



Thursday – November 10, 2022
Board Meeting
Minutes taken and prepared by: Lacy Ausman-Ditto

12:05 p.m.: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Levi Luhn, Jason Schlee, Kelsey Crawford

ACCD Staff present: Megan Stewart, Brad Riehle, Kodie Wight, Amanda Schmidt, Tim Fitzgibbons

Public present: Mitch Ruchert (NRCS)

Public via phone: None.

EXECUTIVE SESSION

RCW 42.30.110(1)(g) – The board entered into executive session at 12:05 pm to review the performance of a public employee. Executive session ended at 12:50 pm.

PUBLIC COMMENT

Levi Luhn is having problems with receiving texts on his cell phone, please call, please leave voicemails, or call his home phone for work communications.

MINUTES

Minutes from the October 6, 2022, board meeting were reviewed by the Board of Supervisors. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve the minutes from the October 6, 2022 board meeting. **Motion Carried 1.**

FINANCIAL REPORTS

The Board Supervisors reviewed the checks from October 2022 #17229 to #17286 and #2132 to #2136 and 9 EFT payments. Totaling \$91,848.73. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the checks for October 2022 #17229 to #17286 and #2132 to #2136 and 9 EFT payments. Totaling \$91,848.73. **Motion Carried 2.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, District Budget.

District budget comment from Megan, additional funding anticipated, including engineering funding. Fire recovery funding has been fully allocated; we anticipate we will not use all technical assistance funding and would like to return the unused TA funding (\$28,000) to the commission. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve returning \$28,000.00 of unused TA money to the commission. **Motion Carried 3.**

ACCD Reports

Outstanding Cost-Share was reviewed by the Board of Supervisors.

Project Status Report was reviewed by the Board of Supervisors.

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors.

CORRESPONDENCE

WSCC – District Digest was reviewed by the Board of Supervisors.

RCO Fiscal Review Report was reviewed by the Board of Supervisors. The audit review was completed, and no recommendations were made to change any of our procedures. “ACCD has exemplary mature, clear and concise processes with signature checks throughout their processes.”

NRCS REPORT

Mitch Ruchert reported the progress of CSP applications throughout the county. Contacting producers to start CSP payment processes and then begin working on applications for the upcoming year!

OLD BUSINESS

Board supervisors discussed adaptations to the WCC Crew Schedule to accommodate a smaller crew size than anticipated.

BMP DESCRIPTIONS

Board supervisors reviewed the updated BMP description and added tiers for “Critical Area Planting: Forestry.” Kelsey Crawford moved and Jerry Hendrickson seconded to approve the updated BMP description for Critical Area Planting: Forestry tier. **Motion Carried 4.**

NEW BUSINESS

Board supervisors reviewed recommended cost share rates - Add Critical Area Planting Forestry Rate. Kelsey Crawford moved to approve and Jerry Hendrickson seconded a motion to approve the new Critical Area Planting cost share rates. **Motion Carried 5.**

Casey Scott - 2022-59 Weed Control, Cost-share Application – Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve Casey Scott’s 2022-59 Weed Control Cost-share application. **Motion Carried 6.**

Duane Miller - 2022-60 Critical Area Planting, Cost-share Application – Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Duane Miller’s 2022-60 Critical Area Planting. **Motion Carried 7.**

Rachel Jameton - CREP CN 11040 Inspection Report & Maintenance Plan. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Rachel Jameton’s CREP CN 11040 Inspection Report & Maintenance Plan. **Motion Carried 8.**

Scheibe Farms - CREP CN 11044 Inspection Report & Maintenance Plan – Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve Scheibe Farms’ CREP CN 11044 Inspection Report & Maintenance Plan. **Motion Carried 9.**

Kevin Botts - CREP CN 11004 Inspection Report & Maintenance Plan – Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve Kevin Botts' CREP CN 11004 Inspection Report & Maintenance Plan. **Motion Carried 10.**

Wayne Bezona - CREP CN 11038 & 11039 Inspection Report & Maintenance Plan – Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Wayne Bezona -- CREP CN 11038 & 11039 Inspection Report & Maintenance Plan. **Motion Carried 11.**

* Levi Luhn passed the chair position to Kelsey Crawford

Luhn Cattle - CREP CN 11031 Inspection Report & Maintenance Plan – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Luhn Cattle's CREP CN 11031 Inspection Report & Maintenance Plan. Levi Luhn abstained. **Motion Carried 12.**

*Kelsey Crawford passed the chair position back to Levi Luhn.

Ken & Janine Weiss - CREP CN 11011 Inspection Report & Maintenance Plan – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Ken & Janine Weiss' CREP CN 11011 Inspection Report & Maintenance Plan. Kelsey Crawford abstained. **Motion Carried 13.**

RMEF Fire Recovery Management Plan and Budget was reviewed by Board Supervisors. Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve the RMEF Fire Recovery project strategy. **Motion Carried 14.**

PA-3.2 Design Geoengineers Consultant Contracts. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve the Geoengineers Consultant Contract for PA-3.2 Design. Jerry Hendrickson abstained. **Motion Carried 15.**

PA-11.2 Cramer Fish Sciences Design Consultant Contracts. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Cramer Fish Sciences Design Consultant Contracts for PA-11.2. Jerry Hendrickson abstained. **Motion Carried 16.**

PA-06 Construction Plan – tabled until December Board Meeting.

Flood Plain Modeling Consultant Recommendation - Jason Schlee moved to approve and Jerry Hendrickson seconded a motion to approve the recommended consultant, Cramer Fish Sciences, for the Flood Plain Modeling project and authorize Megan to sign the consultant agreement. **Motion Carried 17.**

Discussion: Forestry Community Planning – Tranquil Lane: Lacy provided an update on Tranquil Lane forestry community planning and the community wildfire protection plan. "Campfire" meeting with landowners and NRCS. CSP sign-ups. Working with private contractors. ACCD's role moving forward is writing forestry plans for landowners.

Board Supervisors discussed Sustainable Farms & Fields: New funding has become available for climate smart agricultural projects, Megan would like to explore the possibility of acquiring large equipment for manure management in Asotin County. The board supervisors instructed Megan to continue exploring funding possibilities.

Board Supervisors discussed 2023 SRFB Grant Round & Applications: PA-64: Design, PA-3.2: Start process to apply for construction, West branch of Rattlesnake Creek. The board supervisors instructed Megan to continue exploring funding possibilities for the next grant round and applications.

2023 NACD Dues: Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the 2023 NACD Dues. **Motion Carried 18.**

PUBLIC COMMENT

Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the hire of a temporary resource technician for outreach and publications. Kelsey Crawford voted not in favor. **Motion Carried 19.**

Jason Schlee moved and Kelsey Crawford seconded a motion to approve the posting of a resource technician job starting at \$17.00 per hour to replace the loss of our Big Horn Sheep technician. **Motion Carried 20.**

ADJOURN

The meeting was adjourned at 3:10 p.m. by Chairman, Levi Luhn.

Review of Motions

1. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve the minutes from the October 6, 2022 board meeting.
2. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the checks for October 2022 #17229 to #17286 and #2132 to #2136 and 9 EFT payments. Totaling \$91,848.73.
3. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve returning \$28,000.00 of unused TA money to the commission.
4. Kelsey Crawford moved and Jerry Hendrickson seconded to approve the updated BMP description for Critical Area Planting: Forestry tier.
5. Kelsey Crawford moved to approve and Jerry Hendrickson seconded a motion to approve the new Critical Area Planting cost share rates.
6. Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve Casey Scott's 2022-59 Weed Control Cost-share application.
7. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Duane Miller's 2022-60 Critical Area Planting.
8. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Rachel Jameton's CREP CN 11040 Inspection Report & Maintenance Plan.
9. Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve Scheibe Farms' CREP CN 11044 Inspection Report & Maintenance Plan.
10. Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve Kevin Botts' CREP CN 11004 Inspection Report & Maintenance Plan.
11. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve Wayne Bezona -- CREP CN 11038 & 11039 Inspection Report & Maintenance Plan.
12. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Luhn Cattle's CREP CN 11031 Inspection Report & Maintenance Plan. Levi Luhn abstained.
13. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Ken & Janine Weiss' CREP CN 11011 Inspection Report & Maintenance Plan. Kelsey Crawford abstained.

14. Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve the RMEF Fire Recovery project strategy.
15. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve the Geoengineers Consultant Contract for PA-3.2 Design. Jerry Hendrickson abstained.
16. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Cramer Fish Sciences Design Consultant Contracts for PA-11.2. Jerry Hendrickson abstained.
17. Jason Schlee moved to approve and Jerry Hendrickson seconded a motion to approve the recommended consultant, Cramer Fish Sciences, for the Flood Plain Modeling project and authorize Megan to sign the consultant agreement.
18. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the 2023 NACD Dues.
19. Jerry Hendrickson moved and Jason Schlee seconded a motion to approve the hire of a temporary resource technician for outreach and publications. Kelsey Crawford voted not in favor.
20. Jason Schlee moved and Kelsey Crawford seconded a motion to approve the posting of a resource technician job starting at \$17.00 per hour to replace the loss of our Big Horn Sheep technician.

NEXT REGULAR BOARD MEETING

Thursday – December 8, 2022

12:00 p.m.




CHAIRMAN SIGNATURE



DATE



SUPERVISOR SIGNATURE



DATE