



Thursday, June 1, 2023  
Special Board Meeting  
Minutes taken and prepared by: Megan Stewart

**5:04 p.m.:** Chairman, Levi Luhn called the Board meeting to order.

Supervisors present remotely: Jerry Hendrickson, Jason Schlee, Levi Luhn, Rod Hostetler, Jesse Greene  
ACCD Staff present: Megan Stewart, Brad Riehle

#### **PUBLIC COMMENT**

None

#### **NEW BUSINESS**

The District received End of Fiscal Year funding for the #1 priority that was submitted, which was the purchase of a vehicle. The award amount was \$20,000. After looking at vehicles that are available from both private parties and dealerships, the ideal vehicle is outside of our price range. We were hoping to purchase a smaller pickup that was less than 6 years old with relatively low mileage. To get what we wanted is more in the \$28,000 to \$35,000 and would require us to travel outside the area. This led us to reconsider the search parameters and re-evaluate the overall need. With 9 regular staff members and 1 summer intern, the need for vehicles has increased. The option of purchasing two vehicles was explored and discussed with Commission staff to ensure the approach was eligible for the funding received. There is significantly more inventory available if we look for vehicles in the \$8,000 to \$12,000 range. We would be looking for an older (2000 and newer) pickup and small/mid-size SUV. This would go a lot further in meeting our vehicle needs and limit the times an employee would need to use their personal vehicle for business purposes. Megan requested the board utilize up to \$5,000 of the regular Implementation funds to provide a total budget of \$25,000 to purchase two vehicles.

*Jerry Hendrickson moved to approve, and Rod Hostetler seconded the motion to authorize staff to purchase two vehicles not to exceed a total cost of \$25,000. **Motion Carried.***

#### **PUBLIC COMMENT**

None

#### **ADJOURN**

The meeting was adjourned at 5:14 pm by Chairman, Levi Luhn.

#### *Review of Motions*


1. *Jerry Hendrickson moved to approve, and Rod Hostetler seconded the motion to authorize staff to purchase two vehicles not to exceed a total cost of \$25,000. **Motion Carried.***

**NEXT REGULAR BOARD MEETING**

**Thursday, June 8, 2023  
6:00 p.m.**

  
\_\_\_\_\_  
CHAIRMAN SIGNATURE

6/8/23  
DATE

  
\_\_\_\_\_  
SUPERVISOR SIGNATURE

6/8/23  
DATE