



Asotin County

CONSERVATION DISTRICT

Thursday, March 7, 2024

Board Meeting

Minutes taken and prepared by: Jennifer Zipse

6:00 p.m.: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Jesse Greene, Jason Schlee, Rod Hostetler, Levi Luhn

ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Lacy Ausman-Ditto, Keaton Martin, Tony Monzingo, Kodie Wight

Public presentation: Stephen Bennett, Aaron Penvose, Devin Baumer, Eliza Keksi

PUBLIC COMMENT

None

BID OPENING

2024-01 Kelly Creek PA-45 Fish Habitat Enhancement – One bid was opened from River to Ridge Fence, LLC for \$99,511.54. *Jerry Hendrickson moved to accept the 2024-01 Kelly Creek PA-45 Fish Habitat Enhancement bid from River to Ridge Fence, LLC contingent on comprehensive bid review, Jesse Greene seconded the motion. Motion Carried.*

PARTNER AGENCY REPORTS

Trout Unlimited/Anabranh – Stephen Bennett presented “Partnering with Beaver”. The loss of beavers has had a tremendous impact on streams and fish. WDFW has a relocation of beaver program and SRSRB has a beaver management and coordination program. More outreach, planning, and long-term funding is needed. Anabranh has partnered with Trout Unlimited to obtain the goals of beaver management in the region.

MINUTES

Minutes from February 8, 2024, board meeting was reviewed by the Board of Supervisors. Rod Hostetler *moved to approve, and Jerry Hendrickson seconded the motion to approve the minutes from the February 8, 2024, board meeting. Motion Carried.*

FINANCIAL REPORTS

Checks: January #18261 to #18325 and #2211 to #2215 and 12 EFT payments. Totaling \$172,722.72 were reviewed. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the January #18261 to #18325 and #2211 to #2215 and 12 EFT payments. Totaling \$172,722.72. Motion Carried.*

Board Supervisors reviewed the Transaction Journal, Treasurer’s Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

- WSCC Special Commission meeting scheduled for February 29 where the new riparian grant programmatic guidelines will be reviewed for adoption.

ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- The Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.

CORRESPONDENCE

WSCC – District Digest was reviewed by the Board of Supervisors.

BMP DESCRIPTIONS

Water Developments – The board will review all BMPs prior to the next meeting to be able to approve as needed. Options discussed on well drilling practice.

NEW BUSINESS

Sunrise Ranch – 2024-06 Weed Control

*Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve Sunrise Ranch's 2024-06 weed control cost-share application. **Motion Carried.***

Hendrickson Family Trust – 2024-07 Weed Control

*Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve Hendrickson Family Trust's 2024-07 weed control cost-share application. **Motion Carried.** *Jerry Hendrickson abstained.*

Hendrickson Living Trust – 2024-10 Weed Control

*Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve Hendrickson Living Trust's 2024-10 weed control cost-share application. **Motion Carried.** *Jerry Hendrickson abstained.*

Casey Scott – 2024-11 Weed Control

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Casey Scott's 2024-11 weed control cost-share application. **Motion Carried.***

Jay Holzmilller – 2024-08 Pasture/Hayland Planting

*Rod Hostetler moved to approve, and Jerry Hendrickson seconded the motion to approve Jay Holzmilller's 2024-08 pasture/hayland planting cost-share application. **Motion Carried.***

Sangster Ranch – 2024-09 Pasture/Hayland Planting

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Sangster Ranch's 2024-09 pasture/hayland planting cost-share application. **Motion Carried.***

DIP Landowner Agreement Forest Health and Fuels Reduction – Travis Eaton

*Rod Hostetler moved to approve, and Jerry Hendrickson seconded the motion to approve Travis Eaton's DIP Landowner Agreement for Forest Health and Fuels Reduction contingent upon landowner signature. **Motion Carried.***

Ash Kickers Large Wood Materials Agreement PA-06 – Amend agreement to allow for payment reimbursement for the project work to the contractor to maximize available funds and align with funding source contracts.

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Ash Kickers Large Wood Materials Agreement for PA-06. **Motion Carried.***

Whitman Conservation District/WCC MOU – Whitman CD would like to utilize the WCC crew to complete tree planting in the spring and possibly the fall too.

*Jerry Hendrickson moved to approve, and Rod Hostetler seconded the motion to approve the Whitman Conservation District/WCC MOU. **Motion Carried.***

WCC 2025 Proposal – Staff recommended ACCD request to host a WCC crew again in 2025. The 2024 crew has had a positive impact and results for completing projects. The board of supervisors agreed and supported submitting the application.

NRCS Snake River Local Work Group IRA Funding Proposals – Brad is a part of the work group. The group applied for nutrient management and forestry funding last year. They will again apply for nutrient management (\$5-6 million) and forestry (\$1 million).

AmeriCorp Member – Megan was approached about applying to host an AmeriCorp member. Other districts have had placements of members and some of our staff have been a part of the AmeriCorp program. There is funding for the position. The ACCD Board supports looking further into the option of hosting an AmeriCorp member.

Asotin County Local Emergency Planning Committee (LEPC) Invitation – Megan was asked by Nick Bacon (Asotin County Emergency Manager) to join the LEPC. The ACCD Board supports Megan participating in the LEPC on behalf of ACCD.

Asotin County/Asotin County Fair Board Agreement – The 10-year agreement would allow ACCD manage the Kerri Lynn Johnson Memorial Playground on the Fairgrounds property. This allows ACCD to have outreach and engagement with the community and utilize the space to demonstrate the use of native species and low impact landscaping concepts. A large ag booth space for ACCD will also be placed next to the playground.

PUBLIC COMMENT

Brad – WSCC Riparian grant is due next Friday (March 15), and he will be applying for the grant to use on special projects and cost-share.

EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 8:19 pm for approximately 20 minutes to review the performance of a public employee. The executive session ended at 8:40.

ADJOURN

The meeting was adjourned at 8:40 pm by Chairman, Levi Luhn.

Review of Motions

- 1. Jerry Hendrickson moved to accept the 2024-01 Kelly Creek PA-45 Fish Habitat Enhancement bid from River to Ridge Fence, LLC contingent on comprehensive bid review, Jesse Greene seconded the motion. **Motion Carried.***
- 2. Rod Hostetler moved to approve, and Jerry Hendrickson seconded the motion to approve the minutes from the February 8, 2024, board meeting. **Motion Carried.***

3. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the January #18261 to #18325 and #2211 to #2215 and 12 EFT payments. Totaling \$172,722.72. **Motion Carried.**
4. Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve Sunrise Ranch's 2024-06 weed control cost-share application. **Motion Carried.**
5. Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve Hendrickson Family Trust's 2024-07 weed control cost-share application. **Motion Carried.** *Jerry Hendrickson abstained.
6. Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve Hendrickson Living Trust's 2024-10 weed control cost-share application. **Motion Carried.** *Jerry Hendrickson abstained.
7. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Casey Scott's 2024-11 weed control cost-share application. **Motion Carried.**
8. Rod Hostetler moved to approve, and Jerry Hendrickson seconded the motion to approve Jay Holzmillers 2024-08 pasture/hayland planting cost-share application. **Motion Carried.**
9. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Sangster Ranch's 2024-09 pasture/hayland planting cost-share application. **Motion Carried.**
10. Rod Hostetler moved to approve, and Jerry Hendrickson seconded the motion to approve Travis Eaton's DIP Landowner Agreement for Forest Health and Fuels Reduction contingent upon landowner signature. **Motion Carried.**
11. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Ash Kickers Large Wood Materials Agreement for PA-06. **Motion Carried.**
12. Jerry Hendrickson moved to approve, and Rod Hostetler seconded the motion to approve the Whitman Conservation District/WCC MOU. **Motion Carried.**


NEXT REGULAR BOARD MEETING

Thursday, April 11, 2024
6:00 p.m.



CHAIRMAN SIGNATURE

4/11/2024
DATE



SUPERVISOR SIGNATURE

4-11-24
DATE