



Thursday – March 9, 2023

Board Meeting

Minutes taken and prepared by: Jennifer Zipse

6:01 p.m.: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Jason Schlee, Kelsey Crawford, Levi Luhn

Supervisors present on phone: Rod Hostetler

ACCD Staff present: Megan Stewart, Jennifer Zipse, Amanda Schmidt, Brad Riehle, Kodie Wight, Lacy Ausman-Ditto, Colleen Ozard

Public present: Sophie Morosky (Alta Science & Engineering)

Public present on phone: Jessica Dzara (Alta Science & Engineering)

PUBLIC COMMENT

None

EXECUTIVE SESSION

RCW 42.30.110(1)(g) – The board entered executive session at 6:02 pm for approximately 30 minutes to review the performance of public employee. Executive session ended at 6:32 pm.

MINUTES

Minutes from the February 9, 2023, board meetings were reviewed by the Board of Supervisors. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve the minutes from the February 9, 2023, board meeting. **Motion Carried 1.**

FINANCIAL REPORTS

The Board Supervisors reviewed the checks from February #17478 to #17546 and #2154 to #2158 and 6 EFT payments. Totaling \$172,163.08. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the checks from February #17478 to #17546 and #2154 to #2158 and 6 EFT payments. Totaling \$172,163.08. **Motion Carried 2.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

ACCD Reports

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors. Schedules are continuing to change frequently as staff are very busy!

CORRESPONDENCE

WSSC – District Digest was reviewed by the Board of Supervisors.

NRCS REPORT

NRCS now has funds from the Inflation Reduction Act. They will be using these funds through the normal Financial Assistance programs like EQIP and CSP. NRCS is now taking applications for IRA CSP and IRA EQIP, these will be separate funds from the ones used for general CSP and EQIP and only certain practices are eligible for financial assistance. The deadline to get applications submitted for IRA CSP and IRA EQIP is 3/31/2023.

OLD BUSINESS

PA-06 Bid Award – Jessica Dzara (Alta Science & Engineering) provided an overview of bid comparisons to the engineer’s estimated bid. The engineer’s cost estimate versus the lowest bid was comparable when the LWD materials costs were removed. Jason Schlee moved, and Jerry Hendrickson seconded a motion to accept the bid from Exo Contracting for PA-06 project and allow ACCD staff to sign the contract. **Motion Carried 3.**

NEW BUSINESS

RCW 89.08, sec. 210 & 220 was reviewed by the Board of Supervisors and Staff.

Schedule 22 was reviewed by the Board of Supervisors and Staff. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the Schedule 22 for 2022 Annual Reporting. **Motion Carried 4.**

Sustainable Farms and Fields Addendum – The funding of the program is from WSSC. ACCD staff applied for a manure spreader last fall; was not funded. Cover cropping received popular feedback from landowners. Staff applied and received funding for cover crops for those who contacted the District. ACCD can apply for more cover crop funding in June to reach more landowners. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the Sustainable Farms and Fields addendum. **Motion Carried 5.**

Sustainable Farms and Fields Equipment Purchase – ACCD staff have been approved to purchase equipment with the sustainable farms and fields grant. Staff have researched and selected a manure screener and spreader. A rental policy will be in place for cooperators to be able to use the equipment. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve the purchasing of a manure screener and a manure spreader. **Motion Carried 6.**

Cover Crop Program – Through the sustainable farms and fields grant a cover crop program will be funded for those who have contacted the District expressing interest to sign up. Cover crop will have a BMP (best management practice) rate of \$40 per acre at 75% cost-share rate; not to exceed a total of \$30 per acre, the practice lifespan is one year. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the Cover Crop Program and BMP rate. **Motion Carried 7.**

Hendrickson Ranch – Cost-share 2023-07: Rod Hendrickson moved to approve, and Jason Schlee seconded the motion to approve Hendrickson Ranch’s 2023-07 cost-share application. **Motion Carried 8.** Jerry Hendrickson abstained.

Lacy & Matthew Ditto – Cost-share 2023-08: Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve Lacy & Matthew Ditto’s 2023-08 cost-share application. **Motion Carried 9.** Jason Schlee abstained.

Browne Ranch – 2023-10 Cost-share: Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve Browne Ranch’s 2023-10 cost-share application. **Motion Carried 10.**

Matt & Deb Sabo – 2023-03 Cost-share: Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve Matt & Deb Sabo’s 2023-03 cost-share application. **Motion Carried 11.**

EDRR Landowner Agreements, Mediterranean Sage – Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve Pamela R Ausman Trust, DM Browne Land, Brad Forgey landowner agreements for treating Mediterranean Sage. **Motion Carried 12.**

Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve the Hostetler JV’s landowner agreement for treating Mediterranean Sage. **Motion Carried 13.** Rod Hostetler abstained.

EDRR Contractor Aerial Applicator – ACCD received three quotes to treat Mediterranean Sage via aerial application. All landowners will review the treatment plan again prior to spraying. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve contracting with CJ Air for the EDRR aerial application on Mediterranean Sage. **Motion Carried 14.** Rod Hostetler abstained.

PA-79 Landowner Agreement Amendment – Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the K & C Blue Mountain Land, LLC PA-79 landowner agreement amendment. **Motion Carried 15.**

Community Wildfire Protection Plan Update Funding Award – Last fall Lacy and Jennifer applied for BLM funds with the help of WA Fire Adapted Communities Network and recently received news that the funds will soon be awarded to ACCD. The funds will go towards updating Asotin County’s CWPP that is outdated, last plan was done in 2007.

Long Range Planning – ACCD will be encouraging landowners to engage in the outcomes for long range planning at the annual meeting. A timeline was provided to the Board; long range planning will begin in March and become finalized in November.

Annual Meeting – March 23rd is the date set for the annual meeting. The afternoon will begin with election polls opening, a two-credit pesticide credit recertification course and later lead into program and staff updates from FSA, NRCS and ACCD, followed by dinner.

Legislative Update – HB 1421/SSB 5353 adding counties the Voluntary Stewardship Program is still making headway. Both SHB 1720 (Protection and Restoration of Riparian Areas) and SHB 1567(concerning conservation district elections) are dead.

PUBLIC COMMENT

None

EXECUTIVE SESSION

RCW 42.30.110(1)(g) – The board entered executive session at 8:38 p.m. for approximately 30 minutes to review the performance of public employees and qualifications of applicants for public employment. Executive session ended at 9:12 p.m.

Jerry Hendrickson moved, and Jason Schlee seconded the motion to approve the modified performance evaluation form. **Motion Carried 16.**

Job interviews for the Resource Technician position will be conducted on Monday, March 13th starting at 5:15 p.m.

ADJOURN

The meeting was adjourned at 9:13 p.m. by Chairman, Levi Luhn.

Review of Motions

1. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve the minutes from the February 9, 2023, board meeting.
2. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the checks from February #17478 to #17546 and #2154 to #2158 and 6 EFT payments. Totaling \$172,163.08.
3. Jason Schlee moved, and Jerry Hendrickson seconded a motion to accept the bid from Exo Contracting for PA-06 project and allow ACCD staff to sign the contract.
4. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the Schedule 22 for 2022 Annual Reporting.
5. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the Sustainable Farms and Fields addendum.
6. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve the purchasing of a manure screener and a manure spreader.
7. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve the Cover Crop Program and BMP rate.
8. Rod Hendrickson moved to approve, and Jason Schlee seconded the motion to approve Hendrickson Ranch's 2023-07 cost-share application. Jerry Hendrickson abstained.
9. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve Lacy & Matthew Ditto's 2023-08 cost-share application. Jason Schlee abstained.
10. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve Browne Ranch's 2023-10 cost-share application.
11. Jerry Hendrickson moved to approve, and Kelsey Crawford seconded the motion to approve Matt & Deb Sabo's 2023-03 cost-share application.
12. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve Pamela R Ausman Trust, DM Browne Land, Brad Forgey landowner agreements for treating Mediterranean Sage.
13. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve the Hostetler JV's landowner agreement for treating Mediterranean Sage. Rod Hostetler abstained.
14. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve contracting with CJ Air for the EDRR aerial application on Mediterranean Sage. Rod Hostetler abstained.
15. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the K & C Blue Mountain Land, LLC PA-79 landowner agreement amendment.
16. Jerry Hendrickson moved, and Jason Schlee seconded the motion to approve the modified performance evaluation form.

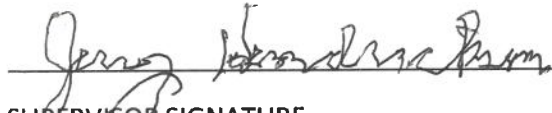
NEXT REGULAR BOARD MEETING

**Thursday – April 6, 2023
6:00 p.m.**



CHAIRMAN SIGNATURE

04-06-23
DATE



SUPERVISOR SIGNATURE

4/6/23
DATE