



**Asotin County Conservation District  
Thursday – March 10, 2022  
Board Meeting  
Minutes taken and prepared by: Jennifer Zipse**

**6:02 PM:** Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Kelsey Crawford, Rod Hostetler, Jason Schlee, Levi Luhn  
ACCD Staff present: Megan Stewart, Brad Riehle, Jennifer Zipse, Kodie Wight,  
Public present: Mitch Ruchert (NRCS)  
Public on GoToMeeting/phone: Shana Joy (WSCC)

**MINUTES**

Review and Approve Minutes from February 10, March 1, and March 7, 2022, board meetings. Kelsey Crawford moved and Jason Schlee seconded a motion to approve minutes from February 10, March 1, and March 7, 2022, board meetings. **Motion Carried 1.**

**FINANCIAL REPORTS**

February checks: #16715 to #16765 and #2089 to #2093 and 5 EFT payments, totaling \$54,916.07  
Jerry Hendrickson moved and Jason Schlee seconded the motion to approve February checks: #16715 to #16765 and #2089 to #2093 and 5 EFT payments, totaling \$54,916.07. **Motion Carried 2.**

Board Supervisors reviewed Accounts Payable, Treasurers Report, Transaction Journal, Compensated Absences, and Outstanding Voucher Status, District Budget, and Outstanding Cost-Shares.

Discussion of how BDAs and PALS projects are funded and if there are opportunities for landowners to receive EQIP funding for projects.

**CORRESPONDENCE**

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors.

WSCC – District Digest was reviewed by the Board of Supervisors and Shana Joy. The Annual Plan of Work and SAO financial filing deadline are both May 30<sup>th</sup>. Community wildfire resiliency funding is available until June 30<sup>th</sup> from DNR and WSCC. The supplemental budget is looking good - \$2 million for farms and field, \$1.3 million for plant propagation, \$7 million for CREP, \$10 million for riparian restoration, \$2.7 million for engineering, and \$3 million for VSP from the capital budget. There will be a webinar after the session ends to recap the budgets.

## **NRSC REPORT**

A total of 9 applications are pre-approved for EQIP. Sign-ups for CSP end March 30<sup>th</sup>; 13 applications have been received. NRCS will have strategy meetings for CSP soon.

## **NEW BUSINESS**

J & J Therrell Family LLC 2022-03 Riparian Planting, (CREP 11043) Phase 1, Cost Share – Jerry Hendrickson moved and Jason Schlee seconded a motion to approve J & J Therrell Family LLC 2022-03 Riparian Planting, (CREP 11043) Phase 1, Cost Share. **Motion Carried 3.**

\*Levi Luhn handed the Chair over to Rod Hostetler

Luhn Cattle 2022-04 Riparian Planting (CREP 11031) Phase 1, Cost Share – Kelsey Crawford moved and Jason Schlee seconded a motion to approve Luhn Cattle 2022-04 Riparian Planting (CREP 11031) Phase 1, Cost Share. **Motion Carried 4.** Levi Luhn abstained.

\*Rod Hostetler handed the Chair back to Levi Luhn

Scheibe Farms 2022-05 Riparian Planting, Bailey Draw, Phase 2, Cost Share – Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Scheibe Farms' 2022-05 Riparian Planting, Bailey Draw, Phase 2, Cost Share. **Motion Carried 5.**

Scheibe Farms 2022-06 Riparian Planting, Mill Creek (CREP 11044) Phase 1, Cost Share – Rod Hostetler moved and Kelsey Crawford seconded a motion to approve Scheibe Farms' 2022-06 Riparian Planting, Mill Creek (CREP 11044) Phase 1, Cost Share. **Motion Carried 6.**

Scheibe Farms 2022-07 Riparian Planting, Montgomery Gulch (CREP 11042) Phase 1, Cost Share – Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve Scheibe Farms' 2022-07 Riparian Planting, Montgomery Gulch (CREP 11042) Phase 1, Cost Share. **Motion Carried 7.**

Larry Matson 2022-08 Riparian Planting (CREP 11036) Phase 1, Cost Share – Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Larry Matson's 2022-08 Riparian Planting, Riparian Planting (CREP 11036) Phase 1, Cost Share. **Motion Carried 8.**

Thiessen Ranch 2022-09 Riparian Planting (CREP 11033) Phase 1, Cost Share – Kelsey Crawford moved and Jason Schlee seconded a motion to approve Thiessen Ranch's 2022-09 Riparian Planting (CREP 11033) Phase 1, Cost Share. **Motion Carried 9.** Rod Hostetler abstained.

Hendrickson Living Trust 2022-10 Riparian Planting (CCRP 11037) Phase 1, Cost Share – Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Hendrickson Living Trust's 2022-10 Riparian Planting (CREP 11037) Phase 1, Cost Share. **Motion Carried 10.** Jerry Hendrickson abstained.

Interlocal Agreements – Postpone until April Board Meeting.

2023 Annual Work Plan – The Board reviewed the draft plan. May 30<sup>th</sup> is the deadline to submit to the Commission. The work plan reflects the projects ACCD has lined out from different funding sources. The draft plan may change slightly by the April Board meeting if the RMEF funding is awarded. Fire Recovery estimated funding is TBD since it is anticipated that additional funding will be needed.

WCC Crew Sponsor Application – Brad provided the detailed overview of the application which included the new office location and security that will be provided for the crew and their equipment. A spreadsheet also explained how the crew will spend their time on different projects. Palouse CD will utilize the crew during the weeks they are not needed for ACCD projects. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve of the submission of the WCC Crew Sponsor Application. **Motion Carried 11.**

Headgate Park Letter – The board reviewed the drafted letter. In addition, the County received a public records request for all projects that have been completed at the park (including ones funded through ACCD). Megan will post pone sending the letter to the Asotin County Commissioners. Jerry Hendrickson moved and Jason Schlee seconded a motion to direct Megan to look for funding sources for ACCD to help manage Headgate Park. **Motion Carried 12.**

USFS Interlocal Agreement – The agreement is to have ACCD staff address the control of noxious weeds on USFS land and spraying to be done by a contractor. A budget of \$40,000 has been put together from USFS. This agreement could lead to a great long-term partnership. A discussion for approval will also take place with the ACNWCB. Jerry Hendrickson moved and Jason Schlee seconded a motion to delegate authority to Megan to sign the USFS Interlocal Agreement upon approval from the ACNWCB and if no further changes are made to the agreement by USFS. **Motion Carried 13.**

Bighorn Sheep Program and Weed Partnership – Discussion regarding ACCD support for long-term commitment for the programs. Megan will reach out to the partners to discuss the long-term focus for the agreements for the Bighorn Sheep Program and the Asotin Co. Noxious Weed Control Programs.

#### **PUBLIC COMMENT**

Jerry Hendrickson would like to have pesticide credits available at the ACCD Annual Meeting. Rod Hostetler is concerned about the drastic drop in the CRP rates for Asotin County and the impact it could have.

#### **ADJOURN**

The meeting was adjourned at 8:18 PM by Chairman, Levi Luhn.

#### *Review of Motions:*

1. Kelsey Crawford moved and Jason Schlee seconded a motion to approve minutes from February 10, March 1, and March 7, 2022, board meetings. **Motion Carried 1.**
2. Jerry Hendrickson moved and Jason Schlee seconded the motion to approve February checks: #16715 to #16765 and #2089 to #2093 and 5 EFT payments, totaling \$54,916.07. **Motion Carried 2.**
3. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve J & J Therrell Family LLC 2022-03 Riparian Planting, (CREP 11043) Phase 1, Cost Share. **Motion Carried 3.**
4. Kelsey Crawford moved and Jason Schlee seconded a motion to approve Luhn Cattle 2022-04 Riparian Planting (CREP 11031) Phase 1, Cost Share. **Motion Carried 4.** Levi Luhn abstained.
5. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Scheibe Farms' 2022-05 Riparian Planting, Bailey Draw, Phase 2, Cost Share. **Motion Carried 5.**
6. Rod Hostetler moved and Kelsey Crawford seconded a motion to approve Scheibe Farms' 2022-06 Riparian Planting, Mill Creek (CREP 11044) Phase 1, Cost Share. **Motion Carried 6.**

7. Kelsey Crawford moved and Jerry Hendrickson seconded a motion to approve Scheibe Farms' 2022-07 Riparian Planting, Montgomery Gulch (CREP 11042) Phase 1, Cost Share. **Motion Carried 7.**
8. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve Larry Matson's 2022-08 Riparian Planting, Riparian Planting (CREP 11036) Phase 1, Cost Share. **Motion Carried 8.**
9. Kelsey Crawford moved and Jason Schlee seconded a motion to approve Thiessen Ranch's 2022-09 Riparian Planting (CREP 11033) Phase 1, Cost Share. **Motion Carried 9.** Rod Hostetler abstained.
10. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve Hendrickson Living Trust's 2022-10 Riparian Planting (CREP 11037) Phase 1, Cost Share. **Motion Carried 10.** Jerry Hendrickson abstained.
11. Kelsey Crawford moved and Rod Hostetler seconded a motion to approve of the submission of the WCC Crew Sponsor Application. **Motion Carried 11.**
12. Jerry Hendrickson moved and Jason Schlee seconded a motion to direct Megan to look for funding sources for ACCD to help manage Headgate Park. **Motion Carried 12.**
13. Jerry Hendrickson moved and Jason Schlee seconded a motion to delegate authority to Megan to sign the USFS Interlocal Agreement upon approval from the ACNWCB and if no further changes are made to the agreement by USFS. **Motion Carried 13.**


**NEXT REGULAR BOARD MEETING**

**Thursday – April 7, 2022**

**6:00 PM**

  
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 CHAIRMAN SIGN

04/7/22  
 DATE

  
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 SUPERVISOR SIGN

4-7-22  
 DATE