



Thursday, July 10, 2025
Monthly Board Meeting
Minutes taken by: Jennifer Zipse

6:08 p.m.: Vice-Chairman, Rod Hostetler called the Board meeting to order.

Supervisors present: Rod Hostetler, Jerry Hendrickson, Jesse Greene

ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Keaton Martin

PUBLIC COMMENT

None

PARTNER AGENCY REPORTS

NRCS – Chance Appleford emailed a report

- We are currently finishing obligations on CSP Preapproval's
- CRP reviews will be our workload in Aug-Sep
- A handful of CREP plans for Asotin Co. are being worked on out of Dayton and Walla Walla.
- Hopefully we have a farm bill for the next fiscal year that represents a percentage of what we have been getting the last couple years with FB and IRA.
- We will have a ACTNOW for range projects for next Fiscal year FY26.
- NRCS will be able to fill mission-critical vacant positions and deliver on the Department's "Farmer First" mandate soon. This will be open for internal relocations between states and NHQ.

MINUTES

Minutes from June 5, 2025, the board meeting were reviewed by the Board of Supervisors.

*Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the minutes from June 5, 2025, board meeting. **Motion Carried.***

FINANCIAL REPORTS

Checks: June #19107 to #19175 and #2301 to #2309 and 6 EFT payments. Totalizing \$473,273.08

Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from June #19107 to #19175 and #2301 to #2309 and 6 EFT payments. Totalizing \$473,273.08

Motion Carried.

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

- Closed out fiscal year and biennium

- SCC Forest Health and Community Wildfire Resiliency Plan has a very small budget for the next biennium; waiting to see if ACCD will receive the CWDG grant
- BPA funding was increased

ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- The Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.

CORRESPONDENCE

- WSCC – District Digest was reviewed by the Board of Supervisors.

OLD BUSINESS

None

NEW BUSINESS

Gerald & Betty Halsey JV

West Branch Rattlesnake project was presented to the Board along with a review of the entire project that will go to construction in 2026.

Asotin Creek PA 11.2

Hendrickson Landowner agreements were presented to the Board. Materials acquisition for the project will begin in the fall of 2025 and construction set to begin in 2026.

*Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve Hendrickson's landowner agreements for Asotin Creek PA 11.2. **Motion Carried.***

ACCD Equipment Rates

Funding sources will allow ACCD to charge for the usage of equipment by the Crew on projects. The rates will be used for equipment that is rented for use by landowners or other entities. These charges assist with the costs associated with maintaining and future replacement of the equipment.

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve ACCD's equipment rates. **Motion Carried.***

BHS Program

With Sarah's departure from ACCD, the Bighorn Sheep Program is temporarily being shifted to Caylie. Megan had a meeting with BHS funders to discuss the future of the program outlining different funding scenarios.

FHCWR Addendum

WSCC awarded ACCD \$90,900 for forest health projects for the next biennium

*Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the FHCWR Addendum. **Motion Carried.***

Asotin County VSP

Program update

Keaton has wrapped up rangeland monitoring and BMP data is aligning well. The Work Group is pleased with the progress in data for the report. Outreach efforts are continuing to be tracked. The drone has been an excellent tool for capturing aerial imagery. The ten-year report (2nd 5-year report) is due in December; then the plan will be updated to reflect the next five-year goals. VSP capital funds will be used on upcoming projects, including forestry.

2025-2027 VSP Agreement with Asotin County.

*Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the VSP Agreement and delegated authority for Megan to sign. **Motion Carried.***

DOE Water Quality Grant

The grant application was submitted last fall. ACCD received an official offer letter funding the grant application for \$478,511. Riparian protection and maintenance activities and water quality monitoring will be the focus of the project.

PUBLIC COMMENT

None

EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 7:45 pm for approximately 45 minutes to review the performance of a public employee. The executive session ended at 8:26 pm.

*Jerry Hendrickson moved to approve, Jesse Greene and seconded the motion to approve the wage and benefit change recommendation and change Nick George's employment status from introductory to regular. **Motion Carried.***

ADJOURN

The meeting was adjourned at 8:27 pm by Vice-Chairman, Rod Hostetler

Review of Motions

1. *Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the minutes from June 5, 2025, board meeting. **Motion Carried.***
2. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from June #19107 to #19175 and #2301 to #2309 and 6 EFT payments. Totalizing \$473,273.08. **Motion Carried.***
3. *Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve Hendrickson's landowner agreements for Asotin Creek PA 11.2. **Motion Carried.***
4. *Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve ACCD's equipment rates. **Motion Carried.***
5. *Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the FHCWR Addendum. **Motion Carried.***
6. *Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the VSP Agreement and delegated authority for Megan to sign. **Motion Carried.***

7. Jerry Hendrickson moved to approve, Jesse Greene and seconded the motion to approve the wage and benefit change recommendation and change Nick George's employment status from introductory to regular. **Motion Carried**

NEXT REGULAR BOARD MEETING

**Thursday, August 7, 2025
6:00 p.m.**



CHAIRMAN SIGNATURE

08-7-2025

DATE



SUPERVISOR SIGNATURE

08-7-2025

DATE