



Thursday – December 8, 2022
Board Meeting
Minutes taken and prepared by: Jennifer Zipse

12:07 p.m.: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Levi Luhn, Jason Schlee, Kelsey Crawford, Rod Hostetler

ACCD Staff present: Megan Stewart, Brad Riehle, Jennifer Zipse, Kodie Wight, Amanda Schmidt, Tim Fitzgibbons, Lacy Ausman-Ditto, Colleen Ozard

Public present: Mitch Ruchert (NRCS)

PUBLIC COMMENT

None

NRCS REPORT

Mitch is wrapping up CSP payments. There are no new details out yet about the FY23 Riparian Buffer Program; will target reducing high water temperatures and steelhead habitat. Mitch will be working in Garfield County on Thursdays and Fridays for an extended period.

EXECUTIVE SESSION

RCW 42.30.110(1)(g) – The board entered executive session at 12:13 pm to review the performance of public employees and evaluate the qualifications of an applicant for public employment. Executive session ended at 12:45 pm.

PUBLIC COMMENT

The board will be holding a 20-minute executive session at the beginning of every board meeting, starting in January, to meet with 2 employees for 5 minutes each.

TRAINING

Open government, public records, defensive driving training was completed with all Board of Supervisors and all staff.

Board would like to know what WSCC and Enduris recommend for training on diversity, equity, and inclusion.

MINUTES

Minutes from the November 10, 2022, board meeting were reviewed by the Board of Supervisors. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the minutes from the November 10, 2022 board meeting. **Motion Carried 1.**

FINANCIAL REPORTS

The Board Supervisors reviewed the checks from November #17287 to #17346 and #2137 to #2141 and 4 EFT payments. Totaling \$92,236.75. Jerry Hendrickson moved to approve and Jason Schlee seconded

the motion to approve the checks from November #17287 to #17346 and #2137 to #2141 and 4 EFT payments. Totaling \$92,236.75. **Motion Carried 2.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, District Budget.

ACCD Reports

Outstanding Cost-Share was reviewed by the Board of Supervisors.

- Kodie is currently processing completed cost-shares; all but three have been completed by their December due dates.

Project Status Report was reviewed by the Board of Supervisors.

- The Cougar Creek pre-bid meeting was held on December 7th.

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors.

- Megan gave a brief update on the restoration of West Branch Rattlesnake Creek. The board gave Megan direction to apply for a SRFB grant and WSCC funds for design.

CORRESPONDENCE

WSCC – District Digest was reviewed by the Board of Supervisors.

NEW BUSINESS

MR Stock and Stubble – 2021-44 Rev. 1, Cost-share Application – Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve MR Stock and Stubble's 2021-44 Rev. 1, cost-share application. **Motion Carried 3.**

Bryce Heitstuman – 2021-54 Rev. 2, Cost-share Application – Jason Schlee moved to approve and Rod Hostetler seconded the motion to approve Bryce Heitstuman's 2021-54 Rev. 2, cost-share application. **Motion Carried 4.**

* Levi Luhn passed the chair position to Rod Hostetler

Luhn Cattle – 2022-04 Rev. 1, Cost-share Application – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Luhn Cattle's 2022-04 Rev. 1, cost-share application. **Motion Carried 5.** Levi Luhn abstained.

Luhn Cattle - CREP CN 280 Inspection Report & Maintenance Plan – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Luhn Cattle's CREP CN 280 Inspection Report & Maintenance Plan. **Motion Carried 6.** Levi Luhn abstained.

*Rod Hostetler passed the chair position back to Levi Luhn.

Scheibe Farms – 2022-05 Rev. 1, 2022-06 Rev. 1, and 2022-07 Rev. 1 Cost-share Applications – Rod Hostetler moved to approve and Jason Schlee seconded the motion to approve Scheibe Farms' 2022-05 Rev. 1, 2022-06 Rev. 1, and 2022-07 Rev. 1 cost-share applications. **Motion Carried 7.**

Larry Matson – 2022-08 Rev. 1, Cost-share Application – Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Larry Matson's 2022-08 Rev. 1, cost-share application. **Motion Carried 8.**

Thiessen Ranch – 2022-09 Rev. 1, Cost-share Application – Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Thiessen Ranch’s 2022-09 Rev. 1, cost-share application. **Motion Carried 9.** Rod Hostetler abstained.

Thiessen Ranch – CREP CN 11033 Inspection Report & Maintenance Plan – Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve Thiessen Ranch’s CREP CN 11033 Inspection Report & Maintenance Plan. **Motion Carried 10.** Rod Hostetler abstained.

Hendrickson Living Trust – 2022-37 Rev. 1, Cost-share Application – Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Living Trust’s 2022-37 Rev. 1 cost-share application. **Motion Carried 11.** Jerry Hendrickson abstained.

Hendrickson Living Trust – 2022-10 Rev. 1, Cost-share Application – Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Living Trust’s 2022-10 Rev. 1 cost-share application. **Motion Carried 12.** Jerry Hendrickson abstained.

Hendrickson Living Trust – CREP CN 11035 Inspection Report & Maintenance Plan – Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Hendrickson Living Trust’s CREP CN 11035 Inspection Report & Maintenance Plan. **Motion Carried 13.** Jerry Hendrickson abstained.

Rocky Ridge Land and Cattle – 2022-22 Rev. 1, Cost-share Application – Jason Schlee moved to approve and Rod Hostetler seconded the motion to approve Rocky Ridge Land and Cattle’s 2022-22 Rev. 1 cost-share application. **Motion Carried 14.** Kelsey Crawford abstained.

Wayne Bezona – 2022-38 Cost-share application – Postponed to later meeting.

J&J Therrell Family – CREP CN 11034 Inspection Report and Maintenance Plan – Kelsey Crawford moved to approve and Rod Hostetler seconded the motion to approve J&J Therrell Family’s CREP CN 11034 Inspection Report and Maintenance Plan. **Motion Carried 15.**

Hendrickson Ranch – CREP CN 11023 and 11032 Inspection Reports and Maintenance Plans – Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Hendrickson Ranch’s CREP CN 11023 and 11032 Inspection Reports and Maintenance Plans. **Motion Carried 16.** Jerry Hendrickson abstained.

Hendrickson Ranch – CREP CN 11043 Inspection Report and Maintenance Plan – Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Ranch’s CREP CN 11043 Inspection Report and Maintenance Plan. **Motion Carried 17.** Jerry Hendrickson abstained.

Gerald and Betty Halsey JV – CREP CN 11019 Spot Check Report – Amanda had recently inspected the CREP contract and new fencing that was put in by Halsey’s on their own to stay in compliance.

Purchase of grass seed for RMEF Fire Recovery – Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve purchasing grass seed from Clearwater Seed for RMEF Fire Recovery. **Motion Carried 18.** Kelsey Crawford abstained.

Set Annual Meeting and Election Date – Rod Hostetler moved to approve and Jason Schlee seconded the motion to approve setting the Annual Meeting and Election date for March 23, 2023. **Motion Carried 19.**

Palouse CD Interlocal Agreement Amendment – Shared WCC Crew – Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve the Palouse CD Interlocal Agreement Amendment. **Motion Carried 20.**

Landowner Agreement PA-11.2 – Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Hendrickson Ranch’s landowner agreement for PA-11.2. **Motion Carried 21.** Jerry Hendrickson abstained.

Landowner Agreement PA-3.2 – Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Ranch’s landowner agreement for PA-3.2. **Motion Carried 22.** Jerry Hendrickson abstained.

Landowner Agreements NRI DIP – Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve Lenny Frasure’s landowner agreement for NRI DIP. **Motion Carried 23.** Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Carl Spindler’s landowner agreement for NRI DIP. **Motion Carried 24.**

Landowner Agreement PA-06 – Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Ranch’s landowner agreement for PA-06. **Motion Carried 25.** Jerry Hendrickson abstained.

PA-06 Construction Plan – The opening of bids will take place at the February board meeting. Two options are available to be able to secure large woody material for the project. Option 1: for the District to secure woody material from USFS and hire out for transportation. Option 2: for the contractor to secure and transport woody material for the project. The board would like to see both options explored.

Weed Partnership Agreement – The agreement was finalized and signed by the Asotin County Commissioners to have the agreement in place for five years. Jason Schlee moved to approve and Rod Hostetler seconded the motion to approve the Weed Partnership Agreement. **Motion Carried 26.**

PUBLIC COMMENT

ADJOURN

The meeting was adjourned at 4:23 p.m. by Chairman, Levi Luhn.

Review of Motions

1. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the minutes from the November 10, 2022 board meeting. **Motion Carried.**
2. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve the checks from November #17287 to #17346 and #2137 to #2141 and 4 EFT payments. Totaling \$92,236.75. **Motion Carried.**
3. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve MR Stock and Stubble’s 2021-44 Rev. 1, cost-share application. **Motion Carried.**
4. Jason Schlee moved to approve and Rod Hostetler seconded the motion to approve Bryce Heitstuman’s 2021-54 Rev. 2, cost-share application. **Motion Carried.**
5. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Luhn Cattle’s 2022-04 Rev. 1, cost-share application. **Motion Carried.** Levi Luhn abstained.

6. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Luhn Cattle's CREP CN 280 Inspection Report & Maintenance Plan. **Motion Carried.** Levi Luhn abstained.
7. Rod Hostetler moved to approve and Jason Schlee seconded the motion to approve Scheibe Farms' 2022-05 Rev. 1, 2022-06 Rev. 1, and 2022-07 Rev. 1 cost-share applications. **Motion Carried.**
8. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Larry Matson's 2022-08 Rev. 1, cost-share application. **Motion Carried.**
9. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Thiessen Ranch's 2022-09 Rev. 1, cost-share application. **Motion Carried.** Rod Hostetler abstained.
10. Kelsey Crawford moved to approve and Jerry Hendrickson seconded the motion to approve Thiessen Ranch's CREP CN 11033 Inspection Report & Maintenance Plan. **Motion Carried.** Rod Hostetler abstained.
11. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Living Trust's 2022-37 Rev. 1 cost-share application. **Motion Carried.** Jerry Hendrickson abstained.
12. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Living Trust's 2022-10 Rev. 1 cost-share application. **Motion Carried.** Jerry Hendrickson abstained.
13. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Hendrickson Living Trust's CREP CN 11035 Inspection Report & Maintenance Plan. **Motion Carried.** Jerry Hendrickson abstained.
14. Jason Schlee moved to approve and Rod Hostetler seconded the motion to approve Rocky Ridge Land and Cattle's 2022-22 Rev. 1 cost-share application. **Motion Carried.** Kelsey Crawford abstained.
15. Kelsey Crawford moved to approve and Rod Hostetler seconded the motion to approve J&J Therrell Family's CREP CN 11034 Inspection Report and Maintenance Plan. **Motion Carried.**
16. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Hendrickson Ranch's CREP CN 11023 and 11032 Inspection Reports and Maintenance Plans. **Motion Carried.** Jerry Hendrickson abstained.
17. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Ranch's CREP CN 11043 Inspection Report and Maintenance Plan. **Motion Carried.** Jerry Hendrickson abstained.
18. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve purchasing grass seed from Clearwater Seed for RMEF Fire Recovery. **Motion Carried.** Kelsey Crawford abstained.
19. Rod Hostetler moved to approve and Jason Schlee seconded the motion to approve setting the Annual Meeting and Election date for March 23, 2023. **Motion Carried.**
20. Jason Schlee moved to approve and Jerry Hendrickson seconded the motion to approve the Palouse CD Interlocal Agreement Amendment. **Motion Carried.**
21. Kelsey Crawford moved to approve and Jason Schlee seconded the motion to approve Hendrickson Ranch's landowner agreement for PA-11.2. **Motion Carried.** Jerry Hendrickson abstained.
22. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Ranch's landowner agreement for PA-3.2. **Motion Carried.** Jerry Hendrickson abstained.
23. Jerry Hendrickson moved to approve and Kelsey Crawford seconded the motion to approve Lenny Frasure's landowner agreement for NRI DIP. **Motion Carried.**
24. Jerry Hendrickson moved to approve and Jason Schlee seconded the motion to approve Carl Spindler's landowner agreement for NRI DIP. **Motion Carried.**

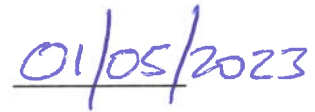
25. Jason Schlee moved to approve and Kelsey Crawford seconded the motion to approve Hendrickson Ranch's landowner agreement for PA-06. **Motion Carried.** Jerry Hendrickson abstained.
26. Jason Schlee moved to approve and Rod Hostetler seconded the motion to approve the Weed Partnership Agreement. **Motion Carried.**

NEXT REGULAR BOARD MEETING


**Thursday – January 5, 2023
12:00 p.m.**



CHAIRMAN SIGNATURE



DATE



SUPERVISOR SIGNATURE



DATE