



Thursday – August 11, 2022
Board Meeting
Minutes taken and prepared by: Jennifer Zipse

6:04 PM: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Kelsey Crawford, Rod Hostetler, Levi Luhn, Jason Schlee

ACCD Staff present: Megan Stewart, Brad Riehle, (6:50 pm Jennifer Zipse, Kodie Wight, Amanda Schmidt, Lacy Ausman-Ditto, Colleen Ozard, and Autumn Patterson)

Public present: Chris Askers (7:30pm)

PUBLIC COMMENT

None

BID OPENING

The Board of Supervisors opened and reviewed the bids submitted for Couse Creek PA-79 Large Woody Debris Structures Project

- Kenny Thornton - \$13,421.16
- Lohman Excavation - \$50,872.00

Rod Hostetler moved to approve and Jason Schlee seconded a motion to approve the bid from Kenny Thornton contingent on a full review of the bid for completeness and bidder responsibility. **Motion Carried 1.**

Megan will draft the contract and send it out to board of supervisors for review.

EXECUTIVE SESSION

6:12 pm - approximately 40 minutes - RCW 42.30.110(1)(g) – Review the performance of a public employee.

The board reconvened at 6:42 pm. No action was taken.

MINUTES

Minutes from July 21, 2022, and July 26, 2022, board meetings were reviewed by the Board of Supervisors. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the minutes from the July 21, 2022, and July 26, 2022, board meetings. **Motion Carried 2.**

FINANCIAL REPORTS

Checks for July 2022: #17035 to #17101 and #2117 to #2121 and 9 EFT payments. Totaling \$97,743.19.

Jerry Hendrickson moved to approve and Rod Hostetler seconded the motion to approve checks for July 2022: #17035 to #17101 and #2117 to #2121 and 9 EFT payments. Totaling \$97,743.19. **Motion Carried 3.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, District Budget, Outstanding Cost-share.

Staff and Board of Supervisors presented a custom plaque and shadow box with a piece of Headgate Dam to Megan Stewart. Megan has reached a special milestone with ACCD, 20 years of hard work, dedication, and has helped endless projects hit Asotin County soil and watersheds!

CORRESPONDENCE

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors.

WSSC – District Digest was reviewed by the Board of Supervisors.

BMP DESCRIPTIONS

None

NRCS REPORT

None

NEW BUSINESS

WW Cattle LLC - 2022-44 Cost Share Agreement – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve WW Cattle LLC's 2022-44, cost-share agreement. **Motion Carried 4.**

Appleford Farm – CREP CN 11029 Inspection Report and Maintenance Plan – Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Appleford Farm's CREP CN 11029 inspection report and maintenance plan. **Motion Carried 5.**

Kenneth and Janine Weiss, LLC – 2022-34 Cost Share Agreement (CREP CN 11011) – Rod Hostetler moved to approve and Jerry Hendrickson seconded the motion to approve Kenneth and Janine Weiss, LLC's 2022-34 cost share agreement (CREP CN 11011). **Motion Carried 6.** Kelsey Crawford abstained.

Gerald and Betty Halsey JV – CREP CN 11019 Spot Check Report was reviewed by the Board of Supervisors. The 2022-35 cost share agreement was discussed and tabled to the September meeting so that the Halsey's can present to the Board of Supervisors.

Kevin Botts – 2022-36 Cost Share Agreement – Rod Hostetler moved to approve and Kelsey Crawford seconded the motion to approve Kevin Botts' 2022-36 cost share agreement. **Motion Carried 7.**

Kevin Botts – 2022-40 Cost Share Agreement (CREP CN 11004) – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Kevin Botts' 2022-40 cost share agreement (CREP CN 11004). **Motion Carried 8.**

Hendrickson Living Trust – 2022-37 Cost Share Agreement (CREP CN 11035) – Kelsey Crawford moved to approve and Rod Hostetler seconded the motion to approve Hendrickson Living Trust's 2022-37 cost share agreement (CREP CN 11035). **Motion Carried 9.** Jerry Hendrickson abstained.

Wayne Bezona – 2022-38 Cost Share Agreement (CREP CN 11038) – Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve Wayne Bezona's 2022-38 cost share agreement (CREP CN 11038). **Motion Carried 10.**

Hendrickson Ranch – 2022-39 Cost Share Agreement (CREP CN 11043) – Rod Hostetler moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Ranch’s 2022-39 cost share agreement (CREP CN 11043). **Motion Carried 11.** Jerry Hendrickson abstained.

Valerie Ramsden – CREP CN 291 Inspection Report and Maintenance Plan – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Valerie Ramsden’s CREP CN 291 Inspection Report and Maintenance Plan. **Motion Carried 12.** Rod Hostetler abstained.

Dallyn Lord – 2022-41 Fire Recovery Request – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Dallyn Lord’s 2022-41 fire recovery request. **Motion Carried 13.**

Hendrickson Ranch – 2022-43 Fire Recovery Request – Kelsey Crawford moved to approve and Rod Hostetler seconded the motion to approve Hendrickson Ranch’s 2022-43 fire recovery request. **Motion Carried 14.** Jerry Hendrickson abstained.

Chris Asker – 2022-45 Fire (Flood) Recovery Request – Chris explained to the Board that his feed lot is now unusable due to the McGuire Gulch flash flood that deposited a substantial amount of large rocks as well as exposed rocks and eroded sediment. He also has panels that were destroyed. Jerry Hendrickson moved to approve and Rod Hostetler seconded the motion to approve Chris Asker’s 2022-45 Fire (Flood) Recovery Request, not to exceed \$50,000 based on quotes provided from contractors. **Motion Carried 15.**

Ted Blankinship – 2022-46 Fire (Flood) Recovery Request – Kelsey Crawford moved to approve and Rod Hostetler seconded the motion to approve Ted Blankinship’s 2022-46 Fire (Flood) Recovery Request, not to exceed \$50,000 based on quotes provided from contractors. **Motion Carried 16.**

Rick Waltari – 2022-47 Fire (Flood) Recovery Request – Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve Rick Waltari’s 2022-47 Fire (Flood) Recovery Request, not to exceed \$50,000 based on quotes provided from contractors or site-specific implementation plan developed by a technician/planner. **Motion Carried 17.**

Palouse Conservation District Interlocal Agreement Shared Crew – ACCD will have a few open weeks for the WCC Crew to be able to be used by Palouse CD. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve the Palouse Conservation District Interlocal Agreement for shared crew, contingent on Palouse CD’s approval. **Motion Carried 18.**

WSCC Grant Addendum – Engineering – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the WSCC grant addendum for engineering to allocate funds. **Motion Carried 19.**

Four-O Cattle Company – Landowner Agreement Amendment – The Four-O Cattle Company hired Anchor QEA as their contractor. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve the Four-O Cattle Company landowner agreement amendment. **Motion Carried 20.**

Cougar Creek Fish Passage Contract Amendment – GeoEngineers – The agreement will allow GeoEngineers to do construction oversight work. The bid for construction will go out in October or November and GeoEngineers will assist with the pre-bid meeting and review of bids, if needed. Rod Hostetler moved to approve and Jerry Hendrickson seconded the motion to approve the Cougar Creek Fish Passage Contract Amendment from GeoEngineers. **Motion Carried 21.**

Fire Response Lick Creek LWD Project Update – 35 PALS will be placed into Lick Creek in response to the 2021 fire. Cultural resource survey consultation is in process. The survey has been completed but BPA has not submitted the report of consultation. Lacy met with Anabran, and they are available to do the instream work since the WCC crew is unavailable during the work timeframe since we are still awaiting final approval from BPA.

Wage Ranges and Inflation – Current inflation rate had rose significantly since the last employee reviews. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve increasing the employee wage ranges by 9%, except for the starting wage for the District Assistant position; effective September 1, 2022. **Motion Carried 22.**

PUBLIC COMMENT

none

ADJOURN

The meeting was adjourned at 8:49 pm by Chairman, Levi Luhn.

Review of Motions

1. Rod Hostetler moved to approve and Jason Schlee seconded a motion to approve the bid from Kenny Thornton contingent on a full review of the bid for completeness and bidder responsibility. **Motion Carried 1.**
2. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the minutes from the July 21, 2022, and July 26, 2022, board meetings. **Motion Carried 2.**
3. Jerry Hendrickson moved to approve and Rod Hostetler seconded the motion to approve checks for July 2022: #17035 to #17101 and #2117 to #2121 and 9 EFT payments. Totaling \$97,743.19. **Motion Carried 3.**
4. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve WW Cattle LLC's 2022-44, cost-share agreement. **Motion Carried 4.**
5. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Appleford Farm's CREP CN 11029 inspection report and maintenance plan. **Motion Carried 5.**
6. Rod Hostetler moved to approve and Jerry Hendrickson seconded the motion to approve Kenneth and Janine Weiss, LLC's 2022-34 cost share agreement (CREP CN 11011). **Motion Carried 6.** Kelsey Crawford abstained.
7. Rod Hostetler moved to approve and Kelsey Crawford seconded the motion to approve Kevin Botts' 2022-36 cost share agreement. **Motion Carried 7.**
8. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Kevin Botts' 2022-40 cost share agreement (CREP CN 11004). **Motion Carried 8.**
9. Kelsey Crawford moved to approve and Rod Hostetler seconded the motion to approve Hendrickson Living Trust's 2022-37 cost share agreement (CREP CN 11035). **Motion Carried 9.** Jerry Hendrickson abstained.
10. Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve Wayne Bezona's 2022-38 Cost Share Agreement (CREP CN 11038). **Motion Carried 10.**
11. Rod Hostetler moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Ranch's 2022-39 cost share agreement (CREP CN 11043). **Motion Carried 11.** Jerry Hendrickson abstained.
12. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Valerie Ramsden's CREP CN 291 Inspection Report and Maintenance Plan. **Motion Carried 12.** Rod Hostetler abstained.

13. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Dallyn Lord's 2022-41 fire recovery request. **Motion Carried 13.**
14. Kelsey Crawford moved to approve and Rod Hostetler seconded the motion to approve Hendrickson Ranch's 2022-43 fire recovery request. **Motion Carried 14.** Jerry Hendrickson abstained.
15. Jerry Hendrickson moved to approve and Rod Hostetler seconded the motion to approve Chris Asker's 2022-45 Fire (Flood) Recovery Request, not to exceed \$50,000 based on quotes provided from contractors. **Motion Carried 15.**
16. Kelsey Crawford moved to approve and Rod Hostetler seconded the motion to approve Ted Blankinship's 2022-46 Fire (Flood) Recovery Request, not to exceed \$50,000 based on quotes provided from contractors. **Motion Carried 16.**
17. Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve Rick Waltari's 2022-47 Fire (Flood) Recovery Request, not to exceed \$50,000 based on quotes provided from contractors or site-specific implementation plan developed by a technician/planner. **Motion Carried 17.**
18. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve the Palouse Conservation District Interlocal Agreement for shared crew, contingent on Palouse CD's approval. **Motion Carried 18.**
19. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the WSCC grant addendum for engineering to allocate funds. **Motion Carried 19.**
20. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve the Four-O Cattle Company landowner agreement amendment. **Motion Carried 20.**
21. Rod Hostetler moved to approve and Jerry Hendrickson seconded the motion to approve the Cougar Creek Fish Passage Contract Amendment from GeoEngineers. **Motion Carried 21.**
22. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve increasing the employee wage ranges by 9%, except for the starting wage for the District Assistant position; effective September 1, 2022. **Motion Carried 22.**

NEXT REGULAR BOARD MEETING

Thursday – September 8, 2022

6:00 p.m.



 CHAIRMAN SIGN

09/08/2022

 DATE



 SUPERVISOR SIGN

09/08/22

 DATE