



Asotin County CONSERVATION DISTRICT

Thursday, February 6, 2025
Monthly Board Meeting
Minutes taken by: Jennifer Zipse

12:00 p.m.: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Jerry Hendrickson, Rod Hostetler, Levi Luhn, Jason Schlee

ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Kodie Wight, Lacy Ausman-Ditto

Public Present: Nick Bacon (Asotin Co.), Chance Appleford (NRCS), Jacob Wangelin (NRCS), Peter Laizure, Josh Zigler

Public Present Online: Mick Ek, Eli Childs, Grant Forell, McKay Permann, Cory Briar (WSIPP), Alexandra (WSIPP)

BID OPENING

Eight bids were received for Asotin Creek PA 3.2 Fish Habitat Restoration

- DebCo Construction - \$677,495.84
- M.A. DeAtley Construction - \$420,898.00
- R6 Contracting Inc. - \$256,145.41
- Paragon Native LLC - \$395,535.92
- Hurricane Industries LLC - \$468,095.79
- Moore's Landscaping LLC - \$841,092.70
- Exo Contracting - \$665,316.53
- Big Sky ID Corporation - \$447,176.53

*Jason Schlee moved, and Jerry Hendrickson seconded the motion to accept the low bid for the Asotin Creek PA 3.2 project submitted by R6 Contracting Inc. for \$256,145.41, contingent on the full review of the bid for completeness and bidder responsibility and the determination that adequate funds are available from grants and contracts. **Motion Carried.***

PUBLIC COMMENT

None

PARTNER AGENCY REPORTS

NRCS – Chance Appleford: New to the R.C. position now that Mitch is at the Pomeroy office. Jacob Wangelin is new to the Clarkston office. The Snake River team had the most awarded contracts in 2024 and received a team award recently. USDA will continue with the Farm Bill and IRA payments are on hold. The deadline for EQIP is 2/14. WA NRCS has filled the CNMP position but signups for CSP were low for 2025.

WA Institute for Public Policy – CD Elections: Cory Briar and Alexandra presented for WSIPP. Their legislative assignment is to analyze CD election costs, turnouts, lengthening terms from three to four years, and analyze potential non-monetary costs and benefits. They have reached out to all 45

conservation districts in WA. A preliminary report was published on November 27, 2024. ACCD supervisors were collectively asked a few different questions by Cory and Alexandra. WSIPP's final report will be published on June 30, 2025.

MINUTES

Minutes from January 9, 2025, and January 22, 2025, board meetings were reviewed by the Board of Supervisors. *Rod Hostetler moved to approve, and Jason Schlee seconded the motion to approve the minutes from January 9, 2025, and January 22, 2025, board meetings. **Motion Carried.***

FINANCIAL REPORTS

Checks: January #18836 to #18871 and #2276 to #2278 and 10 EFT payments, totaling \$110,566.61. *Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the checks from January #18836 to #18871 and #2276 to #2278 and 10 EFT payments, totaling \$110,566.61. **Motion Carried.***

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

- Received extension on DOE grant
- USFS grant will be closed out in June
- Will be asking for more funds to the WSCC Forest Health & Wildfire Res. grant

ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- The Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.

CORRESPONDENCE

- WSCC – District Digest was reviewed by the Board of Supervisors.
 - The legislative session is in progress
 - Megan is on the committee for drafting of the WSCC grant procedure manual

OLD BUSINESS

None

NEW BUSINESS

Resolution 2025-02 for support and adoption of the 2025 CWPP

*Rod Hostetler moved to approve, and Jason Schlee seconded the motion to approve Resolution 2025-02 for support and adoption of the 2025 CWPP. **Motion Carried.***

****Levi Luhn handed the Chair to Rod Hostetler**

Resolution 2025-03 RCO Applicant Authorization

Two project applications for SRFB grant applications: Mill Creek PA 74 Restoration and Tenmile Creek PA 64 Restoration.

*Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve Resolution 2025-03 for the RCO Applicant Authorization. **Motion Carried.** *Levi Luhn abstained.*

****Rod Hostetler handed the Chair back to Levi Luhn**

Procurement for Materials on Asotin Creek PA 3.2

ACCD received quotes from three companies for each material item needed for PA 3.2. More details are needed for Class A rock and streambed boulder quantities, so it was recommended that an award is postponed to a future meeting.

*Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve awarding contracts to: Rick Franklin Corporation for the bridge; Murray LLC for the woody materials; and Pre-Mix for the abutments. **Motion Carried.***

DNR Positive Variance Grant

Extra funds from DNR will be passed down to ACCD to accomplish home hardening for wildfire protection and four days of chipping wood debris. Those who have completed a Home Ignition Zone Assessment will be eligible to receive the home hardening products.

*Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the DNR Positive Variance Grant. **Motion Carried.***

Tranquil Lane Forestry

Forest health DIP projects for 17 landowners

*Jerry Hendrickson moved to approve, and Jason Schlee seconded to motion to approve Tranquil Lane Forestry DIP agreements 25-04-A thru 25-04-Q, contingent on funding. **Motion Carried.** As discussed in pervious updates, the District will enter into a contract with KAGEY Forestry who will subcontract with several businesses to complete the work for the Tranquil Lane DIP.*

Shotgun Ridge Forestry, J. Barker

*Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the Shotgun Ridge Forestry, J. Barker DIP agreement 25-05. **Motion Carried.***

Earl Landrus – DIP Agreement: post phoned

Matt & Deb Sabo

*Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve Matt & Deb Sabo's DIP agreement 25-02. **Motion Carried.***

Duane Miller

*Jerry Hendrickson moved to approve, and Rod Hostetler seconded the motion to approve Duane Miller's 2025-03 cost-share application. **Motion Carried.***

Rocky Ridge Land and Cattle

*Jerry Hendrickson moved to approve, and Rod Hostetler seconded the motion to approve Rocky Ridge Land and Cattle's 2025-04 cost-share application. **Motion Carried.***

PUBLIC COMMENT

Peter Laizure – Elite Excavation and Trucking would like to protest the woody materials and streambed boulders quote selection.

Megan asked for Elite Excavation and Trucking to submit their protest in writing. She also confirmed the award for the streambed boulders was postponed.

EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 2:44 pm for approximately 15 minutes to review the performance of a public employee. The executive session ended at 3:00 pm.

ADJOURN

The meeting was adjourned at 3:00 pm by Chairman, Levi Luhn.

Review of Motions

1. *Jason Schlee moved, and Jerry Hendrickson seconded the motion to accept the low bid for the Asotin Creek PA 3.2 project submitted by R6 Contracting Inc. for \$256,145.41, contingent on the full review of the bid for completeness and bidder responsibility and the determination that adequate funds are available from grants and contracts. **Motion Carried.***
2. *Rod Hostetler moved to approve, and Jason Schlee seconded the motion to approve the minutes from January 9, 2025, and January 22, 2025, board meetings. **Motion Carried.***
3. *Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the checks from January #18836 to #18871 and #2276 to #2278 and 10 EFT payments, totaling \$110,566.61. **Motion Carried.***
4. *Rod Hostetler moved to approve, and Jason Schlee seconded the motion to approve Resolution 2025-02 for support and adoption of the 2025 CWPP. **Motion Carried.***
5. *Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve Resolution 2025-03 for the RCO Applicant Authorization. **Motion Carried.** *Levi Luhn abstained.*
6. *Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve awarding contracts to: Rick Franklin Corporation for the bridge; Murray LLC for the woody materials; and Pre-Mix for the abutments. **Motion Carried.***
7. *Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the DNR Positive Variance Grant. **Motion Carried.***
8. *Jerry Hendrickson moved to approve, and Jason Schlee seconded to motion to approve Tranquil Lane Forestry DIP agreements 25-04-A thru 25-04-Q, contingent on funding. **Motion Carried.** As discussed in pervious updates, the District will enter into a contract with KAGEY Forestry who will subcontract with several businesses to complete the work for the Tranquil Lane DIP.*
9. *Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the Shotgun Ridge Forestry, J. Barker DIP agreement 25-05. **Motion Carried.***
10. *Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve Matt & Deb Sabo's DIP agreement 25-02. **Motion Carried.***
11. *Jerry Hendrickson moved to approve, and Rod Hostetler seconded the motion to approve Duane Miller's 2025-03 cost-share application. **Motion Carried.***
12. *Jerry Hendrickson moved to approve, and Rod Hostetler seconded the motion to approve Rocky Ridge Land and Cattle's 2025-04 cost-share application. **Motion Carried.***


NEXT REGULAR BOARD MEETING

**Thursday, March 6, 2025
6:00 p.m.**



CHAIRMAN SIGNATURE

3/6/2025
DATE



SUPERVISOR SIGNATURE

3-6-25
DATE