler seconded a motion to approve the building lease agreement with SEG contingent on the finalization of Exhibit B and the completion of the environmental review and then authorize Chairman, Levi Luhn to sign the lease agreement along with a formal letter giving termination notice to Tolo Properties. **Motion Carried 4.**
5. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve the SRFB Authorization Resolution R2022-02. **Motion Carried 5.**
6. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the Asset Management – Inventory Policy. **Motion Carried 6.**

7. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve the Schedule 22 for the 2021 calendar year. **Motion Carried 7.**
8. Rod Hostetler moved and Kelsey Crawford seconded a motion to approve Scheibe Farms' 2020-27 Cost Share Revision – CREP 11017. **Motion Carried 8.**
9. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Scheibe Farms' 2020-28 Cost Share Revision – CREP 11018. **Motion Carried 9.**
10. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Scheibe Farms' 2021-01 Cost Share Revision – CREP 11062. **Motion Carried 10.**
11. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Scheibe Farms' 2021-04 Cost Share Revision 2. **Motion Carried 11.**
12. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Scheibe Farms' 2021-27 Cost Share Revision – CREP 11041. **Motion Carried 12.**
13. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Appleford Farms' 2021-26 Cost Share Revision – CREP 11029. **Motion Carried 13.**
14. Jerry Hendrickson moved and Kelsey Crawford seconded a motion to approve Jay Holzmillers' Cost Share 2022-01. **Motion Carried 14.**

NEXT REGULAR BOARD MEETING

Thursday – March 10, 2022

6:00 p.m.



CHAIRMAN SIGN

03/10/22
DATE



SUPERVISOR SIGN

3/10/22
DATE