



# Asotin County

## CONSERVATION DISTRICT

Thursday, May 7, 2026  
Monthly Board Meeting  
Minutes taken by: Jennifer Zipse

**6:05 p.m.:** Chairman, Levi Luhn called the Board meeting to order.

Supervisors present: Levi Luhn, Jesse Greene, Jerry Hendrickson, Rod Hostetler, Jason Schlee  
ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Kodie Wight, Lacy Ausman-Ditto, Nate Gerstenschlager, Colleen Ozard  
Public present: Tami Stubbs (WSCC), Rich Witters

### **PUBLIC COMMENT**

Recognition of Jerry Hendrickson, 27 years of service as a Supervisor for ACCD! Jerry was awarded an honorary plaque for his final board meeting as a supervisor.

### **PARTNER AGENCY REPORTS**

SCC – Tami Stubbs gave brief updates on SCC and NRCS programs and funding

### **MINUTES**

The minutes from April 9, 2026, board meeting were reviewed by the Board of Supervisors.  
*Rod Hostetler moved, and Jason Schlee seconded the motion to approve the minutes from the April 9, 2026, board meeting. **Motion Carried.***

### **FINANCIAL REPORTS**

Checks: Checks April #19598 to #19650 and #2368 to #2375 and 11 EFT payments, totaling \$152,358.22  
*Jesse Greene moved, and Rod Hostetler seconded the motion to approve the checks from April #19598 to #19650 and #2368 to #2375 and 11 EFT payments, totaling \$152,358.22. **Motion Carried.***

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

### **ACCD REPORTS**

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- The Project Status Report was reviewed by the Board of Supervisors.
- Employee update reports were reviewed by the Board of Supervisors.
- Employee schedule was reviewed by the Board of Supervisors.
  - WADE is June 8<sup>th</sup>-10<sup>th</sup>

## CORRESPONDENCE

- WSCC – District Digest was reviewed by the Board of Supervisors.
  - Annual Fiscal report is due May 30<sup>th</sup>

## OLD BUSINESS

### NEW BUSINESS

Denison Farms: 2026-07 Cost Share

*Jason Schlee moved, and Jesse Greene seconded the motion to approve Denison Farms' 2026-04 cost share application. **Motion Carried.***

Mark Zeimantz: Landowner Agreement - Forestry DIP 26-03

*Jesse Greene moved, and Jason Schlee seconded the motion to approve Mark Zeimantz's landowner agreement – forestry DIP 2026-03. **Motion Carried.***

Hendrickson Ranch: RGP Tiered Incentives Agreement updates were reviewed by the board of supervisors.

DM Browne: Riparian Inspection and Maintenance Report – Kelly Creek PA45e was reviewed by the board of supervisors.

Asotin Creek PA 11.2: Construction Oversight Amendment

*Jesse Greene moved, and Rod Hostetler seconded the motion to approve the Asotin Creek PA 11.2 construction oversight amendment for Cramer Fish Sciences. **Motion Carried.***

UTM with 2183 LLC

Megan discussed the upcoming meeting with Ray and possible increases to the UTM rate due to utility and tax increases over the past year. She also discussed possibly hiring one additional part-time staff member to do facility maintenance and cleaning. The board supports the potential changes.

## PUBLIC COMMENT

### EXECUTIVE SESSION

RCW 42.30.110(1)(g) – The board of supervisors called an executive session at 7:20 pm until 7:50 pm to review the performance of a public employee. The executive session ended at 7:49 pm.

## ADJOURN

The meeting was adjourned at 7:52 pm by Chairman, Levi Luhn.

### *Review of Motions*

1. *Rod Hostetler moved, and Jason Schlee seconded the motion to approve the minutes from the April 9, 2026, board meeting. **Motion Carried.***
2. *Jesse Greene moved, and Rod Hostetler seconded the motion to approve the checks from April #19598 to #19650 and #2368 to #2375 and 11 EFT payments, totaling \$152,358.22. **Motion Carried.***
3. *Jason Schlee moved, and Jesse Greene seconded the motion to approve Denison Farms' 2026-04 cost share application. **Motion Carried.***

4. *Jesse Greene moved, and Jason Schlee seconded the motion to approve Mark Zeimantz's landowner agreement – forestry DIP 2026-03. **Motion Carried.***
5. *Jesse Greene moved, and Rod Hostetler seconded the motion to approve the Asotin Creek PA 11.2 construction oversight amendment for Cramer Fish Sciences. **Motion Carried.***

**NEXT REGULAR BOARD MEETING**

**Thursday, June 11, 2026  
6:00 p.m.**

  
\_\_\_\_\_  
CHAIRMAN SIGNATURE

6/11/26  
DATE

  
\_\_\_\_\_  
SUPERVISOR SIGNATURE

6-11-26  
DATE