



Asotin County CONSERVATION DISTRICT

Thursday, February 5, 2026
Monthly Board Meeting
Minutes taken by: Jennifer Zipse

12:05 p.m.: Vice-Chairman, Rod Hostetler called the Board meeting to order.

Supervisors present: Rod Hostetler, Jason Schlee, Jesse Greene

Supervisors on phone: Levi Luhn

ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Kodie Wight, Nate Gerstenschlager

Public present: Chance Appleford (NRCS), Kevin Bott

PUBLIC COMMENT

None

PARTNER AGENCY REPORTS

NRCS: Chance Appleford – a quick overview was given for the FY2026 Farmer First Regenerative Pilot Program (uses 25% of NRCS funds)

MINUTES

The minutes from January 8, 2026, board meeting were reviewed by the Board of Supervisors.

*Jesse Greene moved, and Jason Schlee seconded the motion to approve the minutes from January 8, 2026, board meeting. **Motion Carried.***

FINANCIAL REPORTS

Checks: Checks January #19473 to #19514 and #2351 to #2353 and 13 EFT payments. Totaling \$125,804.94.

*Jesse Greene moved, and Jason Schlee seconded the motion to approve the checks from Checks January #19473 to #19514 and #2351 to #2353 and 13 EFT payments. Totaling \$125,804.94. **Motion Carried.***

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- The Project Status Report was reviewed by the Board of Supervisors.
 - PA-64 is currently out to bid – bids will close March 4th
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.

CORRESPONDENCE

- WSCC – District Digest was reviewed by the Board of Supervisors.
 - Legislative update: WACD is watching over 100 bills
 - Elections bill – currently in appropriations committee

OLD BUSINESS

NEW BUSINESS

SRFB Authorization Resolution

*Jesse Greene moved, and Jason Schlee seconded the motion to approve the SRFB Authorization Resolution R2026-01. **Motion Carried.***

Asotin Creek PA 11.2 - WDFW Landowner Agreement

*Jesse Greene moved, and Jason Schlee seconded the motion to approve the WDFW landowner agreement for Asotin Creek PA 11.2. **Motion Carried.***

Asotin Creek PA 11.2 – Materials Quotes

Two bids were received: Murray LLC - \$99,760.40; Kagey Forestry LLC - \$76,767.90

The Board recommends that ACCD select the lowest quote from Kagey Forestry LLC.

*Jason Schlee moved to accept the lowest quote submitted from Kagey Forestry LLC, and Jesse Greene seconded the motion. **Motion Carried.***

Tenmile Creek PA 64 – Materials Quotes

Two bids were received: Murray LLC - \$69,734.90; Kagey Forestry LLC - \$64,736.06

The Board recommends that ACCD select the lowest quote from Kagey Forestry LLC.

*Jason Schlee moved to accept the lowest quote submitted from Kagey Forestry LLC, and Jesse Greene seconded the motion. **Motion Carried.** *Levi Luhn abstained*

*Rod handed the Chair to Levi.

Hostetler JV – 2026-01 Pasture/Hayland Planting

*Jesse Greene moved, and Jason Schlee seconded the motion to approve Hostetler JV's cost-share agreement; 2026-01 Pasture/ Hayland Planting. **Motion Carried.** *Rod Hostetler abstained*

*Levi handed the Chair back to Rod

Riparian Inspection and Maintenance Reports

Scheibe Farms - Mill Creek 11044

*Jesse Greene moved, and Jason Schlee seconded the motion to approve Scheibe Farms - Mill Creek 11044 Riparian Inspection and Maintenance Report. **Motion Carried.***

WDFW - Kelly Creek PA-45A

*Jason Schlee moved, and Jesse Greene seconded the motion to approve WDFW - Kelly Creek PA-45A Riparian Inspection and Maintenance Report. **Motion Carried.***

RCW 89.08 sec 210 and 220

The Board reviewed RCW 89.08 sec 210 and 220.

PUBLIC COMMENT

None

EXECUTIVE SESSION

RCW 42.30.110(1)(g) – The board of supervisors called an executive session at 1:27 pm until 2:05 pm to review the performance of a public employee. The executive session ended at 2:04pm.

ADJOURN

The meeting was adjourned at 2:04 pm by Vice-Chairman, Rod Hostetler.

Review of Motions

1. *Jesse Greene moved, and Jason Schlee seconded the motion to approve the minutes from January 8, 2026, board meeting. **Motion Carried.***
2. *Jesse Greene moved, and Jason Schlee seconded the motion to approve the checks from Checks January #19473 to #19514 and #2351 to #2353 and 13 EFT payments. Totaling \$125,804.94. **Motion Carried.***
3. *Jesse Greene moved, and Jason Schlee seconded the motion to approve the SRFB Authorization Resolution R2026-01. **Motion Carried.***
4. *Jesse Greene moved, and Jason Schlee seconded the motion to approve the WDFW landowner agreement for Asotin Creek PA 11.2. **Motion Carried.***
5. *Jason Schlee moved to accept the lowest quote submitted from Kagey Forestry LLC, and Jesse Greene seconded the motion. **Motion Carried.***
6. *Jason Schlee moved to accept the lowest quote submitted from Kagey Forestry LLC, and Jesse Greene seconded the motion. **Motion Carried.** *Levi Luhn abstained*
7. *Jesse Greene moved, and Jason Schlee seconded the motion to approve Hostetler JV’s cost-share agreement; 2026-01 Pasture/ Hayland Planting. **Motion Carried.** *Rod Hostetler abstained*
8. *Jesse Greene moved, and Jason Schlee seconded the motion to approve Scheibe Farms - Mill Creek 11044 Riparian Inspection and Maintenance Report. **Motion Carried.***
9. *Jason Schlee moved, and Jesse Greene seconded the motion to approve WDFW - Kelly Creek PA-45A Riparian Inspection and Maintenance Report. **Motion Carried.***

NEXT REGULAR BOARD MEETING

**Thursday, March 5, 2026
6:00 p.m.**



CHAIRMAN SIGNATURE

03/05/2026
DATE



SUPERVISOR SIGNATURE

3-5-2026
DATE