



# Asotin County

## CONSERVATION DISTRICT

Thursday, July 9, 2026  
Monthly Board Meeting  
Minutes taken by: Jennifer Zipse

**6:06 p.m.:** Chairman, Rod Hostetler called the Board meeting to order.

Supervisors present: Jesse Greene, Rich Witters, Jason Schlee, Rod Hostetler

ACCD Staff present: Jennifer Zipse, Megan Stewart, Brad Riehle, Lacy Ditto

Public present: Chance Appleford (NRCS)

### PUBLIC COMMENT

None

### PARTNER AGENCY REPORTS

NRCS

### MINUTES

The minutes from June 11, 2026, board meeting were reviewed by the Board of Supervisors.

*Rich Witters moved, and Jason Schlee seconded the motion to approve the minutes from June 11, 2026, board meeting. **Motion Carried.***

### FINANCIAL REPORTS

Checks: Checks June #19692 to #19742 and #2380 to #2386 and 8 EFT payments. Totaling \$275,325.34  
*Jesse Greene moved, and Jason Schlee seconded the motion to approve the checks from June #19692 to #19742 and #2380 to #2386 and 8 EFT payments. Totaling \$275,325.34. **Motion Carried.***

Board Supervisors reviewed the Transaction Journal, Treasurer's Report, Accounts Payable, Compensated Absences, Outstanding Voucher Status, and District Budget.

### ACCD REPORTS

- Outstanding Cost-Share was reviewed by the Board of Supervisors.
- The Project Status Report was reviewed by the Board of Supervisors.
  - Projects are nearly ready to kick off for the summer in water work window
- Employee update reports were reviewed by the Board of Supervisors.
  - New maintenance technician, Caralee, was hired for janitorial duties
- Employee schedule was reviewed by the Board of Supervisors.

## **CORRESPONDENCE**

- WSCC – District Digest was reviewed by the Board of Supervisors.
  - New fiscal year has kicked off

## **OLD BUSINESS**

### **NEW BUSINESS**

Garin McCarthy – Cost share 2026-10, Forest Health

*Jesse Greene moved to approve, and Rich Witters seconded the motion to approve Garin McCarthy's cost-share, 2026-10 for forest health. **Motion carried.***

Equipment Use Fee – Set Rate for Hydro seeder

After research, ACCD would like to set the use fee for the hydro seeder at \$100 per day.

*Rich Witters moved to approve, and Jason Schlee seconded the motion to approve the equipment use fee for the hydro seeder for \$100 per day. **Motion carried.***

SRFB Project Planning

Tenmile PA 71-72 restoration project was ranked #1 for funding, still waiting for the final reviews/approval. Staff will be planning for future projects to be presented to SRFB to stay competitive.

WACD Dues

*Rich Witters moved to approve, and Jesse Greene seconded the motion to approve the WACD dues for 2026, \$3,888.89. **Motion carried.***

## **PUBLIC COMMENT**

### **ADJOURN**

The meeting was adjourned at 7:33 pm by Chairman, Rod Hostetler

### *Review of Motions*

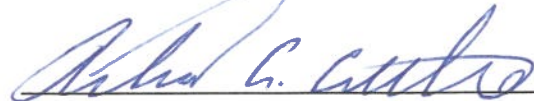
1. *Rich Witters moved, and Jason Schlee seconded the motion to approve the minutes from June 11, 2026, board meeting. **Motion Carried.***
2. *Jesse Greene moved, and Jason Schlee seconded the motion to approve the checks from June #19692 to #19742 and #2380 to #2386 and 8 EFT payments. Totaling \$275,325.34. **Motion Carried.***
3. *Jesse Greene moved to approve, and Rich Witters seconded the motion to approve Garin McCarthy's cost-share, 2026-10 for forest health. **Motion carried.***
4. *Rich Witters moved to approve, and Jason Schlee seconded the motion to approve the equipment use fee for the hydro seeder for \$100 per day. **Motion carried.***
5. *Rich Witters moved to approve, and Jesse Greene seconded the motion to approve the WACD dues for 2026, \$3,888.89. **Motion carried.***

**NEXT REGULAR BOARD MEETING**

**Thursday, August 6, 2026  
6:00 p.m.**

  
\_\_\_\_\_  
CHAIRMAN SIGNATURE

08/06/26  
DATE

  
\_\_\_\_\_  
SUPERVISOR SIGNATURE

08-06-26  
DATE