



Asotin County

CONSERVATION DISTRICT

Thursday, May 8, 2025
Monthly Board Meeting
Minutes taken by: Jennifer Zipse

6:06 p.m.: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Levi Luhn, Jerry Hendrickson, Rod Hostetler, Jesse Greene

ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Kodie Wight, Lacy Ausman-Ditto, Nate Gerstenschlager

Public Present: None

PUBLIC COMMENT

None

PARTNER AGENCY REPORTS

NRCS – “We are currently waiting on CSP Preapproval with only farm bill funds due to IRA funds still frozen. CRP reviews will be our workload in May. A handful of CREP plans for Asotin Co. for contract.”

MINUTES

Minutes from April 10, 2025, board meeting were reviewed by the Board of Supervisors.

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the minutes from April 10, 2025, board meeting. **Motion Carried.***

FINANCIAL REPORTS

Checks: April #18977 to #19041 and #2288 to #2295 and 10 EFT payments. Totaling \$220,678.14

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from April #18977 to #19041 and #2288 to #2295 and 10 EFT payments. Totaling \$220,678.14. **Motion Carried.***

Board Supervisors reviewed the Transaction Journal, Treasurer’s Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

- Monitoring budgets closely due to end of biennium

ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
 - Only one project needing an extension
- The Project Status Report was reviewed by the Board of Supervisors.
 - Permitting updates

- SRFB Tour was on 5/7 to look at project sites
- Employee update reports were reviewed by the Board of Supervisors.
 - Kodie added that she and Jennifer mailed out ACNWCB Supervisor vacancy notices.
 - Lacy added that the Crew is doing amazingly and moving through workloads quickly.
- Employee schedule was reviewed by the Board of Supervisors.
 - Mike Baden from SCC will be in Asotin Co. end of May to do implementation monitoring

CORRESPONDENCE

- WSCC – District Digest was reviewed by the Board of Supervisors.
 - Legislative session has ended – forestry budget took a large cut, and CTA took a reduction, but the Capital budget looks good
 - DOE grant application is above the funding line
 - Ripple Effect campaign – ACCD received a large amount of outreach materials from SCC and has already dispersed some to youth

OLD BUSINESS

None

NEW BUSINESS

Hendrickson Ranch – 2025-12 Cost-Share Agreement

*Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve Hendrickson Ranch's 2025-12 cost-share agreement. **Motion Carried.** *Jerry Hendrickson abstained.*

Asotin PA 3.2 – Geo Engineers Contract Amendment

Added \$59,000 for construction services bringing the total contract to \$171,510.

*Jesse Greene moved to approve, and Rod Hostetler seconded the motion to approve Asotin PA 3.2 – Geo Engineers contract amendment. **Motion Carried.***

Renzelman Agricultural Stewardship Plan

Initial review of project. Preparation for final planning and moving forward with a cultural survey.

Watering Trees

Crew would water new trees on CD projects (Cougar Creek, Cottonwood Creek, Couse Creek & near Charley Creek) to boost survival rates. The crew will conduct routine watering on a pilot project basis from now until June 30th.

*Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve renting a trailer/water tender to water CD tree/shrub projects for June 2025. **Motion Carried.***

Shotgun Ridge DIP Forestry Update

In April the board approved Megan to sign DIP agreements for Shotgun Ridge area as needed. Four more agreements have been put into effect under the delegation of authority. The crew currently has five more acres to complete.

Rich Witters – Associate Supervisor

Rich submitted a letter of intent to the ACCD Board to become an associate supervisor.

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Rich Witters' request to become an associate supervisor for Asotin County Conservation District. **Motion Carried.***

Annual Work Plan

Megan has drafted the FY2026 Annual Work Plan. The estimated funding for numerous program areas is "to be determined" since the budgets passed during the legislative session have not been signed by the governor.

*Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the FY2026 Annual Work Plan. **Motion Carried.***

PUBLIC COMMENT

None

ADJOURN

The meeting was adjourned at 7:16 pm by Chairman, Levi Luhn

Review of Motions

1. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the minutes from April 10, 2025, board meeting. **Motion Carried.***
2. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from April #18977 to #19041 and #2288 to #2295 and 10 EFT payments. Totaling \$220,678.14. **Motion Carried.***
3. *Rod Hostetler moved to approve, and Jesse Greene seconded the motion to approve Hendrickson Ranch's 2025-12 cost-share agreement. **Motion Carried.** *Jerry Hendrickson abstained.*
4. *Jesse Greene moved to approve, and Rod Hostetler seconded the motion to approve Asotin PA 3.2 – Geo Engineers contract amendment. **Motion Carried.***
5. *Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve renting a trailer/water tender to water CD tree/shrub projects for June 2025. **Motion Carried.***
6. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Rich Witters' request to become an associate supervisor for Asotin County Conservation District. **Motion Carried.***
7. *Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the FY2026 Annual Work Plan. **Motion Carried.***

NEXT REGULAR BOARD MEETING

Thursday, June 5, 2025
6:00 p.m.



CHAIRMAN SIGNATURE



DATE



SUPERVISOR SIGNATURE



DATE