



Thursday, April 11, 2024

Board Meeting

Minutes taken by: Lacy Ditto & Jennifer Zipse

6:00 p.m.: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Jesse Greene, Jason Schlee, Rod Hostetler, Levi Luhn

ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Lacy Ausman-Ditto, Keaton Martin, Tony Monzingo, Kodie Wight

Public present: Dave Cox, Scott Brown, WCC Crew Members: Puck Forester and Aspen Groves

PUBLIC COMMENT

None

PARTNER AGENCY REPORTS

None

MINUTES

Minutes from March 7, 2024, board meeting was reviewed by the Board of Supervisors. *Rod Hostetler moved to approve, and Jason Schlee seconded the motion to approve the minutes from the March 7, 2024, board meeting. Motion Carried.*

FINANCIAL REPORTS

Checks: March #18369 to #18419 and #2219 to #2222 and 6 EFT payments. Totaling \$310,399.03. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from March #18369 to #18419 and #2219 to #2222 and 6 EFT payments. Totaling \$310,399.03. Motion Carried.*

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

2023 Treasurers Reports - The board reviewed the packet of finalized treasurer's reports. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the 2023 treasurer's reports. Motion Carried.*

ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- The Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.

CORRESPONDENCE

WSCC – District Digest was reviewed by the Board of Supervisors.

BMP DESCRIPTIONS

595 Integrated Pest Management for Bark Beetle Deterrents – The board reviewed the 595 BMP.

Riparian BMPs – The board reviewed all the riparian BMPs.

NEW BUSINESS

Special Pilot Project for Bark Beetle Infestation – Lacy gave an overview of the pilot outreach project and the importance of being able to act quickly while the beetles are in season to help halt mass tree die offs.

*Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the special pilot project for bark beetle infestation. **Motion Carried.***

Rimmelspacher Farms – 2024-12 Weed Control

*Rod Hostetler moved to approve, and Jason Schlee seconded the motion to approve Rimmelspacher Farms' 2024-12 weed control cost-share application. **Motion Carried.***

Jerry Vantrease – 2024-14 Weed Control

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Jerry Vantrease's 2024-14 weed control cost-share application. **Motion Carried.***

Dave Cox – 2024-13 Forestry

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Dave Cox's 2024-13 forestry cost-share application. **Motion Carried.***

Robert Roach – 2024-15 Forestry

*Jason Schlee moved to approve, and Jesse Greene seconded the motion to approve Robert Roach's 2024-15 forestry cost-share application. **Motion Carried.***

Charles Sandifer – Weed Management Program Participant Agreement

*Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve Charles Sandifer's Weed Management Program Participant Agreement, contingent upon landowner signature. **Motion Carried.***

Hendrickson Ranch – Landowner Agreement PA-06 Construction

*Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve Hendrickson Ranch's Landowner Agreement PA-06 Construction. **Motion Carried.** *Jerry Hendrickson abstained.*

Ash Kickers Large Wood Materials Agreement PA-06 – Postponed to the next board meeting.

Brit Ausman Stream Crossing Project – The board of supervisors discussed the Brit Ausman Stream Crossing Project. **Rod Hostetler abstained from discussion*

Kelly Creek PA-45 – Helicopter Quotes

The board of supervisors reviewed the (2) submitted helicopter quotes for materials insertion into Kelly Creek PA-45. *Jerry Hendrickson moved to accept the lowest quote submitted from Hillcrest Aviation Services, and Jason Schlee seconded the motion. **Motion Carried.** *Rod Hostetler abstained*

CREP Audit – Natural Resources Conservation Service (NRCS) will be examining over 400 CREP contracts in WA, site visits and a final review will be done by May 31, 2024. The National office told state and local offices they will not be waiting until re-enrollment period to evaluate the contracts. Landowners who have contracts subject to an audit will have the option to terminate or re-enroll with the new adjusted acreage. Farm Service Agency (FSA) will be terminating approximately 80 contracts for not being on eligible streams without additional review. The WA State Conservation Commission and all Conservation Districts, who are the technical provider for the CREP program, are extremely frustrated. ACCD was told they need to submit a FOIA request to receive information from FSA on those contracts that were red flagged. Asotin County Conservation District helped put in all contracts under the best guidance possible at the time of enrollment and now the CRP rule interpretation has changed. ACCD supports every landowner with an active CREP contract and is eager to help assist through this audit process and attend site visits, with permission from landowners. The ACCD Board supports staff contacting all CREP landowners immediately.

End of Fiscal Year Funding Requests – SCC has announced that there is end of year fiscal funding available; not to exceed \$20,000 per district and up to three requests. ACCD will submit two options, Priority #1 – Safety - ATV purchase and Priority #2 – Upgrades to Computers - Computers and Mini iPads. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve submitting Priority 1 and 2 for end of fiscal year funding requests. **Motion Carried.***

RCW 89.08, sec. 210 and 220 – The Board reviewed RCW 89.08, sec. 210 and 220.

Schedule 22 – The board reviewed the Schedule 22 document.

*Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the Annual Financial Report Schedule 22 as presented. **Motion Carried.***

Annual Plan of Work – FY2025 priorities and goals have been put together in the annual plan of work. If Funding source amounts will be adjusted prior to the next meeting and then approval of the final plan is needed from the Board.

PUBLIC COMMENT

Megan – On behalf of Shana Joy and SCC, Megan presented Jesse Greene with an award recognizing his 1st year of service on the ACCD Board of Supervisors.

EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 8:20 pm for approximately 30 minutes to review the performance of a public employee and to review the qualifications of an applicant for public employment. The executive session ended at 8:46.

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to change Keaton Martin's employment status from introductory to regular and approve the wage and benefit change recommendations. **Motion Carried.***

ADJOURN

The meeting was adjourned at 8:48 pm by Chairman, Levi Luhn.

Review of Motions


1. Rod Hostetler moved to approve, and Jason Schlee seconded the motion to approve the minutes from the March 7, 2024, board meeting. **Motion Carried.**
2. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from March #18369 to #18419 and #2219 to #2222 and 6 EFT payments. Totaling \$310,399.03. **Motion Carried.**
3. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the 2023 treasurer's reports. **Motion Carried.**
4. Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the special pilot project for bark beetle infestation. **Motion Carried.**
5. Rod Hostetler moved to approve, and Jason Schlee seconded the motion to approve Rimmelpacher Farms' 2024-12 weed control cost-share application. **Motion Carried.**
6. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Jerry Vantrease's 2024-14 weed control cost-share application. **Motion Carried.**
7. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Dave Cox's 2024-13 forestry cost-share application. **Motion Carried.**
8. Jason Schlee moved to approve, and Jesse Greene seconded the motion to approve Robert Roach's 2024-15 forestry cost-share application. **Motion Carried.**
9. Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve Charles Sandifer's Weed Management Program Participant Agreement, contingent upon landowner signature. **Motion Carried.**
10. Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve Hendrickson Ranch's Landowner Agreement PA-06 Construction. **Motion Carried.** *Jerry Hendrickson abstained.
11. Jerry Hendrickson moved to accept the lowest quote submitted from Hillcrest Aviation Services, and Jason Schlee seconded the motion. **Motion Carried.** *Rod Hostetler abstained
12. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve submitting Priority 1 and 2 for end of fiscal year funding requests. **Motion Carried.**
13. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the Annual Financial Report Schedule 22 as presented. **Motion Carried.**
14. Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to change Keaton Martin's employment status from introductory to regular and approve the wage and benefit change recommendations. **Motion Carried.**

NEXT REGULAR BOARD MEETING

Thursday, May 7, 2024
6:00 p.m.



CHAIRMAN SIGNATURE



SUPERVISOR SIGNATURE

5-9-24

DATE

05/09/24

DATE