



Asotin County

CONSERVATION DISTRICT

Thursday, May 9, 2024
Board Meeting
Minutes taken by: Jennifer Zipse

6:07 p.m.: Chairman, Rod Hostetler called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Jesse Greene, Jason Schlee, Rod Hostetler

ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Lacy Ausman-Ditto, Tony Monzingo

Public present: None

PUBLIC COMMENT

None

PARTNER AGENCY REPORTS

NRCS – A written partner update from Mitch Ruchert at NRCS was presented. “So far in FY24, we have 11 pre-approved EQIP applications totaling approximately \$409,000. \$137,000 of the \$409,000 are allocated from IRA fund pools, the rest has been allocated from Farm Bill funds. It was a very light year for CSP General in Asotin County and all of our applications have either been deferred to FY25 or the applicants have decided to cancel. We have 6 CSP renewal applications that we will be working on this fall. We hired a new employee in the Clarkston office, Jacob Wangelin. Jacob started in early April and is our new Soil Conservation Technician. He will be assisting Chance and I with our CRP workload, certifying practices for EQIP and CSP contracts, and conducting assessments that we use during our resource inventory process for EQIP and CSP.” Mitch Ruchert

MINUTES

Minutes from April 11, 2024, and April 15, 2024, board meetings were reviewed by the Board of Supervisors. *Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve the minutes from the April 11, 2024, and April 15, 2024, board meetings. Motion Carried.*

FINANCIAL REPORTS

Checks: April #18420 to #18463 and #2223 to #2226 and 10 EFT payments. Totaling \$119,434.32. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from April #18420 to #18463 and #2223 to #2226 and 10 EFT payments. Totaling \$119,434.32. Motion Carried.*

Board Supervisors reviewed the Transaction Journal, Treasurer’s Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- The Project Status Report was reviewed by the Board of Supervisors.

- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.

CORRESPONDENCE

WSSC – District Digest was reviewed by the Board of Supervisors.

- Brad, Megan, Keaton, and Jerry will be attending WADE – June 10-12

BMP DESCRIPTIONS

Livestock Management – BMP descriptions were reviewed and discussed.

Cropland – BMP descriptions were reviewed and discussed.

OLD BUSINESS

Ash Kickers Agreement Wood Materials for Couse Creek PA-78 – In November, ACCD received a bid from Ash Kickers LLC to provide wood for the Couse Creek PA 78 instream project. At a meeting after that, staff requested the board approve the bid after we talked to Ash Kickers about splitting the delivery between 2024 and 2025 to make it work with grant budgets. The 2025 contract amount will be subject to an increase in cost based on inflation which will be documented by CPI. In addition, the original bid format was a rate per log which included all costs associated with securing, handling, transporting, and unloading the logs. This included a single mobilization of unloading equipment to the PA 78 site. Since we are splitting the delivery between two years, this will require a second mobilization. Ash Kickers informed us that the mobilization cost is \$10,000. To develop the contract, ACCD used the original bid total and reduced it by \$10,000 to determine a new rate for each log which changed the log rate from \$978 to \$916.65. The mobilization is now a separate line item in the agreement.

*Jason Schlee moved to approve, and Jesse Greene seconded the motion to approve the Ash Kickers Agreement for wood materials for Couse Creek PA-78. **Motion carried.** Rod Hostetler abstained.*

NEW BUSINESS

WH Weatherly – 2022-23 Revision 1, Spring Development

*Jason Schlee moved to approve, and Jesse Greene seconded the motion to approve WH Weatherly's 2022-23 Revision 1, spring development cost-share application. **Motion Carried.***

Larry Matson – 2023-17 Spring Development

*Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve Larry Matson's 2023-17 spring development cost-share application. **Motion Carried.***

****Rod Hostetler handed the Chair position to Jerry Hendrickson.**

Hostetler JV – 2023-16 Revision 1, Windbreak

*Jason Schlee moved to approve, and Jesse Greene seconded the motion to approve Hostetler JV's 2023-16 revision 1, windbreak cost-share application. **Motion Carried.** Rod Hostetler abstained.*

****Jerry Hendrickson handed the Chair position back to Rod Hostetler.**

Matthew Chinchinian – 2024-16 Weed Control

*Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve Matthew Chinchinian's 2024-16 weed control cost-share application. **Motion Carried.***

Levi Luhn – 2024-17 Spring Development

Discussion was had to move forward with planning of Levi Luhn's spring development cost-share application.

Brad Forgey – 2023-31 Pasture Planting Extension Request

Extension request to seed pasture fall of 2024. Cost-share extension will end June 2025.

*Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve Brad Forgey's 2023-31 pasture planting extension request to end June 2025. **Motion Carried.***

WDFW Landowner Agreements PA-45 Kelly Creek – WCC crew will begin staging materials for the instream habitat restoration project on May 13th, construction window is July 15-September 30.

*Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the WDFW landowner agreements for PA-45 on Kelly Creek. **Motion Carried.***

Exo Contracting Asotin Creek PA-06 Project Construction Agreement – ACCD and Exo were unable to receive materials for the project in 2023. The cost for construction increased due to inflation. Construction is set to begin in the summer of 2024.

*Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve the Exo Contracting agreement for Asotin Creek PA-06 project construction. **Motion carried.***

Interlocal Agreement with Palouse CD TA for FLOURISH program – ACCD will provide technical assistance by working with dryland/livestock operators to implement cost-effective soil health demonstration trials.

*Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the interlocal agreement with Palouse CD for TA for the FLOURISH program. **Motion Carried.** Jesse Greene abstained.*

Audit Exit Report – ACCD had an audit to cover the period of Jan. 1, 2020, through Dec. 31, 2022. The audit focused on small/attractive items and procurement. The State Auditor Office did not have any concerns or findings for ACCD.

Annual Plan of Work – FY2025 priorities and goals have been put together in the annual plan of work.

*Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the Annual Plan of Work. **Motion Carried.***

PUBLIC COMMENT

None

ADJOURN

The meeting was adjourned at 7:12 pm by Chairman, Rod Hostetler


Review of Motions

1. *Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve the minutes from the April 11, 2024, and April 15, 2024, board meetings. **Motion Carried.***
2. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from April #18420 to #18463 and #2223 to #2226 and 10 EFT payments. Totaling \$119,434.32. **Motion Carried.***

3. Jason Schlee moved to approve, and Jesse Greene seconded the motion to approve the Ash Kickers Agreement for wood materials for Couse Creek PA-78. **Motion carried.** Rod Hostetler abstained.
4. Jason Schlee moved to approve, and Jesse Greene seconded the motion to approve WH Weatherly's 2022-23 Revision 1, spring development cost-share application. **Motion Carried.**
5. Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve Larry Matson's 2023-17 spring development cost-share application. **Motion Carried.**
6. Jason Schlee moved to approve, and Jesse Greene seconded the motion to approve Hostetler JV's 2023-16 revision 1, windbreak cost-share application. **Motion Carried.** Rod Hostetler abstained.
7. Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve Matthew Chinchinian's 2024-16 weed control cost-share application. **Motion Carried.**
8. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve Brad Forgey's 2023-31 pasture planting extension request to end June 2025. **Motion Carried.**
9. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the WDFW landowner agreements for PA-45 on Kelly Creek. **Motion Carried.**
10. Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve the Exo Contracting agreement for Asotin Creek PA-06 project construction. **Motion carried.**
11. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the interlocal agreement with Palouse CD for TA for the FLOURISH program. **Motion Carried.** Jesse Greene abstained.
12. Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the Annual Plan of Work. **Motion Carried.**
- 13.

NEXT REGULAR BOARD MEETING

**Thursday, June 6, 2024
6:00 p.m.**



CHAIRMAN SIGNATURE



SUPERVISOR SIGNATURE

6/6/2024
DATE

06/06/24
DATE