



Asotin County CONSERVATION DISTRICT

Thursday, September 7, 2023

Board Meeting

Minutes taken and prepared by: Lacy Ausman-Ditto

6:00 p.m: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Rod Hostetler, Jesse Greene, Levi Luhn

ACCD Staff present: Brad Riehle, Tony Monzingo, Megan Stewart, Lacy Ausman-Ditto

Public Present via Phone: Mitch Ruchert (NRCS)

PUBLIC COMMENT

None

EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 6:05pm to review the performance of a public employee for approximately 30 minutes.

Chairman Levi Luhn called the meeting back to order at 6:27pm.

MINUTES

Minutes from the August 10, 2023, board meeting was reviewed by the Board of Supervisors.

Rod Hostetler moved to approve, and Jerry Hendrickson seconded the motion to approve the minutes from the August 10, 2023, board meeting. **Motion Carried.**

FINANCIAL REPORTS

The board of supervisors reviewed checks from August #17958 to #18031 and #2184 to #2189 and 6 EFT payments. Totaling \$249,018.95. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks totaling \$249,018.95. **Motion Carried.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
 - Dustin Browne LS well development project update. A revision will be presented at a future meeting.
- The Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.

CORRESPONDENCE

WSCC – District Digest was reviewed by the Board of Supervisors.

NRCS REPORT

Mitch Ruchert gave an update from NRCS via phone. "NRCS representatives will be attending the upcoming WSCC Asotin County tour. He will be beginning a temporary detail assignment in Oregon and will defer EQIP applications and payments to Tracy Hangar and Chance Appleford."

NEW BUSINESS

Discussion: WSCC Tour plans were discussed, Megan would like to strongly encourage all board members to attend the tour and dinner hosted by ACCD. The tour is September 20th starting at 1pm followed by the evening dinner at 6:30pm at the ACCD office.

Approve: DES Card - The board of supervisors reviewed information and details for a Department of Enterprise Services card for employee travel and district expenses. Individual cards will be issued for permanent employees with a \$10,000 limit for the District Coordinator and \$1,000 limit on all other cards. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve the request to secure DES Cards for District staff. **Motion Carried.**

*Levi Luhn turned the chair over to Rod Hostetler.

Approve: Supplemental Engineering Funding Award Addendum

Megan updated the board of supervisors regarding the Supplemental Engineering Funding Award Addendum for PA-64 on Tenmile Creek. Jesse Greene moved, and Jerry Hendrickson seconded a motion to approve the Supplemental Engineering Funding Award Addendum. Levi Luhn abstained. **Motion Carried.**

*Rod Hostetler returned the chair position back to Levi Luhn.

Approve: WSCC State Motor Pool Agreement was reviewed by the board. Rod Hostetler moved, and Jesse Greene seconded a motion to approve the new WSCC State Motor Pool Agreement. **Motion Carried.**

Discussion: Wood Sourcing for 2024 Instream Projects - Brad updated the board of supervisors on materials sourcing for woody debris for upcoming instream habitat projects. An RFP will be going out and the bids will be opened at a board meeting later in the year.

Discussion: Fish Screens - Megan updated the board regarding fish screens for irrigation systems which were installed several years ago and are now beyond their life expectancy and no longer functioning correctly. Megan would like to begin with an inventory of previously installed fish screens to identify if there is a need for assistance.

Discussion: Lacy gave an update regarding upcoming forestry projects and WSCC Community Wildfire Resilience Grant application that was submitted.

Rick Waltari: 2023-13 Pasture Planting was presented by Tony. Jerry Hendrickson moved, and Rod Hostetler seconded a motion to approve Rick Waltari's 2023-13 pasture planting cost share. **Motion Carried.**

Brad Forgey: 2023-31 Pasture Planting was presented by Tony and discussed by board supervisors. Rod Hostetler moved, and Jesse Greene seconded a motion to approve the Brad Forgey 2023-13 pasture planting cost share. **Motion Carried.**

Hostetler JV Discussion: 2023-16 Windbreak. The board of supervisors discussed a windbreak project for Hostetler JV.

Scheibe Farms: Board of supervisors reviewed Scheibe Farms 2023-14 CREP 11041 Enhancement Phase 1; 2023-15 CREP 11018 Enhancement Phase 1; and 2023-26 CCRP 11042 Enhancement Phase 2.

Approve: Board supervisors reviewed Scheibe Farms 2023-14 CREP 11041 Enhancement Phase 1. Jesse Greene moved, and Jerry Hendrickson seconded a motion to approve Scheibe Farms 2023-14 CREP 11041 Enhancement Phase 1. **Motion Carried.**

Approve: Board of supervisors reviewed Scheibe Farms 2023-15 CREP 11018 Enhancement Phase 1. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve Scheibe Farms 2023-15 CREP 11018 Enhancement Phase 1. **Motion Carried.**

Approve: Board of supervisors reviewed Scheibe Farms 2023-26 CCRP 11042 Enhancement Phase 2. Rod Hostetler moved, and Jesse Greene seconded a motion to approve Scheibe Farms 2023-26 CCRP 11042 Enhancement Phase 2. **Motion Carried.**

Kevin Botts

Approve: Board of supervisors reviewed Kevin Botts 2023-18 CREP 279 Enhancement Phase 2. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve Kevin Botts 2023-18 CREP 279 Enhancement Phase 2. **Motion Carried.**

Approve: Board of supervisors reviewed Kevin Botts 2023-20 CREP 11004 Enhancement Phase 2. Jesse Greene moved, and Jerry Hendrickson seconded a motion to approve Kevin Botts 2023-20 CREP 11004 Enhancement Phase 2. **Motion Carried.**

Wayne Bezona

Approve: Board of supervisors reviewed Wayne Bezona 2023-21 CREP 11038 Enhancement Phase 2. Jesse Greene moved, and Jerry Hendrickson seconded a motion to approve Wayne Bezona 2023-21 CREP 11038 Enhancement Phase 2. **Motion Carried.**

Ken & Janine Wiess LLC

Approve: Board of supervisors reviewed Ken & Janine Wiess 2023-22 CREP 11011 Enhancement Phase 2. Rod Hostetler moved, and Jesse Greene seconded a motion to approve Ken & Janine Wiess 2023-22 CREP 11011 Enhancement Phase 2. **Motion Carried.**

*Levi Luhn handed off the chair position to Rod Hostetler.

Luhn Cattle

Discussion/Approve: Board of supervisors discussed and reviewed Luhn Cattle CREP 11030 Inspection Report & Maintenance Plan. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve Luhn Cattle CREP 11030 Inspection Report & Maintenance Plan. Levi Luhn abstained. **Motion Carried.**

Approve: Board of supervisors reviewed Luhn Cattle 2023-24 CREP 11031 Enhancement Phase 2. Jesse Greene moved, and Jerry Hendrickson seconded a motion to approve Luhn Cattle 2023-24 CREP 11031 Enhancement Phase 2. Levi Luhn abstained. **Motion Carried.**

*Rod Hostetler handed the chair position back to Levi Luhn.

Hendrickson Living Trust

Approve: Board of supervisors reviewed Hendrickson Living Trust 2023-23 CCRP 11037. Rod Hostetler moved, and Jesse Greene seconded a motion to approve Hendrickson Living Trust 2023-23 CCRP 11037. Jerry Hendrickson abstained. **Motion Carried.**

Hendrickson Ranch

Approve: Board of supervisors reviewed Hendrickson Ranch 2023-27 CREP 11043 Enhancement Phase 2. Jesse Greene moved, and Rod Hostetler seconded a motion to approve Hendrickson Ranch 2023-27 CREP 11043 Enhancement Phase 2. Jerry Hendrickson abstained. **Motion Carried.**

PUBLIC COMMENT

Megan Stewart would like to discuss a possible agreement for EDRR noxious weed control with Casey Hagenah for controlling designated EDRR weeds. Board supervisors directed Megan to build a time and material agreement for EDRR with Casey Hagenah. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve a time and material agreement for EDRR noxious weed control with Casey Hagenah. **Motion Carried.**

Megan Stewart presented an amendment to the contract with GeoEngineering for the Cougar Creek passage project to increase the scope to include the completion of the load rating analysis. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve GeoEngineering Amendment #2. **Motion Carried.**

EXECUTIVE SESSION

RCW 42.30.110(1)(g) – The board of supervisors called an executive session at 8:35pm to review the qualifications of applicants for public employment for approximately 10 minutes.

ADJOURN

The meeting was adjourned at 8:45 pm by Chairman, Levi Luhn.


Review of Motions

1. Rod Hostetler moved to approve, and Jerry Hendrickson seconded the motion to approve the minutes from the August 10, 2023, board meeting. **Motion Carried.**
2. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks totaling \$249,018.95. **Motion Carried.**
3. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve the request to secure DES Cards for District staff. **Motion Carried.**
4. Jesse Greene moved, and Jerry Hendrickson seconded a motion to approve the Supplemental Engineering Funding Award Addendum. Levi Luhn abstained. **Motion Carried.**
5. Rod Hostetler moved, and Jesse Greene seconded a motion to approve the new WSCC State Motor Pool Agreement. **Motion Carried.**
6. Jerry Hendrickson moved, and Rod Hostetler seconded a motion to approve Rick Waltari's 2023-13 pasture planting cost share. **Motion Carried.**
7. Rod Hostetler moved, and Jesse Greene seconded a motion to approve the Brad Forgey 2023-31 pasture planting cost share. **Motion Carried.**

8. Jesse Greene moved, and Jerry Hendrickson seconded a motion to approve Scheibe Farms 2023-14 CREP 11041 Enhancement Phase 1. **Motion Carried.**
9. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve Scheibe Farms 2023-15 CREP 11018 Enhancement Phase 1. **Motion Carried.**
10. Rod Hostetler moved, and Jesse Greene seconded a motion to approve Scheibe Farms 2023-26 CCRP 11042 Enhancement Phase 2. **Motion Carried.**
11. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve Kevin Botts 2023-18 CREP 279 Enhancement Phase 2. **Motion Carried.**
12. Jesse Greene moved, and Jerry Hendrickson seconded a motion to approve Kevin Botts 2023-20 CREP 11004 Enhancement Phase 2. **Motion Carried.**
13. Jesse Greene moved, and Jerry Hendrickson seconded a motion to approve Wayne Bezona 2023-21 CREP 11038 Enhancement Phase 2. **Motion Carried.**
14. Rod Hostetler moved, and Jesse Greene seconded a motion to approve Ken & Janine Wiess 2023-22 CREP 11011 Enhancement Phase 2. **Motion Carried.**
15. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve Luhn Cattle CREP 11030 Inspection Report & Maintenance Plan. Levi Luhn abstained. **Motion Carried.**
16. Jesse Greene moved, and Jerry Hendrickson seconded a motion to approve Luhn Cattle 2023-24 CREP 11031 Enhancement Phase 2. Levi Luhn abstained. **Motion Carried.**
17. Rod Hostetler moved, and Jesse Greene seconded a motion to approve Hendrickson Living Trust 2023-23 CCRP 11037. Jerry Hendrickson abstained. **Motion Carried.**
18. Jesse Greene moved, and Rod Hostetler seconded a motion to approve Hendrickson Ranch 2023-27 CREP 11043 Enhancement Phase 2. Jerry Hendrickson abstained. **Motion Carried.**
19. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve a time and material agreement for EDRR noxious weed control with Casey Hagenah. **Motion Carried.**
20. Jerry Hendrickson moved, and Jesse Greene seconded a motion to approve GeoEngineering Amendment #2. **Motion Carried.**

NEXT REGULAR BOARD MEETING

Thursday, October 5, 2023
6:00 p.m.



CHAIRMAN SIGNATURE

10/5/23
DATE



SUPERVISOR SIGNATURE

10-5-23
DATE