



Asotin County CONSERVATION DISTRICT

Thursday – January 5, 2023

Board Meeting

Minutes taken and prepared by: Jennifer Zipse

12:00 p.m.: Chairman, Jason Schlee called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Jason Schlee, Kelsey Crawford

Supervisors present on phone: Rod Hostetler

ACCD Staff present: Megan Stewart, Brad Riehle, Jennifer Zipse, Kodie Wight, Amanda Schmidt, Tim Fitzgibbons, Lacy Ausman-Ditto

Public present: Mitch Ruchert (NRCS), Jason Fairly

PUBLIC COMMENT

None

BID OPENING

Cougar Creek Fish Passage Barrier Project – One bid was received for the project. M.A. DeAtley Construction submitted a bid for \$724,572.00. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded a motion to accept the low bid submitted by M.A. DeAtley Construction for \$724,572.00 contingent on the full review of the bid for completeness and bidder responsibility and determination that adequate funds are available from grants and contracts and approval of additional funds from RCO if needed. **Motion Carried 1.**

EXECUTIVE SESSION

RCW 42.30.110(1)(g) – The board entered executive session at 12:10 pm to review the performance of public employees. Executive session ended at 12:50 pm.

NRCS REPORT

There are still no new details out yet about the FY23 Riparian Buffer Program. A fact sheet has been sent out to agencies. Mitch will have new program information in two weeks after attending a webinar.

MINUTES

Minutes from the December 8, 2022; December 13, 2022; and December 20, 2022, board meetings were reviewed by the Board of Supervisors. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the minutes from the December 8, 2022; December 13, 2022; and December 20, 2022, board meetings. **Motion Carried 2.**

FINANCIAL REPORTS

The Board Supervisors reviewed the checks from December #17347 to #17411 and #2142 to #2148 and 5 EFT payments. Totaling \$87,203.31. Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve the checks from December #17347 to #17411 and #2142 to #2148 and 5 EFT payments. Totaling \$87,203.31. **Motion Carried 3.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status.

ACCD Reports

Outstanding Cost-Share was reviewed by the Board of Supervisors.

Project Status Report was reviewed by the Board of Supervisors.

Employee update reports were reviewed by the Board of Supervisors.

Employee schedule was reviewed by the Board of Supervisors.

- Megan gave a brief overview of Klara's work schedule plan for January.

CORRESPONDENCE

WSCC – District Digest was reviewed by the Board of Supervisors.

NEW BUSINESS

Chris and Jordan Asker – 2022-45 Fire Recovery Cost-share Application – Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve Chris and Jordan Asker's 2022-45, cost-share application. **Motion Carried 4.**

Ted Blankinship – 2022-46 Fire Recovery Cost-share Application – Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve Ted Blankinship's 2022-46, cost-share application. **Motion Carried 5.**

Rick Waltari – 2022-47 Fire Recovery Cost-share Application – Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve Rick Waltari's 2022-47, cost-share application. **Motion Carried 6.**

Landowner Agreement PA-11.2 – Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve J&J Therrell Family's landowner agreement for PA-11.2. **Motion Carried 7.**

Landowner Agreements NRI DIP – Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve C. Helsing's landowner agreement for NRI DIP. **Motion Carried 8.**

Adoption of Election Resolution – Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the adoption of the election resolution for 2023. **Motion Carried 9.**

RMEF Fire Recovery Helicopter Contractor – Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve entering into an agreement with the helicopter contractor (CJ Air) for the RMEF Fire Recovery project. **Motion Carried 10.**

RMEF Fire Recovery Landowner Agreement – Egland's agreement will be postponed. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the RMEF Fire Recovery landowner agreement with Fitzsimmons. **Motion Carried 11.**

Alta Science and Engineering Contract Modification No. 01 to add Construction Oversight – Changes to add construction oversight actions will increase the contract amount by \$45,955.13. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the Alta Science and Engineering Contract Modification No. 1. (construction oversight) to increase by \$45,955.13. **Motion Carried 12.**

2023 RC&D Dues – Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve paying the 2023 RC&D Dues of \$100. **Motion Carried 13.**

PUBLIC COMMENT

None

ADJOURN

The meeting was adjourned at 1:25 p.m. by Chairman, Jason Schlee.

Review of Motions

1. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded a motion to accept the low bid submitted by M.A. DeAtley Construction for \$724,572.00 contingent on the full review of the bid for completeness and bidder responsibility and determination that adequate funds are available from grants and contracts and approval of additional funds from RCO if needed. **Motion Carried 1.**
2. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the minutes from the December 8, 2022; December 13, 2022; and December 20, 2022, board meetings. **Motion Carried 2.**
3. Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve the checks from December #17347 to #17411 and #2142 to #2148 and 5 EFT payments. Totaling \$87,203.31. **Motion Carried 3.**
4. Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve Chris and Jordan Asker's 2022-45, cost-share application. **Motion Carried 4.**
5. Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve Ted Blankinship's 2022-46, cost-share application. **Motion Carried 5.**
6. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve Rick Waltari's 2022-47, cost-share application. **Motion Carried 6.**
7. Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve J&J Therrell Family's landowner agreement for PA-11.2. **Motion Carried 7.**
8. Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve C. Helsing's landowner agreement for NRI DIP. **Motion Carried 8.**
9. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the adoption of the election resolution for 2023. **Motion Carried 9.**
10. Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve entering into an agreement with the helicopter contractor (CJ Air) for the RMEF Fire Recovery project. **Motion Carried 10.**
11. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the RMEF Fire Recovery landowner agreement with Fitzsimmons. **Motion Carried 11.**
12. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the Alta Science and Engineering Contract Modification No. 1. (construction oversight) to increase by \$45,955.13. **Motion Carried 12.**
13. Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve paying the 2023 RC&D Dues of \$100. **Motion Carried 13.**

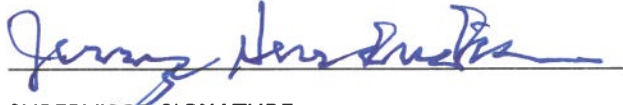
NEXT REGULAR BOARD MEETING

**Thursday – February 9, 2023
12:00 p.m.**



CHAIRMAN SIGNATURE

02/09/23
DATE



SUPERVISOR SIGNATURE

2/9/23
DATE