



**Thursday – September 8, 2022**  
**Board Meeting**  
**Minutes taken and prepared by: Jennifer Zipse**

**6:25 PM:** Chairman, Levi Luhn called the Board meeting to order.

*Supervisors present:* Jerry Hendrickson, Levi Luhn, Jason Schlee

*ACCD Staff present:* Megan Stewart, Brad Riehle, Jennifer Zipse, Kodie Wight, Amanda Schmidt, Lacy Ausman-Ditto, Autumn Patterson, Tim Fitzgibbons

*Public present:* Shana Joy (WSCC), Gerald Halsey, Kyle Halsey, Janet Halsey, Brad Forgey (6:59)

**PUBLIC COMMENT**

None

**MINUTES**

Minutes from August 11, 2022, board meeting were reviewed by the Board of Supervisors. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the minutes from the August 11, 2022, meeting. **Motion Carried 1.**

**FINANCIAL REPORTS**

Checks for August 2022: #17102 to #17165 and #2122 to #2125 and 5 EFT payments. Totaling \$231,574.96. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Checks for August 2022: #17102 to #17165 and #2122 to #2125 and 5 EFT payments. Totaling \$231,574.96. **Motion Carried 2.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, District Budget, Outstanding Cost-share. Specialty Environmental Group is transferring the property lease to their new business, 2183 LLC. This does not change any conditions of the agreement.

**CORRESPONDENCE**

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors. Southeast Area Meeting will be held on October 21<sup>st</sup> at ACFD #1.

WSCC – District Digest was reviewed by the Board of Supervisors and Shana Joy.

**BMP DESCRIPTIONS**

None

**NRCS REPORT**

None

## **OLD BUSINESS**

Gerald & Betty Halsey JV – 2022-35 Cost-Share Application – Gerald Halsey presented to the Board his need for the cost-share. New fencing is needed due to a land sale next to the property that is in a CREP contract and the cancelation of the mainstem contract. The Board has asked the Halsey's to provide written documentation of land settlement/sale funds and the difference from the original claim that documented the fence as a line-item expense needed due to the flood damage. With this documentation, the Board would have the information needed to consider approval of the cost-share project.

Discussion of planning for new water developments on the Halsey's property to provide water along the Westfork. The cost-share on the water developments would support livestock grazing management and riparian protection.

## **NEW BUSINESS**

Jerry & Janet Vantrease – CREP CN 270 re-enrollment report was discussed and reviewed by the Board.  
Jerry & Janet Vantrease – CCRP CN 271 re-enrollment report was discussed and reviewed by the Board.

Kevin Botts – CREP CN 293 re-enrollment conservation plan – Acreage of the updated contract is greatly reduced. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Kevin Botts' CREP CN 293 re-enrollment conservation plan. **Motion Carried 3.**

Valerie Ramsden – CREP CN 269 re-enrollment conservation plan – Pre-commercial thinning is needed in the contract buffer. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Valerie Ramsden's CREP CN 269 re-enrollment conservation plan. **Motion Carried 4.**

Valerie Ramsden – CCRP CN 268 re-enrollment conservation plan – Pre-commercial thinning is needed in the contract buffer. Coordination with other agencies is underway to determine if the thinning could take place. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Valerie Ramsden's CCRP CN 268 re-enrollment conservation plan. **Motion Carried 5.**

Spencer Alisch – 2022-48 Weed Control. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Spencer Alisch's 2022-48 weed control cost-share application. **Motion Carried 6.**

Robert Crothers – 2022-49 Weed Control. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Robert Crothers' 2022-49 weed control cost-share application. **Motion Carried 7.**

Carol Walling – 2022-50 Weed Control. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Carol Walling's 2022-50 weed control cost-share application. **Motion Carried 8.**

Pat Wolf – 2022-51 – Fire Recovery Request – Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Pat Wolf's 2022-51 fire recovery cost-share application. **Motion Carried 9.**

Mark Boggan – 2022-52 Weed Control – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Mark Boggan's 2022-50 weed control cost-share application. **Motion Carried 10.**

Brad Forgey – Discussed with the Board his need for improving two terraces (that are past the practice life) and construction of one new terrace to control water erosion.

Dustin Browne – A plan was proposed to utilize roughly 100 acres of rangeland and protect approximately 5,000 feet on an ESA stream. The project would be put in place using Salmon Recovery Funds that are through June 2023 in cooperation with the current DOE grant.

Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve submitting the SRF request of funds for Dustin Browne’s project. **Motion Carried 11.**

Duane Miller – DNR recently did a fuel reduction project on Miller’s property. There now is a need for critical area planting to help prevent soil erosion on roughly 8 acres.

The Board would like to have critical area planting for forest properties added to the cost-share list. Staff will work on a proposal to be reviewed at the next board meeting.

Robert Vantrease – Fuel reduction on roughly 5 forested acres. The WCC Crew would be doing the forest health work for the landowner on behalf of ACCD. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Robert Vantrease’s SCC DIP landowner agreement.

**Motion Carried 12.**

Dave Halley – Fuel reduction on 3.6 forested acres. The WCC Crew would be doing the forest health work for the landowner on behalf of ACCD. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Dave Halley’s SCC DIP landowner agreement. **Motion Carried 13.**

Scheibe Farms – The WCC Crew time was cut short for them to be able to do the work needed on PA-79; Scheibe Farms will be doing the work instead. The landowner agreement revision would allow for the Scheibe Farms to be reimbursed for work performed. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Scheibe Farms’ landowner agreement revision for PA-79.

**Motion Carried 14.**

Lick Creek Instream Wildfire Response Construction Contract with Anabran Solutions – The BPA process for the Lick Creek PALS project is on schedule for construction to begin the last week in September. Anabran Solutions is available to do the instream work since the WCC Crew is unavailable. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the Lick Creek Instream Wildfire Response Construction Contract with Anabran Solutions. **Motion Carried 15.**

SRF Addendum – ACCD submitted two projects to the Salmon Recovery Funding Board for a total of \$10,000. The projects have been approved by SRF. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the SRF Addendum. **Motion Carried 16.**

SRF Request – Floodplain Modeling – There is a need for better floodplain connection in the Asotin Creek watershed and a tool is needed to identify where opportunities are available. The modeling would allow a visual of connectivity during a variety of flow intervals and events. ACCD would like to request \$90,000 for the modeling with a consultant and an additional \$10,000 for TA. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve submitting the SRF request for floodplain modeling for \$90,000 for the consultant and \$10,000 for TA. **Motion Carried 17.**

Contractor Outreach – Currently, there is a need for more contractors to be available to landowners. ACCD will host an open house to invite current and new potential contractors to meet staff and learn

more about our programs and projects. A contractor vendor fair will be held in conjunction with the annual meeting for the landowners to be able to interact with the contractors.

Open House – ACCD will have an open house in early October (date TBD). Landowners will be able to tour the new office space and meet staff and learn what each staff member does. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve ACCD hosting an open house.

**Motion Carried 18.**

Attorney on call – ACCD would like to be able to receive legal advice and review on contracts and other issues when needed. Enduris does not review contracts. Megan will research attorneys and their fees.

#### **PUBLIC COMMENT**

Megan was approached by Bryan Jones (Whitman CD Supervisor) if ACCD would like to acquire his property in Whitman County to preserve and protect the natural resources on it. The Board supports the effort and vision but does not support ACCD obtaining land in Whitman County because it is outside of the District Boundaries and is not supported in our current mission statement and annual/long range planning goals and actions.

Lacy stated that there will likely be another need for re-seeding rangeland on Cloverland due to the current fire.

#### **ADJOURN**

The meeting was adjourned at 8:40 pm by Chairman, Levi Luhn.

#### *Review of Motions*

1. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the minutes from the August 11, 2022, meeting. **Motion Carried 1.**
2. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Checks for August 2022: #17102 to #17165 and #2122 to #2125 and 5 EFT payments. Totaling \$231,574.96. **Motion Carried 2.**
3. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Kevin Botts' CREP CN 293 re-enrollment conservation plan. **Motion Carried 3.**
4. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Valerie Ramsden's CREP CN 269 re-enrollment conservation plan. **Motion Carried 4.**
5. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Valerie Ramsden's CCRP CN 268 re-enrollment conservation plan. **Motion Carried 5.**
6. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Spencer Alisch's 2022-48 weed control cost-share application. **Motion Carried 6.**
7. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Robert Crothers' 2022-49 weed control cost-share application. **Motion Carried 7.**
8. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Carol Walling's 2022-50 weed control cost-share application. **Motion Carried 8.**
9. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Pat Wolf's 2022-51 fire recovery cost-share application. **Motion Carried 9.**
10. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Mark Boggan's 2022-50 weed control cost-share application. **Motion Carried 10.**
11. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve submitting the SRF request of funds for Dustin Browne's project. **Motion Carried 11.**

12. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Robert Vantrease's SCC DIP landowner agreement. **Motion Carried 12.**
13. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Dave Halley's SCC DIP landowner agreement. **Motion Carried 13.**
14. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Scheibe Farms' landowner agreement revision for PA-79. **Motion Carried 14.**
15. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the Lick Creek Instream Wildfire Response Construction Contract with Anabran Solutions. **Motion Carried 15.**
16. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the SRF Addendum. **Motion Carried 16.**
17. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve submitting the SRF request for floodplain modeling for \$90,000 for the consultant and \$10,000 for TA. **Motion Carried 17.**
18. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve ACCD hosting an open house. **Motion Carried 18.**

**NEXT REGULAR BOARD MEETING**

**Thursday – October 6, 2022  
6:00 p.m.**

  
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CHAIRMAN SIGNATURE

  
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SUPERVISOR SIGNATURE

10/6/22  
DATE

10/06/22  
DATE