



Thursday, April 6, 2023

Board Meeting

Minutes taken and prepared by: Lacy Ausman-Ditto

6:00 p.m.: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Jason Schlee, Kelsey Crawford, Levi Luhn, Rod Hostetler

ACCD Staff present: Megan Stewart, Brad Riehle, Kodie Wight, Lacy Ausman-Ditto, Klara McKay,
Tony Monzingo

Public present: Mitch Ruchert, NRCS

PUBLIC COMMENT

None

EXECUTIVE SESSION

RCW 42.30.110(1)(g) – The board entered executive session at 6:01 pm for approximately 30 minutes to review the performance of public employees. Executive session ended at 6:30 pm.

MINUTES

Minutes from March 9, 2023 and March 13, 2023 board meetings, board meetings were reviewed by the Board of Supervisors. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve the minutes from the March 9, 2023, board meeting. **Motion Carried.**

FINANCIAL REPORTS

Approve: Checks March #17547 to #17624 and #2159 to #2163 and 6 EFT payments. Totaling \$160,432.76. Jerry Hendrickson moved, and Jason Schlee seconded the motion to approve checks for March totaling \$160,432.76. **Motion Carried.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget. District Budget was reviewed by Megan Stewart.

The board directed staff to initiate an RFP to develop a consultant pool for archeologist firms.

ACCD Reports

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.

CORRESPONDENCE

WSCC – District Digest was reviewed by the Board of Supervisors.

NRCS REPORT

Mitch Ruchert was present to provide NRCS programs update: Working through CSP and EQIP applications and are beginning to roll out Inflation Reduction Act (IRA) programs. Will begin on CRP reapplications soon. FSA Deadline for CRP signup is tomorrow, 4/7/23. "Climate-Smart Agriculture and Forestry CSAF Mitigation activities list, 2023" document given to supervisors for review.

NEW BUSINESS

Brit Ausman & Rich Witters

Brad Riehle presented project information to the board. Board of Supervisors discussed Gully Erosion and Pond Project, would like to move forward with further consultation from the SE Area Engineer and review of project.

Scheibe Farms

Landowner agreement amendment for PA-79, Couse Creek LTPBR reviewed by Board of Supervisors. Rod Hostetler moved to approve, and Jerry Hendrickson seconded the motion to approve landowner agreement amendment for Scheibe Farms, PA-79, Couse Creek LTPBR. **Motion Carried.**

Approve: RMEF Fire Recovery Landowner agreement was reviewed by Board of Supervisors. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve RMEF Fire Recovery Landowner agreement with WDFW. **Motion Carried.**

Discussion: Bighorn Health Outreach Program Update Klara McKay presented update for Bighorn Health Outreach Program to the Board of Supervisors, Board of Supervisors discussed update.

Discussion: Asotin County Fair Booth

Board of Supervisors discussed the Asotin County Fair Booth and Rain Simulator demonstration.

Discussion: Weather Stations were discussed for purchase and deployment around Asotin County to provide landowners with more robust climate data. This could be a good option for the end of fiscal year supplemental funding opportunity that was announced by WSCC today. Discussion followed about other potential priorities for supplemental funding.

Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to direct staff to develop the end of supplemental funding request and send to Board of Supervisors for final review. **Motion Carried.**

Discussion: Megan Stewart presented information regarding status of upcoming Engineering Projects – Tenmile Creek PA-64 & WB Rattlesnake 3-5. Initial funding has been provided by WSCC for the RFP process for consultant solicitation and selection.

Approve: Board of Supervisors reviewed the Palouse CD MOU Amendment. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the Palouse CD MOU Amendment. **Motion Carried.**

Approve: Board of Supervisors reviewed the VSP Agreement Amendment #6. Jerry Hendrickson moved to approve, and Jerry Hendrickson seconded the motion to approve the VSP Agreement Amendment #6. **Motion Carried.**

Approve: Board of Supervisors reviewed WCC Crew 2023-2024 crew year documents. Kelsey Crawford moved to approve, and Rod Hostetler seconded the motion to seek a WCC Crew for the 2023-2024 crew year. **Motion Carried.**

Approve: Board of Supervisors reviewed PA-68.1 Helicopter Contractor recommendations for 68.1 LTPBR construction. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve the staff to select a helicopter contractor between the two contractors that submitted the lowest cost quote (both were \$6,000) for PA-68.1 LTPBR construction. **Motion Carried.**

Discussion: Tony Monzingo presented an update to the Board of Supervisors regarding the progress of purchasing manure equipment and presented alternative options for moving forward. The Board of Supervisors discussed manure equipment update. Jason Schlee moved to approve, and Jerry Hendrickson seconded the motion to approve purchase if the commission provides the additional funding to proceed with the purchases of both the manure spreader and manure screener. **Motion Carried.**

Discussion: Megan Stewart presented information about an opportunity to purchase a wood-chipper for Asotin County. Board of Supervisors discussed the funding opportunity for forestry equipment – chipper and the idea of presenting a different funding request for a mastication project rather than the purchase of equipment. There are contracts in the region that have chipper equipment and ACCD wants to utilize those services. Jerry Hendrickson moved to approve, and Jason Schlee seconded a motion to propose to WSCC the mastication/chipping on existing forestry thinning/pruning projects that have had cultural resources completed to utilize the funding rather than purchase a chipper. **Motion Carried.**

PUBLIC COMMENT

EXECUTIVE SESSION RCW 42.30.110(1)(g) – To review the performance of public employees. The board entered executive session at 9:27 p.m. for approximately 15 minutes to review the performance of public employees. Executive session ended at 9:44 p.m.

Jerry Hendrickson moved to approve and Rod Hostetler seconded a motion to shift Klara McKay from a part-time to full-time employee in May when she finishes college. **Motion Carried.**

ADJOURN

The meeting was adjourned at 9:45 p.m. by Chairman, Levi Luhn.

Review of Motions

1. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve the minutes from the March 9, 2023, board meeting. **Motion Carried.**
2. Jerry Hendrickson moved, and Jason Schlee seconded the motion to approve checks for March totaling \$160,432.76. **Motion Carried.**
3. Rod Hostetler moved to approve, and Jerry Hendrickson seconded the motion to approve landowner agreement amendment for Scheibe Farms, PA-79, Couse Creek LTPBR. **Motion Carried.**
4. Kelsey Crawford moved to approve, and Jerry Hendrickson seconded the motion to approve RMEF Fire Recovery Landowner agreement with WDFW. **Motion Carried.**

5. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to direct staff to develop the end of supplemental funding request and send to Board of Supervisors for final review. **Motion Carried**
6. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the Palouse CD MOU Amendment. **Motion Carried.**
7. Jerry Hendrickson moved to approve, and Jerry Hendrickson seconded the motion to approve the VSP Agreement Amendment #6. **Motion Carried.**
8. Kelsey Crawford moved to approve, and Rod Hostetler seconded the motion to seek a WCC Crew for the 2023-2024 crew year. **Motion Carried.**
9. Kelsey Crawford moved to approve, and Jason Schlee seconded the motion to approve the staff to select a helicopter contractor between the two contractors that submitted the lowest cost quote (both were \$6,000) for PA-68.1 LTPBR construction. **Motion Carried.**
10. Jason Schlee moved to approve, and Jerry Hendrickson seconded the motion to approve purchase if the commission provides the additional funding to proceed with the purchases of both the manure spreader and manure screener. **Motion Carried.**
11. Jerry Hendrickson moved to approve, and Jason Schlee seconded a motion to propose to WSCC the mastication/chipping on existing forestry thinning/pruning projects that have had cultural resources completed to utilize the funding rather than purchase a chipper. **Motion Carried.**
12. Jerry Hendrickson moved to approve and Rod Hostetler seconded a motion to shift Klara McKay from a part-time to full-time employee in May when she finishes college. **Motion Carried.**

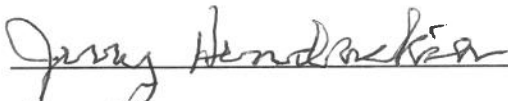
NEXT REGULAR BOARD MEETING

**Thursday, May 11, 2023
6:00 p.m.**



CHAIRMAN SIGNATURE

05/11/2023
DATE



SUPERVISOR SIGNATURE

5/11/23
DATE