



# Asotin County CONSERVATION DISTRICT

Thursday, October 5, 2023  
Board Meeting  
Minutes taken and prepared by: Jennifer Zipse

**6:02 p.m.:** Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Jason Schlee, Rod Hostetler, Levi Luhn, Jesse Greene  
ACCD Staff present: Brad Riehle, Jennifer Zipse, Tony Monzingo, Megan Stewart, Kodie Wight, Lacy Ausman-Ditto

## PUBLIC COMMENT

None

## EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 6:02pm to review the performance of a public employee for 30 minutes. The executive session ended at 6:32pm.

## MINUTES

Minutes from the September 7, 2023, and September 14, 2023, board meetings were reviewed by the Board of Supervisors. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the minutes from the September 7, 2023, and September 14, 2023, board meetings. **Motion Carried.**

## FINANCIAL REPORTS

Checks: September #18032 to #18093 and #2190 to #2194 and 7 EFT payments. Totaling \$132,275.01 were reviewed. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the September checks #18032 to #18093 and #2190 to #2194 and 7 EFT payments totaling \$132,275.01. **Motion Carried.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

- ACCD has been awarded a new grant, Forest Health & Community Wildfire Resiliency Program. A SRFB application has been approved with partial funding. The agreement with the County will be amended to reflect the additional VSP funds that were amended into their contract.
- Fish nets have been removed at Cougar Creek; a few post-construction projects will be completed soon. There will also be change orders coming from M.A. DeAtley Construction. Megan will be meeting with them shortly to review final expenses.

## ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- The Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.

– Employee schedule was reviewed by the Board of Supervisors.

### **CORRESPONDENCE**

WSSC – District Digest was reviewed by the Board of Supervisors.

- A new SCC interim director has been appointed; Sarah Groth. The public Meeting and Greet with the candidates is on October 10<sup>th</sup>.
- Salmon and Riparian Grant update: new guidelines for the riparian grant will be distributed as a draft in the next month for review by peers on an advisory committee.
- The 2024 election is coming up quickly. Rod Hostetler and Jason Schlee both have terms expiring.

### **NRCS REPORT**

No report

### **OLD BUSINESS**

None

### **NEW BUSINESS**

Nick Eglund – 2023-12 Well Development

Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve Nick Eglund's 2023-12 cost-share application. **Motion Carried.**

Scheibe Farms – 2023-25 CREP Match 11044 Enhancement Phase 2

Jesse Greene moved to approve, and Rod Hostetler seconded the motion to approve Scheibe Farms' 2023-25 cost-share application. **Motion Carried.**

J & J Therrell Family – 2023-28 CREP 11034 Enhancement Phase 2

Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve J & J Therrell Family's 2023-28 cost-share application. **Motion Carried.**

Larry Matson – 2023-29 CCRP 11036 Enhancement Phase 2

Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Larry Matson's 2023-29 cost-share application. **Motion Carried.** Jason Schlee abstained.

Theissen Ranch – 2023-30 CREP Match 11033 Enhancement Phase 2

Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve Theissen Ranch's 2023-30 cost-share application. **Motion Carried.** Rod Hostetler abstained.

Robert Vantrease – 2023-32 Forest Health Phase 2

Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Robert Vantrease's 2023-32 cost-share application. **Motion Carried.**

Lenny Frasure – Forest Health DIP project, Harlow Ridge

Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve Lenny Frasure's DIP project. **Motion Carried.**

Matt & Deb Sabo – 2023-33 Riparian Planting

Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve Matt & Deb Sabo's 2023-33 cost-share application. **Motion Carried.**

#### EDRR Landowner Agreement – Hendrickson Ranch

Landowner agreement to be able to access property to locate and spray for Mediterranean Sage. Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve the EDRR landowner agreement for Hendrickson Ranch. **Motion Carried.**

#### Forest Health & Community Wildfire Resiliency Program Addendum

Program/grant outcomes were pre-drafted by SCC. ACCD will also be able to purchase inventory equipment with the funds. Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve the Forest Health & Community Wildfire Resiliency Program Addendum. **Motion Carried.**

#### 2024-2028 Five Year Plan

The plan outlines goals for the District to accomplish for the next five years. This plan will also document what is already obligated and in the process of hitting the ground for completion before 2028.

Upcoming projects will be accounted for and organized by land use. The public and landowners will have the opportunity to make comments on the Five-Year Plan. Any comments received will be discussed at the November meeting before the final approval of the Five-Year Plan in December.

#### PUBLIC COMMENT

None

#### EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 7:36pm to review the performance of a public employee for approximately 30 minutes. The executive session ended at 7:53

Jerry Hendrickson moved, and Jason Schlee seconded the motion to change Tony Monzingo's employment from introductory to regular and approve the wage and benefit recommendations. **Motion Carried.**

#### ADJOURN

The meeting was adjourned at 7:55 pm by Chairman, Levi Luhn.

#### *Review of Motions*

1. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the minutes from the September 7, 2023, and September 14, 2023, board meetings. **Motion Carried.**
2. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the September checks #18032 to #18093 and #2190 to #2194 and 7 EFT payments totaling \$132,275.01. **Motion Carried.**
3. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve Nick Eglund's 2023-12 cost-share application. **Motion Carried.**
4. Jesse Greene moved to approve, and Rod Hostetler seconded the motion to approve Scheibe Farms' 2023-25 cost-share application. **Motion Carried.**
5. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve J & J Therrell Family's 2023-28 cost-share application. **Motion Carried.**
6. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Larry Matson's 2023-29 cost-share application. **Motion Carried.** Jason Schlee abstained.


7. Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve Theissen Ranch's 2023-30 cost-share application. **Motion Carried.** Rod Hostetler abstained.
8. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Robert Vantrease's 2023-32 cost-share application. **Motion Carried.**
9. Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve Lenny Frasure's DIP project. **Motion Carried.**
10. Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve Matt & Deb Sabo's 2023-33 cost-share application. **Motion Carried.**
11. Landowner agreement to be able to access property to locate and spray for Mediterranean Sage. Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve the EDRR landowner agreement for Hendrickson Ranch. **Motion Carried.**
12. Program/grant outcomes were pre-drafted by SCC. ACCD will also be able to purchase inventory equipment with the funds. Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve the Forest Health & Community Wildfire Resiliency Program Addendum. **Motion Carried.**
13. Jerry Hendrickson moved, and Jason Schlee seconded the motion to change Tony Monzingo's employment from introductory to regular and approve the wage and benefit recommendations. **Motion Carried.**

**NEXT REGULAR BOARD MEETING**

Thursday, November 9, 2023  
12:00 p.m.

  
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CHAIRMAN SIGNATURE

10/09/23  
DATE

  
\_\_\_\_\_  
SUPERVISOR SIGNATURE

10-9-23  
DATE