



Thursday – October 6, 2022
Board Meeting
Minutes taken and prepared by: Jennifer Zipse

6:04 p.m.: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Levi Luhn, Jason Schlee, Kelsey Crawford, Rod Hostetler

ACCD Staff present: Megan Stewart, Brad Riehle, Jennifer Zipse, Kodie Wight, Amanda Schmidt, Autumn Patterson, Tim Fitzgibbons

Public present: Mitch Ruchert (NRCS), Brad Forgey

Public via phone: Ryan Baye (WACD)

PUBLIC COMMENT

The board requested that the meeting agenda and packet items be sent by COB on Monday prior to the board meetings with no changes made after COB on Tuesday. This will allow them time to review the information in advance of the meetings. Megan explained that there will be times that items will not be available that far in advance, primarily the budget status report since vouchering takes place at the beginning of the month so updates to the budgets will continue as that work is completed.

MINUTES

Minutes from September 8, 2022, board meeting were reviewed by the Board of Supervisors.

Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the minutes from the September 8, 2022, board meeting. **Motion Carried 1.**

FINANCIAL REPORTS

Checks for September 2022: #17166 to #17288 and #2126 to #2131 and 5 EFT payments. Totaling \$114,018.86. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the checks for September 2022: #17166 to #17288 and #2126 to #2131 and 5 EFT payments. Totaling \$114,018.86. **Motion Carried 2.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, District Budget.

ACCD Reports

Outstanding Cost-Share was reviewed by the Board of Supervisors.

Project Status Report was reviewed by the Board of Supervisors.

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors. SE Area Meeting: October 21st, WACD Annual Conference is coming up.

CORRESPONDENCE

WSCC – District Digest was reviewed by the Board of Supervisors. ACCD won't have any resolutions for the area meeting.

BMP DESCRIPTIONS

None

NRCS REPORT

Mitch Ruchert reported – The fiscal year came to a close on September 30th. A total of 26 CSP contracts were approved for over \$2 million. An additional 11 EQIP contracts were finalized. Four Asotin County CRP status reviews were completed by Mitch. EQIP and CSP sign-ups will both end on October 13th.

OLD BUSINESS

Gerald & Betty Halsey JV – 2022-35 Riparian Enhancement, Cost-Share Application – After reviewing the CREP contract and all of the practices associated, the Board believes there are too many unknown variables to approve cost-share 2022-35. The practices planned for this cost-share application will not resolve the fence concerns for the full contract. The ACCD Board no longer supports the riparian re-plant component of the CREP conservation plan approved for FSA at this time. Jason Schlee moved and Kelsey Crawford seconded the motion to deny Gerald & Betty Halsey JV's 2022-35 cost-share application and cancel all planting projects for the CREP contract until all the fence issues are resolved. **Motion Carried 3.**

Staff will explore funding options with other agencies to resolve the fence concerns so the project can move forward to address all the resource concerns identified for the project area.

NEW BUSINESS

Gerald & Betty Halsey JV – 2022-58 Water Developments, Cost-Share Application – Rod Hostetler moved to approve and Jerry Hendrickson seconded the motion to approve Gerald and Betty Halsey JV's 2022-58 cost-share application. **Motion Carried 4.**

Valerie Ramsden – CREP CN 11105 State Reimbursement and Maintenance Contract – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Valerie Ramsden's CREP CN 11105 state reimbursement and maintenance contract. **Motion Carried 5.**

Kevin Botts – CREP CN 11107 State Reimbursement and Maintenance Contract – Rod Hostetler moved to approve and Kelsey Crawford seconded the motion to approve Kevin Botts' CREP CN 11107 state reimbursement and maintenance contract. **Motion Carried 6.**

Brad Forgey – 2022-53 Terrace, Cost-Share Application – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Brad Forgey's 2022-53 cost-share application. **Motion Carried 7.**

Jim and Bev Sinkbeil – 2022-55 Weed Control, Cost-Share Application – Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve Jim and Bev Sinkbeil's 2022-55 cost-share application. **Motion Carried 8.**

J & J Therrell, LLC – 2022-56 Weed Control, Cost-Share Application – Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve J & J Therrell, LLC's 2022-56 cost-share application. **Motion Carried 9.**

J & J Therrell, LLC – 2022-03 Rev. 1, Cost-Share – Jerry Hendrickson moved to approve and Rod Hostetler seconded the motion to approve J & J Therrell, LLC's cost-share 2022-03 Revision 1. **Motion Carried 10.**

WW Cattle LLC – 2022-57 Pasture/Hayland Planting, Cost-Share Application – Rod Hostetler moved to approve and Kelsey Crawford seconded the motion to approve WW Cattle LLC’s 2022-57 cost-share application. **Motion Carried 11.**

Couse Creek Ranch – 2021-26 Rev. 3, Cost-Share – Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Couse Creek Ranch’s cost-share 2021-26 Revision 3. **Motion Carried 12.**

Bryce Heitstuman – 2021-54 Rev. 1, Cost-Share – Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Bryce Heitstuman’s cost-share 2021-54 Revision 1. **Motion Carried 13.**

PA 3.2 Design Consultant Recommendations – Jason Schlee moved to approve and Kelsey Crawford seconded the motion to enter negotiations with GeoEngineers to be the consultant for the PA 3.2 Design. **Motion Carried 14.**

PA 11.2 Design Consultant Recommendations – Rod Hostetler moved to approve and Jason Schlee seconded the motion to enter negotiations with Cramer Fish Sciences to be the consultant for the PA 11.2 Design. **Motion Carried 15.**

Spot Burn Delegation Letter – Rod Hostetler moved to approve and Jason Schlee seconded the motion to approve the spot burn delegation letter. **Motion Carried 16.**

PUBLIC COMMENT

Kelsey Crawford recommended that a “door-to-door” approach be taken to recruit new contractors to help implement projects for cooperators. Megan stated that invitations will be customized to contractors to invite them to our contractor vendor fair to learn about the different types of projects ACCD offers. The contractors will also be invited to show case their work at the ACCD annual meeting to connect with cooperators.

Ryan Baye explained to the Board that one of the SE Area Director positions has become available. The best possible way to fill that position is to allow it to be voted on during the SE Area Meeting. The Board agreed to allow voting for the SE Area Director position to take place at the SE Area Meeting.

ADJOURN

The meeting was adjourned at 8:07 p.m. by Chairman, Levi Luhn.

Review of Motions

1. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the minutes from the September 8, 2022, board meeting. **Motion Carried 1.**
2. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the checks for September 2022: #17166 to #17288 and #2126 to #2131 and 5 EFT payments. Totaling \$114,018.86. **Motion Carried 2.**
3. Jason Schlee moved and Kelsey Crawford seconded the motion to deny Gerald & Betty Halsey JV’s 2022-35 cost-share application and cancel all planting projects for the CREP contract until all the fence issues are resolved. **Motion Carried 3.**
4. Rod Hostetler moved to approve and Jerry Hendrickson seconded the motion to approve Gerald and Berry Halsey JV’s 2022-58 cost-share application. **Motion Carried 4.**

5. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Valerie Ramsden's CREP CN 11105 state reimbursement and maintenance contract. **Motion Carried 5.**
6. Rod Hostetler moved to approve and Kelsey Crawford seconded the motion to approve Kevin Botts' CREP CN 11107 state reimbursement and maintenance contract. **Motion Carried 6.**
7. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Brad Forgey's 2022-53 cost-share application. **Motion Carried 7.**
8. Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve Jim and Bev Sinkbeil's 2022-55 cost-share application. **Motion Carried 8.**
9. Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve J & J Therrell, LLC's 2022-56 cost-share application. **Motion Carried 9.**
10. Jerry Hendrickson moved to approve and Rod Hostetler seconded the motion to approve J & J Therrell, LLC's cost-share 2022-03 Revision 1. **Motion Carried 10.**
11. Rod Hostetler moved to approve and Kelsey Crawford seconded the motion to approve WW Cattle LLC's 2022-57 cost-share application. **Motion Carried 11.**
12. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Couse Creek Ranch's cost-share 2021-26 Revision 3. **Motion Carried 12.**
13. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Bryce Heitstuman's cost-share 2021-54 Revision 1. **Motion Carried 13.**
14. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to enter negotiations with GeoEngineers to be the consultant for the PA 3.2 Design. **Motion Carried 14.**
15. Rod Hostetler moved to approve and Jason Schlee seconded the motion to enter negotiations with Cramer Fish Sciences to be the consultant for the PA 11.2 Design. **Motion Carried 15.**
16. Rod Hostetler moved to approve and Jason Schlee seconded the motion to approve the spot burn delegation letter. **Motion Carried 16.**

NEXT REGULAR BOARD MEETING

**Thursday – November 10, 2022
12:00 p.m.**



CHAIRMAN SIGNATURE

11/10/22
DATE



SUPERVISOR SIGNATURE

11/10/22
DATE