



# Asotin County

## CONSERVATION DISTRICT

Thursday, August 8, 2025  
Monthly Board Meeting  
Minutes taken by: Jennifer Zipse

**6:03 p.m.:** Vice-Chairman, Rod Hostetler called the Board meeting to order.

Supervisors present: Rod Hostetler, Jerry Hendrickson, Jesse Greene, Jason Schlee  
ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Lacy Ausman-Ditto

### PUBLIC COMMENT

None

### EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 6:05 pm for approximately 20 minutes to review the performance of a public employee. The executive session ended at 6:25 pm.

### PARTNER AGENCY REPORTS

NRCS – Chance Appleford emailed a report:

“We had a state all-employee meeting today and they gave us some information on the Big Beautiful Bill. We will have equal funds in fy26 compared to fy25 with increased funds in FY27 and plateau out to FY31. The big difference will be no IRA Funds tied to Climate smart requirements. We won’t know all details of the EQIP and CSP but know funding will be stable. Also, they anticipate changes that will help with getting additional field office staffing within the next 8-9 months and no RIF anticipated. Day to Day office work continues to be working with producers on active contracts and CRP reviews for FSA. I hope we will have more information next month on how our funding will be put to the ground For FY25-31.”

### MINUTES

The minutes from July 7, 2025, the board meeting were reviewed by the Board of Supervisors. *Jerry Hendrickson moved to approve, and Jason Schlee seconded the motion to approve the minutes from July 7, 2025, board meeting. **Motion Carried.***

### FINANCIAL REPORTS

Checks: July #19176 to #19220 and #2310 to #2317 and 10 EFT payments. Totalizing \$120,488.87  
*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve the checks from July #19176 to #19220 and #2310 to #2317 and 10 EFT payments. Totalizing \$120,488.87.*  
**Motion Carried.**

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

- Still waiting to get the RGP grant award
- Increase in NRI funds

#### **ACCD REPORTS**

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
  - The current list is small; new projects to be added soon
  - VSP capital funds will need to be allocated by December
- The Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.

#### **CORRESPONDENCE**

- WSCC – District Digest was reviewed by the Board of Supervisors.
  - FY26 supplemental budget decision packages were discussed
  - ACCD's biennium report will focus on forestry

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

Brandi Crawford

*Jesse Greene moved to approve, and Jason Schlee seconded the motion to approve Brandi & Kelsey Crawford's 2025-14 cost-share application. **Motion Carried.***

Gerald & Betty Halsey JV

*Jerry Hendrickson moved to approve, and Jesse Greene seconded the motion to approve Gerald & Betty Halsey JV's West Branch Rattlesnake DIP Agreement; DIP 25-11. **Motion Carried.***

David Risley

The potential windbreak/wildlife habitat planting project was discussed. DIP 25-12

Kathy Nelson

The potential windbreak/wildlife habitat planting project was discussed. DIP 25-13

Dallyn Lord

The potential streambank stabilization project was discussed. DIP 25-14

Garrin McCarthy

The potential forestry cost-share project was discussed. 2025-15

Patrick Murphy

The potential forestry project was discussed. DIP 25-15

Asotin Creek PA 11.2

Approval for the WDFW landowner agreement was postponed.

### FY26 Forestry Program Strategy

Currently, there is a small budget for forestry that will only allow for 10 days of crew time. Lacy has begun forest-community assessments to review ingress and egress routes related to fire evacuations. These assessments will lead to priority communities and DIP projects targeting ingress and egress locations to be completed by ACCD crew. Anticipated 5 to 10 landowner agreements utilizing portion NRI funds. Agreements should be presented to board for approval at September and October board meetings.

### FSA Policy for CRP Plans

Reviewed guidance from WACD and FSA regarding conservation plan approval requirements by Conservation Districts.

Kevin Botts

### Conservation Plan Amendment – CREP Contract 11107B

The Board postponed the decision until the next Board meeting due to a lack of information. Megan will follow up with NRCS and FSA.

### RGP Addendum

Postponed until ACCD receives the grant award.

### WACD Dues

*Jesse Greene moved to approve, and Jerry Hendrickson seconded the motion to approve the WACD dues in the amount of \$3,888.89. **Motion Carried.***

### Bighorn Sheep Program

Currently the program is funded six partners – ID, WA & OR Wildlife Agencies and Wild Sheep Foundations; but the contracts have been very inconsistent. Megan had a meeting in June with Wildlife agencies discuss the future of the program. There has been no follow up since and ACCD no longer has a full-time staff member to fulfill the program with Sarah no longer on staff. Caylie will remain on staff part-time through December to handle the program. ACCD will not pursue new contract agreements and close out the remaining contracts for the program while Caylie is still available.

### Cell Phone Carriers

There have been some issues with ACCD's phone that are covered through Inland Cellular. Coverage and business account services have been very inconsistent. Brad has researched phone service options through other cellular carriers. To access public sector rates the District needs a Contract Usage Agreement with DES.

*Jerry Hendrickson moved, and Jesse Greene seconded the motion to enter into a Contract Usage Agreement with WA State DES to further research the best cell phone carrier option and get formal quotes for ACCD to pursue alternative cell phone service. **Motion Carried.***

### PUBLIC COMMENT

None

### EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 9:15 pm for approximately 10 minutes to review the performance of a public employee. The executive session ended at 9:25 pm.

**ADJOURN**

The meeting was adjourned at 9:26 pm by Vice-Chairman, Rod Hostetler

*Review of Motions*

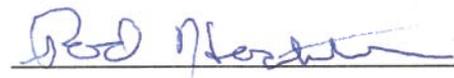
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**NEXT REGULAR BOARD MEETING**

**Thursday, September 11, 2025  
6:00 p.m.**

  
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CHAIRMAN SIGNATURE

9/11/2025  
DATE

  
\_\_\_\_\_  
SUPERVISOR SIGNATURE

9-11-25  
DATE