



Thursday, November 6, 2025
Monthly Board Meeting
Minutes taken by: Jennifer Zipse

12:02 p.m.: Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Levi Luhn, Rod Hostetler, Jerry Hendrickson, Jesse Greene

ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Lacy Ausman-Ditto, Keaton Martin, Colleen Ozard

Public present: Tami Stubbs (WSCC SE Regional Manager)

PUBLIC COMMENT

None

EXECUTIVE SESSION

RCW 42.30.110(1)(g) –The board of supervisors called an executive session at 12:02 pm for approximately 30 minutes to review the performance of a public employee. The executive session ended at 12:32 pm.

PARTNER AGENCY REPORTS

None

MINUTES

The minutes from October 9, 2025, the board meeting was reviewed by the Board of Supervisors.

*Rod Hostetler moved, and Jerry Hendrickson seconded the motion to approve the minutes from October 9, 2025, the board meeting. **Motion Carried.***

FINANCIAL REPORTS

Checks: October #19321 to #19374 and #2330 to #2337 and 10 EFT payments. Totalizing \$177,957.05

*Jerry Hendrickson moved, and Jesse Greene seconded the motion to approve the checks from October #19321 to #19374 and #2330 to #2337 and 10 EFT payments. Totalizing \$177,957.05. **Motion Carried.***

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
 - The current list is small; new projects to be added soon
- The Project Status Report was reviewed by the Board of Supervisors.

- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.
 - Two livestock workshops – November 18th and 19th

CORRESPONDENCE

- WSCC – District Digest was reviewed by the Board of Supervisors.
 - SE Area selected a new regional manager – Tami Stubbs was present and gave a review of the District Digest

OLD BUSINESS

Asotin Creek PA 11.2

Therrell Landowner Agreements

*Rod Hostetler moved, and Jerry Hendrickson seconded the motion to approve the Therrell landowner agreements. **Motion Carried.** *Jesse Greene abstained.*

Implementation Strategy

ACCD would like to have the Crew complete phase 1 of the construction while having an engineer on site. This will reduce workloads on technical staff, generate more flexibility in the timeline for the project, and ensure all weather-related restrictions will be followed.

*Rod Hostetler moved, and Jerry Hendrickson seconded the motion to approve using the ACCD Crew to implement phase 1 on the Asotin Creek PA 11.2 project. **Motion Carried.***

NEW BUSINESS

Larry Matson – DIP Landowner Agreement

*Jerry Hendrickson moved, and Jesse Greene seconded the motion to approve Larry Matson's DIP landowner agreement. **Motion Carried.***

J&J Therrell Family LLC – DIP Landowner Agreement – Forestry DIP 25-20

*Jerry Hendrickson moved, and Rod Hostetler seconded the motion to approve J&J Therrell Family LLC's Forestry DIP landowner agreement 25-20. **Motion Carried.** *Jesse Greene abstained.*

J&J Therrell Family's Cloverland Ag Stewardship Plan and cost-share were discussed with the Board.

Merrill & Sue Boyd – Forestry DIP Landowner Agreement 25-19

*Jerry Hendrickson moved, and Jesse Greene seconded the motion to approve Merrill and Sue Boyd's forestry DIP landowner agreement 25-19. **Motion Carried.***

10 Year VSP Report

Keaton presented a quick overview of the 10-year VSP report to the Board. All benchmarks were met with the slight exception of pest management (met with unpaid management projects). Numerous stewardship plans were created. There were no losses to critical areas. Drought conditions have varied quite a bit since 2011.

Equipment Rate – Vermeer Wood Chipper

Multiple rental quotes were researched.

*Jerry Hendrickson moved, and Jesse Greene seconded the motion to approve the equipment rate charge of \$450 per day for the Vermeer wood-chipper. **Motion Carried.***

Surplus Sale

An accurate inventory of electronics needing to be surplusd has been completed.

*Jesse Greene moved, and Jerry Hendrickson seconded the motion to approve the list of items for a surplus sale. **Motion Carried.***

Vehicles

There have been several mechanical issues with the Saturn. It is not allowed to be taken far out of town. The Saturn will be used as a trade-in for another vehicle. Another small SUV and half-ton pickup need to be added to the District fleet.

*Jesse Greene moved, and Rod Hostetler seconded the motion to approve the trade in of the Saturn for another District vehicle. **Motion Carried.***

District Health Insurance

After research, Megan recommends using Premera Health and Delta Dental insurance plans. Employees can opt out of medical insurance but not dental and vision insurance. ACCD will provide a stipend for those who opt out of the insurance and can provide proof of other coverage.

*Jerry Hendrickson moved, and Jesse Greene seconded the motion to accept Premera Health and Delta Dental Insurance plans and provide a stipend to employees who opt out of District insurance. **Motion Carried.***

Security Cameras

There has also been a rise in homeless issues surrounding property, the addition of security cameras is necessary. A local electrical company provided a quote for the equipment and installation.

*Jerry Hendrickson moved, and Jesse Greene seconded the motion to approve adding security cameras to the District building. **Motion Carried.***

PUBLIC COMMENT

None

EXECUTIVE SESSION

None

ADJOURN

The meeting was adjourned at 2:38 pm by Chairman, Levi Luhn.

Review of Motions

1. *Rod Hostetler moved, and Jerry Hendrickson seconded the motion to approve the minutes from October 9, 2025, the board meeting. **Motion Carried.***
2. *Jerry Hendrickson moved, and Jesse Greene seconded the motion to approve the checks from October #19321 to #19374 and #2330 to #2337 and 10 EFT payments. Totalizing \$177,957.05. **Motion Carried.***
3. *Rod Hostetler moved, and Jerry Hendrickson seconded the motion to approve the Therrell landowner agreements. **Motion Carried.** *Jesse Greene abstained.*
4. *Rod Hostetler moved, and Jerry Hendrickson seconded the motion to approve using the ACCD Crew to implement phase 1 on the Asotin Creek PA 11.2 project. **Motion Carried.***

5. Jerry Hendrickson moved, and Jesse Greene seconded the motion to approve Larry Matson's DIP landowner agreement. **Motion Carried.**
6. Jerry Hendrickson moved, and Rod Hostetler seconded the motion to approve J&J Therrell Family LLC's Forestry DIP landowner agreement 25-20. **Motion Carried.** *Jesse Greene abstained.
7. Jerry Hendrickson moved, and Jesse Greene seconded the motion to approve Merrill and Sue Boyd's forestry DIP landowner agreement 25-19. **Motion Carried.**
8. Jerry Hendrickson moved, and Jesse Greene seconded the motion to approve the equipment rate charge of \$450 per day for the Vermeer wood-chipper. **Motion Carried.**
9. Jesse Greene moved, and Jerry Hendrickson seconded the motion to approve the list of items for a surplus sale. **Motion Carried.**
10. Jesse Greene moved, and Rod Hostetler seconded the motion to approve the trade in of the Saturn for another District vehicle. **Motion Carried.**
11. Jerry Hendrickson moved, and Jesse Greene seconded the motion to accept Premera Health and Delta Dental Insurance plans and provide a stipend to employees who opt out of District insurance. **Motion Carried.**
12. Jerry Hendrickson moved, and Jesse Greene seconded the motion to approve adding security cameras to the District building. **Motion Carried.**

NEXT REGULAR BOARD MEETING

Thursday, December 11, 2025
12:00 p.m.




CHAIRMAN SIGNATURE



DATE



SUPERVISOR SIGNATURE



DATE