



Asotin County

CONSERVATION DISTRICT

Thursday, November 7, 2024
Monthly Board Meeting
Minutes taken by: Jennifer Zipse

12:03 p.m.: Chairman, Rod Hostetler called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Jesse Greene, Rod Hostetler

Supervisor present online/call-in: Levi Luhn

ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Kodie Wight

ACCD Staff present online/call-in: Brad Riehle

Public Present: Shana Joy (WSCC)

PUBLIC COMMENT

None

EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 12:03 pm for approximately 15 minutes to review the performance of a public employee. The executive session ended at 12:16 pm.

PARTNER AGENCY REPORTS

None

MINUTES

Minutes from October 16, 2024, board meeting was reviewed by the Board of Supervisors. *Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the minutes from the October 16, 2024, board meeting. **Motion Carried.***

FINANCIAL REPORTS

Checks: October #18709 to #18750 and #2263 to #2268 and 10 EFT payments, totaling \$143,052.95. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from October #18709 to #18750 and #2263 to #2268 and 10 EFT payments, totaling \$143,052.95. **Motion Carried.***

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
 - Board would like staff to follow-up with landowners on C.S. list to let them know who to contact now that Tony is gone.

- The Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.

CORRESPONDENCE

- WSCC – District Digest was reviewed by the Board of Supervisors.
 - Open position for SE Regional Manager – Shana has taken a new position with SCC
 - Working on program updates with the work groups for RGP, SFF and Riparian
 - CREP program guidelines addendum – will provide one year’s rent to participants that may have experienced a reduction payment from FSA as a result of the audit.

OLD BUSINESS

None

NEW BUSINESS

NACD Dues

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the NACD dues in the amount of \$775. **Motion Carried.***

Non-Commercial Project Implementation Options

- Manure bins previously did not cover the costs of concrete bins. Adding a concrete option would allow usage for all livestock species (cattle, horses, goats, sheep, swine, etc.)
- Still capped at \$7,500 per cooperator for manure management project regardless of bin material
- Add rain collection from roofs of barns, sheds, or shelters to prevent runoff directly onto manure in heavy use area - \$500 cap
- Add livestock use pad practice with a cap of \$5,000

Scheibe Farms – 2024-31 Riparian Maintenance

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Scheibe Farms’ 2024-31 riparian maintenance cost-share application. **Motion Carried.***

Colleen Ozard – Weed Management Program Participant Agreement

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Colleen Ozard’s weed management program participant agreement. **Motion Carried.***

District Operations Manual

- Public works process: Conservation districts must set their own policy for projects over \$350,000
- Goal is to be cost-effective and promote competition
- Megan presented proposal for policy
- The Board supports having an attorney review the public works section

PUBLIC COMMENT

None

EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 1:50 pm for approximately 60 minutes to review the performance of a public employee. The executive session ended at 2:50 pm.

ADJOURN

The meeting was adjourned at 2:50 pm by Chairman, Rod Hostetler.

Review of Motions

1. *Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the minutes from the October 16, 2024, board meeting. **Motion Carried.***
2. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from October #18709 to #18750 and #2263 to #2268 and 10 EFT payments, totaling \$143,052.95. **Motion Carried.***
3. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the NACD dues in the amount of \$775. **Motion Carried.***
4. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Scheibe Farms' 2024-31 riparian maintenance cost-share application. **Motion Carried.***
5. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Colleen Ozard's weed management program participant agreement. **Motion Carried.***

NEXT REGULAR BOARD MEETING


Thursday, December 12, 2024

12:00 p.m.



CHAIRMAN SIGNATURE

12/12/24
DATE



SUPERVISOR SIGNATURE

12-12-24
DATE