



Thursday – July 21, 2022  
Special Board Meeting  
Minutes taken and prepared by: Jennifer Zipse

**Up 6:04 PM:** Chairman, Levi Luhn called the Board meeting to order.

*Supervisors present:* Jerry Hendrickson, Kelsey Crawford, Rod Hostetler, Levi Luhn, Jason Schlee  
*ACCD Staff present:* Megan Stewart, Brad Riehle, Jennifer Zipse, Kodie Wight, Amanda Schmidt, Lacy Ausman-Ditto  
*Public present:* Rich Witters, Keith Ausman  
*Public present via phone:* Ryan Baye (WACD), Mitchell Ruchert (NRCS)

#### **PUBLIC COMMENT**

None

#### **MINUTES**

Minutes from June 9, 2022 board meeting were reviewed by the Board of Supervisors. Rod Hostetler moved to approve and Kelsey Crawford seconded the motion to approve the minutes from the June 9, 2022 board meeting. **Motion Carried 1.**

#### **FINANCIAL REPORTS**

Checks for June 2022: #16953 to #17034 and #2112 to #2116 and 5 EFT payments. Totaling \$217,285.06. Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve checks for June 2022: #16953 to #17034 and #2112 to #2116 and 5 EFT payments. Totaling \$217,285.06. **Motion Carried 2.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, District Budget, Outstanding Cost-share.

#### **CORRESPONDENCE**

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors.

WSSC – District Digest was reviewed by the Board of Supervisors.

#### **WACD REPORT**

Ryan Baye (WACD) has asked ACCD to host the Southeast Area Meeting one year ahead of schedule due to Whitman CD being unable to host. The meeting will be held the last week of October, the date is TBD. The Board of Supervisors agrees to host the 2022 SE Area Meeting.

## NRCS REPORT

Mitchell Ruchert – Asotin Co. has 11 CSP pre-approved contracts. EQIP sign-ups may be moved up earlier in the year, starting in 2023. The end of the fiscal year for NRCS is September 30<sup>th</sup>. The Clarkston office currently has an intern for the summer, Heather.

## OLD BUSINESS

None

## NEW BUSINESS

WSSC Grant Addendum and Basic Allocation – Implementation Grant – ACCD will be taking \$12,500 from the implementation grant. The grant will provide support and administration to all district operations and programs. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the Implementation Addendum and basic allocation request for \$12,500. **Motion Carried 3.**

WSSC FY2023 Funding Opportunities – A portion of funds in the State Operating budget are appropriated to the Salmon Recovery Account. From this Salmon Recovery Funding (SRF), \$10 million has been allocated to the State Conservation Commission in the FY23 supplemental budget. Riparian fence and maintenance are eligible. NRCS standards and DOE requirements will apply to riparian practices. There has been encouragement for larger buffers.

VSP will be receiving \$3 million. The county work group must be the ones to approve cost-share projects and all practices must have a 10+ year life.

An additional \$675,000 has been approved to aid engineering. District staff will use form stack and CPDS to submit projects that will be reviewed by WSSC and awarded in a first come, first serve basis.

Special Funding Sign Up – A letter/news announcement has been drafted to encourage landowners/cooperators to apply for projects. Cost-share rates have been revised to reflect the increase in funding available and the increased cost of implementing projects. Manure storage for non commercial will be added to the approved BMP list. The funding will end June 30, 2023. The landowner cap will still be in place; one person cannot receive more than \$50,000 from WSSC funds in one fiscal year without requested a special exemption. Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve the special funding sign up for FY2023 and the new cost-share rate recommendations. **Motion Carried 4.**

The FY2023 funding would allow for extra money to be used to fund the engineering portion of the Grande Ronde MS 04 - 4-O Project. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve applying for the engineering funds for the Grande Ronde MS04 Project. **Motion Carried 5.**

K & C Blue Mountain LLC / Rich Witters – 2017-09 K & C Blue Mtn. Water Development failed practices – The landowner and cooperator have made attempts over the last 3 years to correct the failed practices in the water development. ACCD assisted with replacement of the pump but the solar panel size was not adjusted so the power needed is not being supplied. In addition, the plastic pipeline has been chewed by underground rodents in several places. They would like for the project to be re-engineered and correct the failed practices. The Board supports K & C Blue Mountain LLC to re-apply for cost-share for the failed practices.

Cody Floch – 2021-25 Revision 2 – Increase in fence tier from tier 3 to tier 4 due to terrain and need to utilize a helicopter to stage materials. Rod Hostetler moved to approve and Jason Schlee seconded the motion to approve Cody Floch's 2021-25 Revision 2, cost-share agreement. **Motion Carried 6.**

Kay Anderson's Forest Fuels Reduction Landowner Agreement – 20 acres of forested land will be pre-commercially thinned and the materials will be used for instream LWD projects. Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve Kay Anderson's Forest Fuels Reduction Landowner Agreement (Cloverland/Peola Site #1). **Motion Carried 7.**

WCC 2022-2023 Agreement – Full Term Crew – ACCD will host a WCC crew from October 2022-2023. Rod Hostetler moved to approve and Jason Schlee seconded the motion to approve the WCC 2022-2023 agreement. **Motion Carried 8.**

Consultant Pool of Contractors – The agreement for Anchor QEA was reviewed by the board. Jason Schlee moved to approve and Rod Hostetler seconded the motion to approve the Anchor QEA agreement for the consultant pool. **Motion Carried 9.**

USDA Forest Service Participating Agreement – More funding match will be shown from ACNWCB funds and private landowner projects. Jerry Hendrickson moved to approve and Rod Hostetler seconded the motion to approve the USDA Forest Service Participating Agreement - Invasive Plant Management Partnership within Asotin County. **Motion Carried 10.**

2022 WACD Dues – Ryan discussed that dues are less than previous years because the WACD Plant Materials Center had a large increase in sales in 2022. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve paying the 2022 WACD Dues. **Motion Carried 11.**

SRFB Applications – The final ranking list was released; ACCD project ranks either remained the same or were able to advance on the list. Two projects were conditioned and the four other projects were cleared to proceed. The grant agreements will be ready after the SRFB meeting in September. Approximately \$2.5 million will be available for the 2023 grant round.

Workload and Employee Capacity – All staff currently have high work loads. There is a large need for another employee to take on projects and program needs that are not currently being met. The workload recommendations were reviewed.

Noxious Weed Control – Current staff needs more time to be able to better focus on ACNWCB programs and receiving bio-controls for 2023.

Regular session ended at 7:54 pm

#### **EXECUTIVE SESSION**

7:59 pm - approximately 30 minutes - RCW 42.30.110(1)(g) – to review qualifications of applicant for public employment.

The board reconvened at 8:32 pm. No action was taken.

#### **PUBLIC COMMENT**

none

#### **ADJOURN**

The meeting was adjourned at 8:33 pm by Chairman, Levi Luhn.

*Review of Motions*


1. Rod Hostetler moved to approve and Kelsey Crawford seconded the motion to approve the minutes from the June 9, 2022 board meeting. **Motion Carried 1.**
2. Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve checks for June 2022: #16953 to #17034 and #2112 to #2116 and 5 EFT payments. Totaling \$217,285.06. **Motion Carried 2.**
3. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the Implementation Addendum and basic allocation request for \$12,500. **Motion Carried 3.**
4. Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve the special funding sign up for FY2023 and the new cost-share rate recommendations. **Motion Carried 4.**
5. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve applying for the engineering funds for the Grande Ronde MS04 Project. **Motion Carried 5.**
6. Rod Hostetler moved to approve and Jason Schlee seconded the motion to approve Cody Floch's 2021-25 Revision 2, cost-share agreement. **Motion Carried 6.**
7. Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve Kay Anderson's Forest Fuels Reduction Landowner Agreement (Cloverland/Peola Site #1). **Motion Carried 7.**
8. Rod Hostetler moved to approve and Jason Schlee seconded the motion to approve the WCC 2022-2023 agreement. **Motion Carried 8.**
9. Jason Schlee moved to approve and Rod Hostetler seconded the motion to approve the Anchor QEA agreement for the consultant pool. **Motion Carried 9.**
10. Jerry Hendrickson moved to approve and Rod Hostetler seconded the motion to approve the USDA Forest Service Participating Agreement - Invasive Plant Management Partnership within Asotin County. **Motion Carried 10.**
11. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve paying the 2022 WACD Dues. **Motion Carried 11.**

**NEXT REGULAR BOARD MEETING**

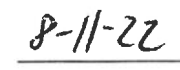
**Thursday – August 11, 2022**

**6:00 p.m.**

  
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CHAIRMAN SIGN

  
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DATE

  
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SUPERVISOR SIGN

  
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DATE